

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held NOVEMBER 20, 2018**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on November 20, 2018. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Commissioner Sue Parrigin, and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin, Commissioner Rick Williams and Mayor Bruce Wilkerson. Absent: Commissioner Joe W. Denning. There was a quorum of the Board of Commissioners.

AWARDS & RECOGNITIONS

Operation P.R.I.D.E. Executive Director Angie Alexieff reported on the process of updating the medians on Cemetery Road. She further presented the October Commercial P.R.I.D.E. Award to Reverend Rick Bard for improvements made to The Foundry located at 531 W. 11th Avenue and the November Commercial P.R.I.D.E. Award was presented to Brad Harrell with US Lawn and Landscape for improvements made to the business located at 2549 Petty Drive. Also, the November Residential P.R.I.D.E. Award was presented to Holly and Derek Greatorex for improvements made to the property located at 1153 State Street.

Mayor Bruce Wilkerson reported for the first ten months of 2018, the City of Bowling Green ranks 1st with Site Selection Magazine for the number of business expansions per capita. He thanked the staff at the Bowling Green Area Chamber of Commerce. He also mentioned the Neighborhood and Community Services Department, Housing Division, was evaluated by Housing and Urban Development (HUD) and scored 104%. Additionally, Mayor Wilkerson recognized City Clerk Ashley Jackson for obtaining her Master Municipal Clerk (MMC) designation from the International Institute of Municipal Clerks (IIMC).

CITY MANAGER

City Manager Jeffery B. Meisel requested a closed session for the purpose of discussion of proposed litigation against or on behalf of the City. Motion was made by Williams and seconded by Nash to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (c). Mayor Wilkerson called for roll call vote.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Ordinance No. BG2018 - 43 was adopted by unanimous vote.

APPROVAL OF MINUTES

Minutes of Regular Meeting October 16, 2018

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Williams and seconded by Parrigin to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
Voting Nay: None

Motion to approve the minutes of the regular meeting of October 16, 2018 was approved by unanimous vote.

REGULAR AGENDA

ORDINANCE NO. BG2018 - 43

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A PORTION OF A TRACT OF LAND CONTAINING 2.551 ACRES FROM RM-4 (MULTI-FAMILY RESIDENTIAL) AND HB (HIGHWAY BUSINESS) TO HB (HIGHWAY BUSINESS) LOCATED AT 0 SCOTTSVILLE ROAD, PRESENTLY OWNED BY BOWLING GREEN PARTNERS, LLC

Title and summary of Ordinance No. BG2018 - 43 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for second reading of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
Voting Nay: None

Ordinance No. BG2018 - 43 was adopted by unanimous vote.

ORDINANCE NO. BG2018 - 44

(Second Reading)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER ONE TO THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2019

Title and summary of Ordinance No. BG2018 - 44 was read by the City Clerk. Motion was made by Nash and seconded by Williams for second reading of said Ordinance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
Voting Nay: None

Ordinance No. BG2018 - 44 was adopted by unanimous vote.

ORDINANCE NO. BG2018 - 45

(Second Reading)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 9 (GENERAL OFFENSES) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES TO REPEAL PERMIT REQUIREMENTS FOR PUBLIC PANHANDLING, BEGGING, CHARITABLE AND POLITICAL SOLICITATION

Title and summary of Ordinance No. BG2018 - 45 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for second reading of said Ordinance. Commissioner Nash clarified the Board of Commissioners has no ability to eliminate panhandling as it is protected by Federal law, however the City continues to explore ways to address any panhandling issues. Commissioner Williams encouraged citizens to give to organizations in the community assisting those that are in need. Commissioner Parrigin added for more information on charitable organizations in the area citizens should call 211, a phone line through United Way, as it is available 24/7. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Ordinance No. BG2018 - 45 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 215

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF MAKENZIE "HOPE" HOUSTON TO THE POSITION OF ASSISTANT CITY CLERK IN THE OFFICE OF CITY MANAGER

Summary of Municipal Order No. 2018 - 215 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment of Makenzie "Hope" Houston. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 215 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 216

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF ANTHONY COOPER TO THE POSITION OF PARKS FACILITY MAINTAINER IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2018 - 216 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment of Anthony Cooper. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 216 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 217

MUNICIPAL ORDER APPROVING THE PROMOTION OF T. ERIC SCHROADER TO THE POSITION OF SENIOR PARKS FACILITY MAINTAINER IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2018 - 217 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Human Resources Director Erin Hulseley reviewed and recommended the promotion of Eric Schroader. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson

Voting Nay: None

Municipal Order No. 2018 - 217 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 218

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF KAREN PEERCE TO THE POSITION OF OFFICE ASSOCIATE IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2018 - 218 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Human Resources Director Erin Hulseley reviewed and recommended the appointment of Karen Peerce. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson

Voting Nay: None

Municipal Order No. 2018 - 218 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 219

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF JESSICA WHITE TO THE POSITION OF FINANCIAL SPECIALIST IN THE FINANCE DEPARTMENT

Summary of Municipal Order No. 2018 - 219 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Human Resources Director Erin Hulseley reviewed and recommended the appointment of Jessica White. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson

Voting Nay: None

Municipal Order No. 2018 - 219 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 220

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF JAMES MORROW TO THE POSITION OF DEPUTY FIRE CHIEF, MICHAEL CORNWELL TO THE POSITION OF SENIOR ARSON INVESTIGATOR, MICHAEL WEBSTER TO THE POSITION OF COMPANY COMMANDER, CHRISTOPHER BATES TO THE POSITION OF FIRE ARSON INVESTIGATOR, AND JEREMY MAYNARD TO THE POSITION OF FIRE APPARATUS OPERATOR/EMT IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2018 - 220 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Fire Chief Jason Colson reviewed and recommended the promotions. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 220 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 221

MUNICIPAL ORDER ACCEPTING THE CITY OF BOWLING GREEN, KENTUCKY COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR THE PERIOD ENDED JUNE 30, 2018 AS PREPARED BY THE DEPARTMENT OF FINANCE AND AUDITED BY MOUNTJOY CHILTON MEDLEY CPAS & ADVISORS, LLP

Summary of Municipal Order No. 2018 - 221 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel recommended the approval of the Comprehensive Annual Financial Report (CAFR) and he thanked the Finance Department staff, specifically Assistant Chief Financial Officer Erin Ballou for her work on the report, as well as Assistant City Manager/Chief Financial Officer Katie Schaller-Ward and Assistant Chief Financial Officer Sean Weeks. Audit Committee Chair Jeff Stein stated the Audit Committee met on October 30, 2018 for a presentation of the CAFR. He reported the City received a hit on pension liability and the non-pension retirement benefits which are now shown on the balance sheet due to new financial standards, however the City kept a good net position and General Fund balance, and debt is down. The Mayor and Commissioner Williams thanked the Audit Committee for its oversight. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 221 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 222

MUNICIPAL ORDER AUTHORIZING THE PURCHASE OF TITLEIST GOLF PRODUCTS FOR CROSSWINDS, PAUL WALKER AND RIVERVIEW GOLF COURSES THROUGH NONCOMPETITIVE NEGOTIATIONS WITH TITLEIST OF CHICAGO, ILLINOIS IN AN AMOUNT NOT TO EXCEED \$80,000

Summary of Municipal Order No. 2018 - 222 was read by the City Clerk. Motion was made by Williams and seconded by Nash for consideration of said Municipal Order. Meisel recommended the approval of Titleist golf products to restock the golf courses pro shops. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 222 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 223

MUNICIPAL ORDER APPROVING A CONTRACT THROUGH COOPERATIVE PURCHASE WITH KENNEY OUTDOOR SOLUTIONS OF INDIANAPOLIS, INDIANA UNDER KENTUCKY STATE PRICING CONTRACT FOR THE PURCHASE OF A TORO WORKMAN UTILITY VEHICLE, TWO TORO Z MASTER 6000 ZERO TURN LAWN MOWERS AND A TORO PRO FORCE TURBINE STYLE BLOWER FOR THE PARKS AND RECREATION DEPARTMENT IN THE TOTAL AMOUNT OF \$47,752.40

Summary of Municipal Order No. 2018 - 223 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel recommended the replacement of four (4) pieces of equipment under Kentucky State Pricing contact for the Parks and Recreation Department. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 223 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 224

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-30 FOR THE PURCHASE OF A COMPACT MOTOR GRADER FROM DIAMOND EQUIPMENT, INC. OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$161,531

Summary of Municipal Order No. 2018 - 224 was read by the City Clerk. Motion was made by Williams and seconded by Nash for consideration of said Municipal Order. Meisel recommended the purchase of the compact motor grader for the Public Works Operations Division. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 224 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 225

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-31 FOR THE PURCHASE OF TEN DODGE CHARGERS FOR THE POLICE DEPARTMENT, ADMINISTRATION DIVISION, FROM GILLIE HYDE CHRYSLER, INC. OF GLASGOW, KENTUCKY IN THE TOTAL AMOUNT OF \$235,610

Summary of Municipal Order No. 2018 - 225 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel recommended the purchase of ten (10) Dodge Chargers for the Police Department Administration Division. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2018 - 225 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 226

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-32 FOR THE PURCHASE OF TWO DODGE CHARGERS FOR THE POLICE DEPARTMENT, PATROL DIVISION, FROM GILLIE HYDE CHRYSLER, INC. OF GLASGOW, KENTUCKY IN THE TOTAL AMOUNT OF \$50,340

Summary of Municipal Order No. 2018 - 226 was read by the City Clerk. Motion was made by Williams and seconded by Nash for consideration of said Municipal Order. Meisel recommended the purchase of two (2) Dodge Chargers for recently hired patrol officers. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2018 - 226 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 227

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING HVAC CONTROLS UPGRADES FOR THE POLICE DEPARTMENT AND CITY HALL ANNEX AND MAINTENANCE FOR CITY HALL FROM HARSHAW TRANE OF LOUISVILLE, KENTUCKY IN THE AMOUNT OF \$46,882

Summary of Municipal Order No. 2018 - 227 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel recommended the sole source purchase of HVAC controls upgrades and maintenance from Harshaw Trane. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2018 - 227 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 228

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2018-52 FOR WHISKEY RUN OUTFALL STORMWATER IMPROVEMENTS FROM SCOTT & MURPHY, INC. OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$350,970.80

Summary of Municipal Order No. 2018 - 228 was read by the City Clerk. Motion was made by Williams and seconded by Nash for consideration of said Municipal Order. Meisel explained this project has been long anticipated and recommended the lowest bid from Scott & Murphy, Inc. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2018 - 228 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 229

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-28 FOR THE PURCHASE OF THREE ¾ TON FULL SIZE TRUCKS FOR THE FIRE DEPARTMENT FROM GILLIE HYDE FORD, INC. OF GLASGOW, KENTUCKY IN THE TOTAL AMOUNT OF \$98,211

Summary of Municipal Order No. 2018 - 229 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel recommended the purchase of three (3) replacement trucks for the Fire Department. Mayor Wilkerson remarked the City does provide a local vendor preference, however the local bidder's amounts were higher. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2018 - 229 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 230

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-36 FOR CONSTRUCTION AND IMPROVEMENTS TO AN ISLAND AND TURN LANE ON FAIRVIEW AVENUE FROM JC BREWER CONSTRUCTION, INC. OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$30,005

Summary of Municipal Order No. 2018 - 230 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel recommended construction and improvements to the island and extension of the turn lane on Fairview Avenue to the lowest bidder. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2018 - 230 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 231

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-37 FOR THE PURCHASE OF A SNOW PLOW TRUCK AND SALT SPREADER FROM GILLIE HYDE FORD, INC. OF GLASGOW, KENTUCKY IN THE AMOUNT OF \$98,108

Summary of Municipal Order No. 2018 - 231 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel indicated the need for an additional snow plow truck and salt spreader, and explained with this purchase there will

be a truck in each snow route zone. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 231 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 232

**MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID
#2019-06 FOR AN AGREEMENT WITH MEDBEN OF NEWARK,
OHIO RELATING TO EMPLOYEE HEALTH AND THIRD PARTY
ADMINISTRATOR (TPA) SERVICES**

Summary of Municipal Order No. 2018 - 232 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. At the City Manager's request, Human Resources Director Erin Hulsey reviewed and recommended the bid award for employee health and Third Party Administrator (TPA) Services to MedBen. Hulsey explained Sherrill Morgan and Benefits Manager Lori Gray assisted with the evaluation of bids and the primary focus during the evaluation process was customer service, provider networks, retaining the best health care coverage with little disruption and flexibility. She also confirmed MedBen offers reference base pricing, 100% pass through of all the rebates for prescriptions, and received great references. Commissioner Nash asked for the record to reflect he previously had an adversarial relationship with MedBen. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 232 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 233

**MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID
#2019-26 FOR A HOUSING MARKET ANALYSIS FROM BOWEN
NATIONAL RESEARCH OF PICKERINGTON, OHIO IN THE
AMOUNT OF \$38,400**

Summary of Municipal Order No. 2018 - 233 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel recommended the award of the housing market analysis, which is a requirement of the Consolidated Plan through Housing and Urban Development (HUD), and he mentioned the study will be presented once complete. In response to a question from the Mayor, Neighborhood and Community Services Director Brent Childers confirmed the City-County Planning Commission Director Ben Petterson served on the evaluation team, and explained organizations such as the Builders Association, Realtors Association, Planning Commission and the private sector will be involved in the future to target additional opportunities. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 233 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 234

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-21 FOR THE PURCHASE OF SELF CONTAINED BREATHING APPARATUS UNITS FROM FINLEY FIRE EQUIPMENT OF MCCONNELSVILLE, OHIO IN AN AMOUNT NOT TO EXCEED \$286,000

Summary of Municipal Order No. 2018 - 234 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel recommended the approval to purchase Self Contained Breathing Apparatus (SCBA) units and explained the bid included negotiations after sealed bidding due to all bids being deemed non-responsive. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
Voting Nay: None

Municipal Order No. 2018 - 234 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 235

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE KENTUCKY OFFICE OF HOMELAND SECURITY FOR THE 2018 HOMELAND SECURITY GRANT PROGRAM IN THE AMOUNT OF \$17,000 FOR THE PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT FOR THE FIRE DEPARTMENT

Summary of Municipal Order No. 2018 - 235 was read by the City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel recommended acceptance of the grant funds to purchase eight (8) sets of personal protective equipment, with no local match required. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
Voting Nay: None

Municipal Order No. 2018 - 235 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 236

MUNICIPAL ORDER AMENDING THE CITY OF BOWLING GREEN ECONOMIC DEVELOPMENT ANNEXATION INCENTIVE POLICY

Summary of Municipal Order No. 2018 - 236 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Neighborhood and Community Services Director Brent Childers reviewed and recommended the amendments to the Economic Development Annexation Incentive Policy to include the addition of real estate to the property tax revenue language, as well as language that will not allow the incentive for residential property unless the development or property is infilling unincorporated portions surrounded by City

boundaries. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 236 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 237

**MUNICIPAL ORDER ACCEPTING AND ADOPTING THE CITY OF
BOWLING GREEN RIVER STREET CORRIDOR ENHANCEMENT
PLAN**

Summary of Municipal Order No. 2018 - 237 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended approval of the River Street Corridor Enhancement Plan as it includes an action plan for the riverfront area and RiverWalk Park. Neighborhood and Community Services Director Brent Childers explained property owners in the area are involved in the redevelopment strategies. Commercial Realtor Tommy Kelley thanked the City for the efforts. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 237 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 238

**MUNICIPAL ORDER ACCEPTING DONATION OF EQUIPMENT
AND APPROVING THE DONATION OF EQUIPMENT
AGREEMENT BETWEEN THE CITY OF BOWLING GREEN AND
WARREN COUNTY FISCAL COURT**

Summary of Municipal Order No. 2018 - 238 was read by the City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Meisel explained the County has a truck, trailer and associated equipment for hazardous materials incidents to donate to the Fire Department. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 238 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 239

**MUNICIPAL ORDER AUTHORIZING PAYMENT TO THE
WARREN COUNTY PROPERTY VALUATION ADMINISTRATOR
FOR FISCAL YEAR 2019**

Summary of Municipal Order No. 2018 - 239 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel

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recommended the payment to the Warren County PVA. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
Voting Nay: None

Municipal Order No. 2018 - 239 was approved by unanimous vote.

ORDINANCE NO. BG2018 - 46

(First Reading)

ORDINANCE AMENDING CODE OF ORDINANCES

**ORDINANCE AMENDING CHAPTERS 2 (ADMINISTRATION),
CHAPTER 15 (BUSINESS AND GENERAL REGULATIONS) AND
CHAPTER 17 (PERSONNEL POLICIES) OF THE CITY OF
BOWLING GREEN CODE OF ORDINANCES TO RESCIND
LANGUAGE RELATED TO THE ADMINISTRATIVE APPEALS
BOARD AND TO REVISE LANGUAGE PROVIDING FOR
APPEALS TO THE BOARD**

Title and summary of Ordinance No. BG2018 - 46 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for first reading of said Ordinance. Mayor Wilkerson reviewed and recommended the amendments to the Code of Ordinances rescinding language related the Administrative Appeals Board and moving the responsibilities of appeals to the City Manager. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Nash, Parrigin, Williams and Wilkerson
Voting Nay: None

First reading of Ordinance No. BG2018 - 46 was approved by unanimous vote.

PUBLIC COMMENTS

Following a brief recess at the conclusion of the regular agenda, Mayor Wilkerson opened the floor for any public comments about items not included on the agenda. Jennifer Morlan recommended Police supervisors receive adequate breaks and assistance with report writing, education related to water filtration, better transportation to and from Lovers Lane and downtown at 5:00 p.m., funding for Lifeskills and Hotel, Inc. to help the homeless, and discounted business license options.

ADJOURNMENT

Once all discussion concluded and there being no further business to come before the Board of Commissioners, at approximately 6:30 p.m., Mayor Wilkerson declared this meeting adjourned.

(Minutes-Board of Commissioners-November 20, 2018)

ADOPTED: December 4, 2018

APPROVED: Bruce Wilkinson
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson
City Clerk

Minutes prepared by City Clerk Ashley Jackson