

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held OCTOBER 18, 2016**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on October 18, 2016. Mayor Bruce Wilkerson called the meeting to order and gave the invocation. All present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Melinda M. Hill, Commissioner Sue Parrigin, Commissioner Rick Williams, Commissioner Joe W. Denning and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS & RECOGNITIONS

City Manager Kevin D. DeFebbo introduced Harshaw Trane Account Executive Anthony Wright who presented an EPA Energy Star Award for the Neighborhood and Community Services building located at 707 E. Main Avenue. Mr. Wright explained the Energy Star program and benchmarking standards. He reported the City has saved nearly \$40,000 in energy costs since 2014 on the NCS building and in partnership with Harshaw Trane. Mr. DeFebbo acknowledged Building Maintenance Mechanic Anthony Armer for all of his work which contributed to attaining this award.

Kentucky League of Cities Deputy Director J.D. Chaney presented a KLC Friend of Cities Award to Representative Jim DeCesare for his efforts during the 2016 Kentucky General Assembly Session. He stated Rep. DeCesare was always willing to stand up for and support local governments and was instrumental in the successful passage of two pieces of legislation in the 2016 Session. Rep. DeCesare expressed his appreciation for this honor and thanked KLC for its support and partnership with legislation. Mayor Wilkerson also thanked Rep. DeCesare for his support and representation in Frankfort.

On behalf of the Board of Commissioners, Mayor Wilkerson declared the week of October 16-22, 2016 as "*Retired Teachers' Week*." He read aloud a Proclamation and encouraged all citizens to reach out to retired teachers and thank them for their hard work and dedication. Retired Teacher Charlene Rabold accepted the Proclamation and asked people to write about their favorite teacher and post it on Facebook.

Mayor Wilkerson announced the retirements of Housing Recertification Specialist Anita Davis with 18 years of service, Master Police Officer Jeff Eversoll with 13 years of service and Operations Technician III Roy Basham, Jr. with 14 years of service. He wished them all well.

CITY MANAGER

City Manager DeFebbo had no comments at this time.

APPROVAL OF MINUTES

Minutes of Regular Meeting September 20, 2016, Special Work Session/Fall Retreat September 23, 2016 and Special Meeting September 30, 2016

Minutes of the above-referenced meetings were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Hill and seconded by Denning to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of September 20, 2016, special work session/fall retreat of September 23, 2016 and special meeting of September 30, 2016 was approved by unanimous vote.

PUBLIC COMMENTS

Patricia Mentor urged the Board to pass a fairness ordinance and she addressed some misconceptions which she has heard regarding passage of such an ordinance. She asserted that passing a fairness ordinance sends a message to discourage discrimination and encourage equality for all. She recounted it has been more than nine months since the Board of Commissioners was first asked to consider a fairness ordinance, and no discussion or action has taken place. Ms. Mentor declared it was past time to add these four words - sexual orientation and gender identity - to the existing language to protect the LGBTQ community from further discrimination. She encouraged the Board to do the right thing and to make Bowling Green a place of fairness for everyone.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2016 - 208

MUNICIPAL ORDER APPROVING THE CAREER PATH
ADVANCEMENT OF DAVID W. WILBERT TO THE POSITION OF
OPERATIONS TECHNICIAN III AND BARRY G. BASHAM TO
THE POSITION OF OPERATIONS TECHNICIAN II IN THE
PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2016 - 208 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo reviewed the career path program and indicated both individuals had completed all requirements for advancement. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 208 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 209

MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENTS OF J. KYLE GODDARD AND CHARLES E.

GRAY, JR. TO THE POSITION OF LABORER II IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2016 - 209 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. DeFebbo stated there were currently three vacancies to be filled. He reviewed the application process and recommended the two appointments. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 209 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 210

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF BRENDON B. EMERSON, JENNIFER L. HENDRICK, BOBBIE A. JACKSON AND MOLLY R. SMITH TO THE POSITION OF COMMUNICATIONS DISPATCHER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2016 - 210 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed and recommended the appointments. He also mentioned applications for Dispatcher were now being accepted at all times instead of just once or twice a year. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 210 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 211

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF LISA COOK TO THE HUMAN RIGHTS COMMISSION

Summary of Municipal Order No. 2016 - 211 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. Mayor Wilkerson recommended the appointment. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 211 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 212

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF SUE LYNN MCDANIEL TO THE BOWLING GREEN COMMUNITY TREE ADVISORY BOARD

Summary of Municipal Order No. 2016 - 212 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson recommended the appointment. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 212 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 213

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-14 FOR AWNINGS FOR CITY BUILDINGS FROM U. S. AWNING COMPANY OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$63,592.29

Summary of Municipal Order No. 2016 - 213 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo referenced the new awning at the Bowling Green Community Center main entrance and how nice it looked. He reviewed and recommended the bid award to replace eight other awnings on City buildings. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 213 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 214

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-17 FOR THE PURCHASE OF THREE TRUCKS WITH DUMP BEDS FOR THE PUBLIC WORKS OPERATIONS DIVISION FROM OXMOOR FORD LINCOLN OF LOUISVILLE, KENTUCKY IN THE TOTAL AMOUNT OF \$153,947.64

Summary of Municipal Order No. 2016 - 214 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. DeFebbo reviewed and recommended the bid award. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 214 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 215

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-18 FOR SANITATION SERVICES FOR CITY BUILDINGS FROM REPUBLIC SERVICES OF BOWLING GREEN, KENTUCKY BASED ON UNIT PRICES

Summary of Municipal Order No. 2016 - 215 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed the need for garbage pick-up services for City facilities and recommended the bid award. Public Works Director Greg Meredith responded to a request for clarification regarding the reason one bidder was deemed as non-responsive for lack of including an Acknowledgement of Addendum form. Mr. DeFebbo also responded to questions about the need for this service and the bidding process. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 215 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 216

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-19 FOR THE PURCHASE OF THREE DUMP TRUCKS EQUIPPED WITH SNOW PLOWS AND TWO V-BOX SALTERS FOR THE PUBLIC WORKS OPERATIONS DIVISION FROM GILLIE HYDE FORD OF GLASGOW, KENTUCKY IN THE TOTAL AMOUNT OF \$271,549

Summary of Municipal Order No. 2016 - 216 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo recounted a commitment had been made to improve response time for snow events. In order to meet that commitment, he reviewed and recommended the purchase of an additional truck to the fleet and replacement of two others, with each to be equipped with snow plows as well as the purchase of two additional salters. There was also discussion about the lack of bids received from local dealers. Following the discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 216 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 217

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-21 FOR THE PURCHASE OF A DUMP TRUCK FOR THE PARKS AND RECREATION DEPARTMENT FROM GILLIE HYDE FORD OF GLASGOW, KENTUCKY IN THE AMOUNT OF \$48,467

Summary of Municipal Order No. 2016 - 217 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. In an effort to catch up to a demand for newer equipment not met in several years, DeFebbo reviewed and recommended the purchase of a dump truck for Parks Maintenance Division. Fleet Manager Kris Crowe responded to questions to identify the difference between the trucks being purchased for Public Works and this one for Parks, as well as the sale of all replaced vehicles on GovDeals.com instead of being used for trade-in on the new purchases. Once all discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 217 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 218

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-24 FOR FINAL DESIGN SERVICES FOR SMALLHOUSE ROAD CORRIDOR IMPROVEMENTS, PHASE II FROM ARNOLD CONSULTING ENGINEERING SERVICES, INC. OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$73,200

Summary of Municipal Order No. 2016 - 218 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo indicated Phase I improvements were well underway and Phase II design services were ready to begin. He reviewed and recommended award to the best evaluated bidder. Public Works Director Greg Meredith answered questions about the evaluation criteria used to rate each proposal. He also reported construction on Phase I was expected to begin in the next two to three weeks as utility relocation was still on-going. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 218 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 219

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-16 FOR LOVERS LANE SOCCER COMPLEX MULTI-USE TRAILS FROM GIST CONSTRUCTION, INC. OF COLUMBIA, KENTUCKY IN THE AMOUNT OF \$387,486

Summary of Municipal Order No. 2016 - 219 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo reviewed and recommended the bid award to construct two multi-use paths around the soccer complex which were designed with the assistance of some local runners. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 219 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 220

MUNICIPAL ORDER WAIVING PROVISIONS OF CHAPTER 22 (TRAFFIC AND MOTOR VEHICLES) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES AND APPROVING DONATION OF POLICE SERVICES TO THE BG26.2 AND HALF MARATHON RUN SPECIAL EVENT TO BE HELD ON NOVEMBER 6, 2016

Summary of Municipal Order No. 2016 - 220 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. Commissioner Hill remarked about how this event has helped to put Bowling Green on the map, and she thanked the organizers for making the event such a success the past four years. Event Organizer Ryan Reed expressed his appreciation for the City's consideration of donating police services for the 5th running of the event. He said this event has been successful through public support and a modest investment by the City which could be leveraged with other private partnerships. Mr. Reed also pointed out this is a charitable event raising money for Multiple Sclerosis research and providing grant funds to local programs, as well as being a qualifying event for the Boston Marathon which ensured the vitality of the race in future years. He noted that the actual organizer of the event was no longer TRAXrunning, but rather bg26.2 & Half Marathon, Inc., a Kentucky corporation. At Mr. Reed's request, a motion was made by Hill and seconded by Wilkerson to amend the Municipal Order text to replace the two references to TRAXrunning with the correct corporate name of bg26.2 & Half Marathon, Inc. With no further discussion on the motion to amend, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Motion to amend Municipal Order No. 2016 - 220 was approved by unanimous vote.

Commissioner Hill asked if more volunteers were needed, and Mr. Reed confirmed there were still plenty of opportunities for volunteers. Once all other discussion ended, a roll call vote was taken on the Municipal Order as amended.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 220 as amended was approved by unanimous vote.

ORDINANCE NO. BG2016 - 32

(First Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 6.887 ACRES FROM AG (AGRICULTURE), HB (HIGHWAY BUSINESS) AND RM-3 (MULTI-FAMILY RESIDENTIAL) TO RM-3 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 250 CHERRY FARM LANE, PRESENTLY OWNED BY CHERRY PARK, LLC WITH TAIBOS LANDING, LLC AS THE CONTRACT VENDEE

Title and summary of Ordinance No. BG2016 - 32 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for first reading of said Ordinance. Mayor Wilkerson asked for any discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2016 - 32 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 221

MUNICIPAL ORDER APPROVING AMENDED AND RESTATED AGENCY APPROPRIATION AGREEMENT WITH COMMUNITY ACTION OF SOUTHERN KENTUCKY, INC. TO INCREASE THE

AGREEMENT BY \$80,000 TO PAY THE COSTS OF AN
ADDITIONAL TRANSIT ROUTE TO SERVE A PORTION OF
LOVERS LANE

Summary of Municipal Order No. 2016 - 221 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo recounted the City had previously put aside \$80,000 for transit enhancements through an additional route offering. Community Action of Southern Kentucky Executive Director Melissa Weaver described the new route to be operated from 9:00 a.m. to 6:00 p.m. starting in about two weeks. Mayor Wilkerson asked that metrics be established and provided to measure the success of the new route. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 221 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 222

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF A
GRANT FROM THE U.S. DEPARTMENT OF JUSTICE, BUREAU
OF JUSTICE ASSISTANCE THROUGH THE BULLETPROOF VEST
PARTNERSHIP PROGRAM IN THE AMOUNT OF \$15,262.50

Summary of Municipal Order No. 2016 - 222 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo recommended acceptance of the grant award to pay 50% of the cost to purchase up to 37 new bulletproof vests. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 222 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 223

MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE
A REQUEST FOR LITTER ABATEMENT FUNDING TO THE
KENTUCKY ENERGY AND ENVIRONMENT CABINET

Summary of Municipal Order No. 2016 - 223 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo recommended applying for funding to help cover some costs related to litter abatement programs. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 223 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 224

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION AND ACCEPTANCE OF A GRANT APPLICATION WITH THE FEDERAL TRANSIT ADMINISTRATION FOR FEDERAL FISCAL YEAR 2017 TRANSPORTATION ASSISTANCE UNDER THE SECTION 5307 AND 5339 PROGRAMS

Summary of Municipal Order No. 2016 - 224 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo recommended approval of the grant. Neighborhood and Community Services Director Brent Childers outlined the notification and request process to receive the federal allocation for the transit program. He also described the various types of available funding and required matches for each. Mayor Wilkerson commented about the total funding and ability to leverage other money to run the program. Commissioner Denning indicated that with the growth of the City, we need to expect an expansion of the transit system. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 224 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 225

MUNICIPAL ORDER AUTHORIZING PAYMENT TO THE WARREN COUNTY PROPERTY VALUATION ADMINISTRATOR (PVA) FOR FISCAL YEAR 2017

Summary of Municipal Order No. 2016 - 225 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed the requirement to pay for property valuation services related to determining the property tax each year. Mayor Wilkerson thanked PVA Bob Branstetter for his services. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 225 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 226

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT AGREEMENT WITH AMERICAN HOWA KENTUCKY, INC.

Summary of Municipal Order No. 2016 - 226 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo indicated this item and the next two items (Municipal Order Nos. 2016 - 227 and 2016 - 228) were all supported by the Job Development Incentive Program (JDIP) Committee. He outlined the incentive program which provides up to 1% return of the withholdings from the creation of new jobs over a ten year period. Chief Financial Officer Jeff Meisel reviewed each of the three incentive proposals and number of expected new jobs. Commissioner Parrigin commented about the minimum

wage amount for the new jobs which was required to be eligible for the incentive. There was additional discussion about the business sectors which were eligible to apply for incentives and the need to compete with other states and cities to attract new jobs. Following the discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 226 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 227

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT AGREEMENT WITH KOBE STEEL USA HOLDINGS, KOBELCO ALUMINUM PRODUCTS & EXTRUSIONS, INC.

Summary of Municipal Order No. 2016 - 227 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. This item was discussed in conjunction with Municipal Order No. 2016 - 226. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 227 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 228

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT AGREEMENT WITH SCA PERSONAL CARE, INC.

Summary of Municipal Order No. 2016 - 228 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. This item was discussed in conjunction with Municipal Order No. 2016 - 226. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 228 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 229

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF HUDA MELKY, RICK STARKS AND ALICE GATEWOOD-WADDELL TO THE WORKFORCE RECRUITMENT AND OUTREACH COMMITTEE

Summary of Municipal Order No. 2016 - 229 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. Mayor Wilkerson recommended the reappointments as each had only served one year due to

the staggered terms for the initial appointees. He also thanked the committee members for their work. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 229 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 230

**MUNICIPAL ORDER APPROVING AMENDMENTS TO THE CITY
OF BOWLING GREEN FINANCIAL POLICIES AND PROCEDURES
AND THE CITY OF BOWLING GREEN TRAVEL POLICY**

Summary of Municipal Order No. 2016 - 230 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo commented about the importance of the Financial Policies and recommended their approval. Chief Financial Officer Jeff Meisel provided a summary of the proposed revisions to each policy. Mr. DeFebbo also confirmed international travel was restricted to Canada. Following the discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 230 was approved by unanimous vote.

ORDINANCE NO. BG2016 - 33

(First Reading)

ORDINANCE ANNEXING PROPERTY BY CONSENT

**ORDINANCE ANNEXING A TOTAL OF APPROXIMATELY 6.87
ACRES LOCATED AT 6132 AND 6140 SCOTTSVILLE ROAD WITH
PROPERTY PRESENTLY OWNED BY NEXT PHASE, LLC, AND
SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY
LIMITS, AND APPROVING THE ADDITION OF THIS LOCATION
TO THE TARGET ANNEXATION AREA MAP AND FURTHER
APPROVING ASSOCIATED ECONOMIC DEVELOPMENT
ANNEXATION INCENTIVE AGREEMENT**

Title and summary of Ordinance No. BG2016 - 33 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for first reading of said Ordinance. DeFebbo remarked the City was always open to expanding its borders for economic development purposes for those who want to be annexed. City Attorney Gene Harmon described the property location which met all requirements to be annexed and was being done at the request and consent of the property owner. He also advised the Board had the ability to expand the target areas eligible to receive an incentive since this particular property did not fall directly within one of those identified target annexation areas on the map, and he reviewed the requirement for an Annexation Incentive Agreement. Mayor Wilkerson commented about being approached by the property owner who was interested in receiving the incentives for his development. Once the discussion ended, a roll call vote was taken.

(Minutes-Board of Commissioners-October 18, 2016)

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None
First reading of Ordinance No. BG2016 - 33 was approved by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:05 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: November 1, 2016

APPROVED: Bruce Wilkerson
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson
Assistant City Clerk

Minutes prepared by Assistant City Manager/City Clerk Katie Schaller-Ward