

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held NOVEMBER 7, 2017**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on November 7, 2017. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Police Chaplain Joe Causey, and all present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Joe W. Denning, Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin, Commissioner Rick Williams and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

**AWARDS & RECOGNITIONS**

City Manager Kevin D. DeFebbo announced the City of Bowling Green received the *Voice of the People Award Transformation in Built Environment* from The National Citizen Survey (NCS) at the International City/County Management Association (ICMA) annual conference in San Antonio, Texas on October 23, 2017. He said the City competed amongst 500 other cities and was recognized for its efforts in taking the people's ideas and translating those into actual City projects. DeFebbo thanked Executive Assistant/Public Information Officer Kim Lancaster for her efforts with completing the application and submitting it on behalf of the City for this award opportunity.

Mayor Wilkerson recognized the efforts of Bowling Green Police Detectives with helping to connect other interstate cases to the La Placita robbery/homicide in March 2017 and solving the case. He thanked Police Chief Doug Hawkins and every member of the Police Department for all of their hard work and dedication.

**CITY MANAGER**

City Manager DeFebbo had no other comments at this time.

**APPROVAL OF MINUTES**

Minutes of Regular Meeting October 17, 2017

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Parrigin and seconded by Nash to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                      Voting Nay: None

Motion to approve the minutes of the regular meeting of October 17, 2017 was approved by unanimous vote.

**REGULAR AGENDA**

**ORDINANCE NO. BG2017 - 50**

**(Second Reading)**

**ORDINANCE REZONING REAL ESTATE**

ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.48  
ACRE FROM R-E (RESIDENTIAL ESTATE) TO LI (LIGHT  
INDUSTRIAL) LOCATED ON BRISTOW ROAD, PRESENTLY  
OWNED BY LUTHER DANIEL EIDSON WITH MICHAEL BURTON  
D/B/A BURTON'S TOWING AS CONTRACT VENDEE

Title and summary of Ordinance No. BG2017 - 50 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Nash for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
Voting Nay: None

Ordinance No. BG2017 - 50 was adopted by unanimous vote.

ORDINANCE NO. BG2017 - 51  
(Second Reading)  
ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER ONE TO THE  
CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING  
BUDGET FOR FISCAL YEAR 2018

Title and summary of Ordinance No. BG2017 - 51 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
Voting Nay: None

Ordinance No. BG2017 - 51 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 219

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF  
AMANDA J. HAMILTON AND CHRISTY L. MONTGOMERY TO  
THE POSITION OF COMMUNICATIONS DISPATCHER  
SUPERVISOR IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2017 - 219 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. DeFebbo commented about the demands of these positions. Police Chief Doug Hawkins reviewed the qualifications and recommended the promotions. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
Voting Nay: None

Municipal Order No. 2017 - 219 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 220

MUNICIPAL ORDER APPROVING THE CAREER PATH ADVANCEMENTS OF PATRICK T. HENDERSON TO THE POSITION OF OPERATIONS TECHNICIAN III AND DAVID K. WOOD TO THE POSITION OF OPERATIONS TECHNICIAN II IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2017 - 220 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. DeFebbo reviewed the career path program and recommended the advancements as all qualifications were met. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2017 - 220 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 221

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF ANGELA M. MCCARLEY TO THE POSITION OF OFFICE ASSOCIATE IN THE HUMAN RESOURCES AND RISK MANAGEMENT DEPARTMENT

Summary of Municipal Order No. 2017 - 221 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed the application, testing and interview process and recommended the appointment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2017 - 221 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 222

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF RODDY GRIMES AND JIM ED HOLLAND TO THE CONTRACTORS LICENSING BOARD

Summary of Municipal Order No. 2017 - 222 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson recommended the reappointments. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2017 - 222 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 223

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF HUDA MELKY TO THE HUMAN RIGHTS COMMISSION

Summary of Municipal Order No. 2017 - 223 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Mayor Wilkerson recommended the appointment. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2017 - 223 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 224

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF ERIC WALKER AND RICK WILSON AND THE APPOINTMENT OF SUE PARRIGIN TO SERVE ON THE INTER-MODAL TRANSPORTATION AUTHORITY, INC. BOARD OF DIRECTORS, AND AUTHORIZING THE SUBMISSION OF REAPPOINTMENTS AND APPOINTMENT TO THE WARREN COUNTY JUDGE EXECUTIVE

Summary of Municipal Order No. 2017 - 224 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson recommended the reappointments and appointment. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2017 - 224 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 202

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2018-29 FOR EXTRICATION EQUIPMENT FOR THE FIRE DEPARTMENT FROM FINLEY FIRE EQUIPMENT OF MCCONNELSVILLE, OHIO IN THE AMOUNT OF \$34,306

Summary of Municipal Order No. 2017 - 202 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. This item was withdrawn from consideration at the October 17<sup>th</sup> meeting and refiled for consideration at this meeting. DeFebbo reviewed and recommended the bid award. He mentioned staff was looking at the contract with The Medical Center for extrication services. Fire Chief Jason Colson responded to questions about the number and age of the extrication equipment sets in use and disposition of the old gas powered equipment once replaced with the new battery powered hydraulic equipment. When the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
Voting Nay: None  
Municipal Order No. 2017 - 202 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 225

MUNICIPAL ORDER APPROVING AND ACCEPTING NEGOTIATIONS AFTER SEALED BIDDING FOR BID #2017-71 FOR LAMPKIN PARK IMPROVEMENTS RELATED TO SPRAYGROUND CONSTRUCTION FROM GIST CONSTRUCTION, INC. OF COLUMBIA, KENTUCKY IN THE AMOUNT OF \$481,000, AND FURTHER AUTHORIZING THE DIRECT PURCHASE OF CONTROLS AND EQUIPMENT FROM RECREONICS OF LOUISVILLE, KENTUCKY IN THE AMOUNT OF \$152,535, FOR A TOTAL COST OF \$633,535

Summary of Municipal Order No. 2017 - 225 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. In regard to the *Voice of the People Award* mentioned at the beginning of the meeting, DeFebbo commented this project was one of those the people asked for and was included in the Parks Master Plan. Parks and Recreation Director Brent Belcher described the project and recommended the negotiated bid award. He also responded to questions about the sprayground features and hours of operation. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
Voting Nay: None  
Municipal Order No. 2017 - 225 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 226

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2018-31 FOR POLICE DEPARTMENT AMMUNITION FROM VANCE OUTDOORS, INC. OF COLUMBUS, OHIO, BUD'S POLICE SUPPLY OF LEXINGTON, KENTUCKY AND KIESLER POLICE SUPPLY, INC. OF JEFFERSONVILLE, INDIANA IN THE TOTAL AMOUNT OF \$39,962.96

Summary of Municipal Order No. 2017 - 226 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Nash for consideration of said Municipal Order. DeFebbo recommended the bid award to restock ammunition. Police Chief Doug Hawkins responded to questions about the service weapon of choice, standard issue handgun, secondary issue handgun, standard issue rifle and sniper rifle. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
Voting Nay: None  
Municipal Order No. 2017 - 226 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 227

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2018-02 FOR THE SIDEWALK CONSTRUCTION PROGRAM AT LOGAN WAY AND HOGLE DRIVE FROM GIST CONSTRUCTION, INC. OF COLUMBIA, KENTUCKY IN THE AMOUNT OF \$229,284

Summary of Municipal Order No. 2017 - 227 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. DeFebbo recommended the bid award to address community needs. Public Works Director Greg Meredith outlined this sidewalk project and further described the locations. After the discussion, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2017 - 227 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 228

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2018-32 FOR THE REHABILITATION OF CENTER STREET INTERSECTIONS FROM CHARLES DEWEESE CONSTRUCTION, INC. OF FRANKLIN, KENTUCKY IN THE AMOUNT OF \$201,280

Summary of Municipal Order No. 2017 - 228 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Parrigin for consideration of said Municipal Order. In conjunction with the previous item, DeFebbo recommended this bid award as part of the City's annual overlay project. Public Works Director Greg Meredith identified the five existing concrete intersections along Center Street to be rehabilitated. With no additional discussion, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2017 - 228 was approved by unanimous vote.

PUBLIC COMMENTS

Following the conclusion of the regular agenda, Mayor Wilkerson opened the floor for any public comments about items not included on the agenda. Dr. Patricia Minter remarked about the success of the inaugural Pride Fest and the "Love Takes Over Pride Crawl" held in October. She thanked Commissioner Nash for his attendance and expressed appreciation to the Police Officers who assisted during the event. Dr. Minter encouraged the Board of Commissioners to share in the community's support for Pride. She said it was time for the third largest city in Kentucky to pass a fairness ordinance.

Jennifer Morlan urged for the creation of a scam department to protect people from being scammed during the holidays. She also thanked Dr. Minter for her involvement with the Pride Fest and standing up for her beliefs. In addition, Ms. Morlan acknowledged Commissioner Nash for standing up and she insisted the Board of Commissioners pass a fairness act.

Detric Jones expressed concerns about traffic issues on Pascoe Boulevard and Scottsville Road. He said this area is already very congested with a significant number of accidents and will only get worse with the holidays coming. He asked if traffic cameras or other traffic signals have been or could be considered to help alleviate some of the issues. Mayor Wilkerson mentioned the Bowling Green/Warren County Metropolitan Planning Organization (MPO) reviewed and made recommendations to the Kentucky Transportation Cabinet for potential improvements on Scottsville Road between Cave Mill Road/Shive Lane to Pascoe Boulevard. He said as a State maintained roadway, improvements were planned but would take some time to be implemented. Mr. Jones also asked if any sidewalks are being considered for this area as the population continues to grow. Mayor Wilkerson noted information about the Sidewalk Construction Program was accessible on the City's website. Following other discussion about the Sidewalk Program and although he could not provide specific details at this time, Public Works Director Greg Meredith felt confident the area around Mr. Jones' neighborhood was included on the project list for prioritization of additional sidewalk construction at some point in the future.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:20 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: November 21, 2017

APPROVED: Bruce Wilkerson  
Mayor, Chairman of Board of Commissioners

ATTEST: Katie Schaller-Ward  
City Clerk

*Minutes prepared by Assistant City Manager/City Clerk Katie Schaller-Ward*