

ORDINANCE NO. **BG2018 - 49**

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 2
(ADMINISTRATION) OF THE CITY OF BOWLING
GREEN CODE OF ORDINANCES MAKING
VARIOUS ADMINISTRATIVE CHANGES

WHEREAS, staff has reviewed Chapter 2 (Administration) of the City of Bowling Green Code of Ordinances and is recommending various administrative changes; and,

WHEREAS, these amendments are in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED by the City of Bowling Green, Kentucky as follows:

1. Chapter 2 (Administration) of the City of Bowling Green Code of Ordinance is hereby amended as follows:

2-3 CITY MANAGER

2-3.01 Form of Government Adopted.

Pursuant to a General Election held on November 8, 1966, and adopted by Ordinance on January 2, 1968, the City Manager Plan of Government is hereby legally and formally adopted together with all the provisions of the Kentucky Revised Statutes, which are applicable thereto as the legal form of government under which the City shall now be governed.

2-3.02 Office Created.

Pursuant to Ordinance adopted on January 2, 1968, the Office of City Manager of the City of Bowling Green is hereby created according to the adoption of the City Manager Plan of Government.

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2-3.06 Agent of the Board of Commissioners.

a. The City Manager shall be the chief administrative officer and exercise those executive powers and duties delegated to him by ordinance and State law. The City Manager, or his authorized

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designee, shall be delegated the authority to execute contracts and agreements on behalf of the City of Bowling Green for any lease, purchase or other transaction in any amount [~~of less than twenty-five thousand (\$25,000)] up to and including fifty thousand (\$50,000) dollars. This authority does not prohibit the City Manager from obtaining Board of Commissioners approval for leases, purchases or other transactions under \$50,000 for any specific transaction if he deems it necessary.~~

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2-4 DEPARTMENTAL ORGANIZATION OF CITY.

2-4.01 Departments, Divisions, Offices Established. Enumerated.

The following named departments, divisions and offices are hereby established for the administration of the affairs of the City:

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g. Department of Police

1. Chief of Police.
2. Police Administration.
3. Support Services Bureau.
 - i. [~~Special Operations~~] Logistics Division.
 - ii. Professional Standards Division.

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2-5 CITY MANAGER.

2-5.01 Office of City Manager.

As chief administrative officer, the City Manager shall carry out those duties and responsibilities assigned to his office by ordinance and State law. He shall coordinate the activities of all departments and agencies of the City. All requests for appropriations shall be approved by the City Manager.

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2-5.02 Office of City Clerk.

The City Clerk shall be responsible for the performance of all acts and duties assigned to the City Clerk by State law, ordinances and City regulation. This office shall be responsible for maintaining the official records of the City of Bowling Green and recording the actions of the Board of Commissioners, and other assigned boards or commissions of the City. The Assistant City Clerk is authorized to attest documents executed by the Mayor or other officials for and on behalf of the City of Bowling Green in the absence of the City Clerk.

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2-11 DEPARTMENT OF POLICE

2-11.01 Chief of Police.

The Chief of Police shall be in charge of the Police Department subject to the supervision of the City Manager. The Chief of Police shall be responsible for enforcing all ordinances relating to traffic and crimes, and he shall perform other duties assigned by ordinance and State law. The Chief of Police shall be designated as the Alcoholic Beverage Control Administrator for the City.

2-11.02 Police Administration.

Police Administration, which includes the office of the Chief, shall supervise departmental planning and research, allocation and distribution of available resources, annual budget development, development of policies and procedures, organization, direction, general management of the department and the setting of goals and objectives.

2-11.03 Support Services Bureau.

The Support Services Bureau is responsible for the activities of the [~~Special Operations~~] Logistics Division, including central records, evidence and property, and the Professional Standards Division.

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2. The provisions of this Ordinance are hereby declared to be severable, and if any section, phrase or provision shall for any reason be declared invalid, such declaration of invalidity shall not affect the validity of the remainder of this Ordinance.

3. All prior Municipal Orders or Ordinances or parts of any Municipal Order or Ordinance in conflict herewith are hereby repealed.

4. This Ordinance is adopted pursuant to KRS 83A.060 in that it was introduced on December 4, 2018, and given final reading on December 18, 2018, and said Ordinance shall be in full force and effect upon signature, recordation and publication in summary pursuant to KRS Chapter 424.

ADOPTED: December 18, 2018

APPROVED: Bruce Wilkerson
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson
City Clerk

SPONSORED BY: Jeffery B. Meisel, City Manager, 11/27/2018, 10:10 a.m.