

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held NOVEMBER 15, 2016**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on November 15, 2016. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Commissioner Sue Parrigin, and all present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Rick Williams, Commissioner Joe W. Denning, Commissioner Melinda M. Hill, Commissioner Sue Parrigin and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Kevin D. DeFebbo had no comments at this time.

APPROVAL OF MINUTES

Minutes of Regular Meeting November 1, 2016

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Hill and seconded by Parrigin to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of November 1, 2016 was approved by unanimous vote.

PUBLIC COMMENTS

Mayor Wilkerson opened the floor for any public comments and there were none.

REGULAR AGENDA

**ORDINANCE NO. BG2016 - 34
(Second Reading)
ORDINANCE REZONING REAL ESTATE**

**ORDINANCE REZONING A TRACT OF LAND CONTAINING
0.3094 ACRE FROM GB (GENERAL BUSINESS) TO CB (CENTRAL
BUSINESS) LOCATED AT 700 STATE STREET, PRESENTLY
OWNED BY ROBERT ELLIS D/B/A ELLIS INTERIORS WITH NEW
MILLENNIUM REAL ESTATE, LLC AS CONTRACT VENDEE**

Title and summary of Ordinance No. BG2016 - 34 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
Voting Nay: None
Ordinance No. BG2016 - 34 was adopted by unanimous vote.

ORDINANCE NO. BG2016 - 35
(Second Reading)
ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY

ORDINANCE APPROVING THE CLOSING OF AN UNIMPROVED
RIGHT-OF-WAY NAMED LOUDEN DRIVE LOCATED BETWEEN
1783 AND 1791 ASHLEY CIRCLE

Title and summary of Ordinance No. BG2016 - 35 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill and Parrigin
Voting Nay: None
Abstaining: Wilkerson

Ordinance No. BG2016 - 35 was adopted by majority vote. Mayor Wilkerson stated he was on the Board of Greenview Hospital.

MUNICIPAL ORDER NO. 2016 - 237

MUNICIPAL ORDER APPROVING THE CAREER PATH
ADVANCEMENT OF BRYON S. KINSER TO THE POSITION OF
OPERATIONS TECHNICIAN I IN THE PUBLIC WORKS
DEPARTMENT

Summary of Municipal Order No. 2016 - 237 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo recommended the advancement since all requirements had been met. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
Voting Nay: None

Municipal Order No. 2016 - 237 was approved by unanimous vote.

ORDINANCE NO. BG2016 - 36
(First Reading)
ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULES

ORDINANCE AMENDING THE CLASSIFICATION/PAY
SCHEDULE "U" FOR UNCLASSIFIED PART-TIME EMPLOYEES

Title and summary of Ordinance No. BG2016 - 36 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for first reading of said Ordinance. DeFebbo explained most of the maintenance and repairs performed on City vehicles and equipment was done in-house and there was a need to create a part-time Equipment Mechanic I position to assist with the workload. He also mentioned a recent internal audit of the Fleet Service

Center developed performance measures that could be used to determine if an additional full-time position may be needed in the future. At this time, DeFebbo confirmed he was not prepared to recommend a full-time position and would like to take the time to evaluate the situation once the part-time position was filled. When the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: . None

First reading of Ordinance No. BG2016 - 36 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 238

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF JACK LANCASTER, DAVID SOWDERS, STEVE SPEAKMAN AND BRUCE WILKERSON TO THE CONTRACTORS LICENSING BOARD

Summary of Municipal Order No. 2016 - 238 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson recommended the reappointments. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 238 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 239

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF SOFTWARE AND IMPLEMENTATION SERVICES FOR THE PUBLIC WORKS DEPARTMENT FROM CARTEGRAPH SYSTEMS, INC. OF DUBUQUE, IOWA IN THE AMOUNT OF \$94,231.74

Summary of Municipal Order No. 2016 - 239 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo described the various uses of the software by Public Works staff and recommended its upgrade to a new platform. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 239 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 240

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING NEGOTIATIONS AFTER SEALED BIDDING FOR BID #2017-29 FOR A BUILDING ADDITION AT THE PUBLIC WORKS DEPARTMENT, FLEET DIVISION, FROM FOUNDATION CONSTRUCTORS, LLC OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$45,000

Summary of Municipal Order No. 2016 - 240 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo remarked about the improvements in the past several years related to the handling of surplus items and the need for more storage space for items waiting to be auctioned. He thanked Purchasing Agent Marilyn Parrigin for all of her efforts with this process. Ms. Schaller-Ward indicated four to six on-line auctions are held each year to sell various types of surplus items. She also noted the City received over \$100,000 last year from the sale of such items through GovDeals.com. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 240 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 241

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING NEGOTIATIONS AFTER SEALED BIDDING FOR BID #2017-30 FOR LOVERS LANE SOCCER COMPLEX WALKING TRAIL LIGHTING MATERIAL FROM CONSOLIDATED ELECTRICAL DISTRIBUTORS, INC. OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$54,717

Summary of Municipal Order No. 2016 - 241 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. As one of the City's signature projects for FY2017, DeFebbo recommended the direct purchase of lighting materials which would be installed as part of the construction bid previously awarded. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 241 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 242

MUNICIPAL ORDER AUTHORIZING AND APPROVING AN AMENDMENT TO THE AGREEMENT FOR PROFESSIONAL ARCHITECTURAL (ENGINEERING) SERVICES FOR THE PARKS AND RECREATION DEPARTMENT LOVERS LANE SOCCER COMPLEX (LLSC) RESTROOM/PAVILION EXPANSION PROJECT WITH BRANDSTETTER CARROLL, INC. OF LEXINGTON, KENTUCKY TO INCREASE THE COMPENSATION BY \$20,300 FOR A TOTAL AMOUNT NOT TO EXCEED \$51,300; AND FURTHER AUTHORIZING AND APPROVING AN AGREEMENT FOR PROFESSIONAL ARCHITECTURAL SERVICES THROUGH NONCOMPETITIVE NEGOTIATIONS WITH BRANDSTETTER CARROLL, INC. FOR VARIOUS PARKS AND RECREATION DEPARTMENT PROJECTS IN THE TOTAL AMOUNT NOT TO EXCEED \$236,308

Summary of Municipal Order No. 2016 - 242. was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo indicated there were several parks projects included in the FY2017 capital budget. At the City Manager's request, Parks and Recreation Director Brent Belcher explained the need for a change order to the agreement for architectural services related to the LLSC restroom/pavilion expansion project as the scope of this project had been substantially changed. He also provided an overview of the other projects recommended for architectural design services from Brandstetter Carroll, including the Lampkin Park sprayground project, the Preston Miller Park soccer complex project, and the Russell Sims Aquatic Center admissions building relocation and bathroom expansion project.

On an unrelated note, Mayor Wilkerson thanked Mr. Belcher for the High Street High School dedication which was held earlier in the day to showcase the former School's pictures in the Bowling Green Community Center. Once all discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 242 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 243

MUNICIPAL ORDER ACCEPTING THE CITY OF BOWLING GREEN, KENTUCKY COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR THE PERIOD ENDED JUNE 30, 2016 AS PREPARED BY THE DEPARTMENT OF FINANCE AND AUDITED BY MOUNTJOY CHILTON MEDLEY, LLP

Summary of Municipal Order No. 2016 - 243 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo said an audit of the City's finances occurs every year and an independent Audit Committee was established about ten years ago to provide a separate set of eyes for the process. Audit Committee Chair Scott Gary stated the Audit Committee met on November 7th to review the CAFR and to recommend its approval by the Board of Commissioners. He reported the City once again received a clean opinion and emphasized some of the high points. In addition, Mr. Gary expressed his appreciation of the fiscal responsibility exercised by the City and its staff.

Mayor Wilkerson commented about the activities of the Internal Auditor and Audit Committee. Commissioner Denning, a member of the Audit Committee, also remarked about the work of the group as well as that of the Internal Auditor and Finance Department.

DeFebbo thanked Mr. Gary for his remarks and recognized Assistant Chief Financial Officers Erin Ballou and Sean Weeks who perform the work and provide the oversight for the accounting and accounts payable functions. Chief Financial Officer Jeff Meisel stated this was the earliest date he could ever remember that the CAFR was released, and he gave credit to Ms. Ballou and Mr. Weeks for their efforts in the process. Following the discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 243 was approved by unanimous vote.

ORDINANCE NO. BG2016 - 37
(First Reading)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.23 ACRE FROM RM-4 (MULTI-FAMILY RESIDENTIAL) TO NB (NEIGHBORHOOD BUSINESS) LOCATED AT 480 BEAUTY COURT, PRESENTLY OWNED BY LIVE THE DREAM DEVELOPMENT, INC.

Title and summary of Ordinance No. BG2016 - 37 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for first reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
Voting Nay: None

First reading of Ordinance No. BG2016 - 37 was approved by unanimous vote.

ORDINANCE NO. BG2016 - 38
(First Reading)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 13.30 ACRES FROM AG (AGRICULTURE) AND F (FLOODPLAIN) TO P (PUBLIC) AND F (FLOODPLAIN) LOCATED AT 2649 RUSSELLVILLE ROAD, PRESENTLY OWNED BY WILLIAM AND SHELBY TRAUOGOTT WITH THE BOARD OF EDUCATION OF WARREN COUNTY, KENTUCKY AS CONTRACT VENDEE

Title and summary of Ordinance No. BG2016 - 38 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for first reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
Voting Nay: None

First reading of Ordinance No. BG2016 - 38 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 244

MUNICIPAL ORDER AUTHORIZING AND APPROVING THE SUBMISSION OF AN APPLICATION FOR HOMELAND SECURITY GRANT FUNDS THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM IN THE AMOUNT OF \$155,318 FOR THE PURCHASE OF A SHORING SYSTEM FOR THE FIRE DEPARTMENT

Summary of Municipal Order No. 2016 - 244 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order.

DeFebbo reviewed and recommended the submission of the grant application. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 244 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 245

**MUNICIPAL ORDER AUTHORIZING THE EXTENSION OF THE
DEPOT OPERATIONS AND MANAGEMENT AGREEMENT WITH
THE FRIENDS OF L & N DEPOT, INC.**

Summary of Municipal Order No. 2016 - 245 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo recommended a two plus year extension of the agreement which was previously approved by the City-County Depot Committee. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None
 Abstaining: Williams

Municipal Order No. 2016 - 245 was approved by majority vote. Commissioner Williams abstained since he was currently serving on the Friends of L & N Depot Board of Directors.

MUNICIPAL ORDER NO. 2016 - 246

**MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE
PURCHASE OF PICTOMETRY AERIAL PHOTOGRAPHY FOR THE
POLICE DEPARTMENT COMMUNICATIONS CENTER FROM
PICTOMETRY INTERNATIONAL CORPORATION IN THE TOTAL
AMOUNT OF \$306,850.50**

Summary of Municipal Order No. 2016 - 246 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo explained the use of this product to assist with 911 services which was initially contracted in 2010, and he recommended a new six year contract. Police Chief Doug Hawkins expanded on the importance of the technology and its benefits with new pictures taken every other year. He also indicated the technology was shared with other agencies by agreement which helped to recover much of the cost. In response to questions about many residences not having visible house numbers, Chief Hawkins confirmed this technology was useful in pinpointing locations for service calls. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 246 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 247

**MUNICIPAL ORDER ACCEPTING AND ADOPTING THE
BOWLING GREEN POLICE POLICY AND PROCEDURES**

MANUAL, 2015 EDITION (REVISION NO. 6); AND FURTHER
AUTHORIZING AND APPROVING AMENDMENTS TO BE
EFFECTIVE JANUARY 1, 2017 FOR REVISION NO. 7

Summary of Municipal Order No. 2016 – 247 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo commented about the importance of written standard operating procedures for the Police Department and the need to periodically bring them before the Board of Commissioners for approval. Deputy Police Chief Kevin Wiles indicated many of the policy revisions were guided by other agencies for safety and accreditation purposes. Mayor Wilkerson confirmed these policies included the new body camera protocols as well. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 247 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 248

MUNICIPAL ORDER APPROVING AND AUTHORIZING
MAINTENANCE AGREEMENT BETWEEN THE CITY OF
BOWLING GREEN AND THE COMMONWEALTH OF KENTUCKY
TRANSPORTATION CABINET, DEPARTMENT OF HIGHWAYS,
FOR SIDEWALK CONSTRUCTION ALONG SECTIONS OF
MORGANTOWN ROAD AND GORDON AVENUE LOCATED IN
THE CITY LIMITS TO BE DESIGNED AND CONSTRUCTED BY
THE CITY OF BOWLING GREEN

Summary of Municipal Order No. 2016 - 248 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo indicated the City had established a protocol for taking on maintenance of State sidewalks following new construction. Public Works Director Greg Meredith outlined the project for the City to construct new sections of sidewalk on State right-of-way as part of the Sidewalk Construction Program. He reported that in order for the State to provide a permit to construct the sidewalk on its right-of-way, the City had to agree to maintain the sidewalk long-term. He also confirmed the City set a higher standard than the State for sidewalk construction.

Commissioner Denning inquired about the number of existing sidewalks along State right-of-way which were in disrepair and needed to be addressed. DeFebbo indicated the City had previously taken the position it was the State's responsibility to make those repairs and not the City's, unless the City had previously accepted that section of sidewalk by agreement following its construction. City Attorney Gene Harmon confirmed the City has not taken on those repairs primarily because of the cost involved and due to the liability issues since the City did not have immunity like the State or County governments.

For this specific agenda item, DeFebbo pointed out the City was constructing the sidewalk and would assume maintenance in perpetuity. Mr. Meredith confirmed this did not change the relationship or responsibility with the State on its existing sidewalks. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 248 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 249

**MUNICIPAL ORDER APPROVING FISCAL YEARS 2016/2017
THROUGH 2019/2020 CAPITAL IMPROVEMENT PROGRAM (CIP)
FOR THE CITY OF BOWLING GREEN, KENTUCKY**

Summary of Municipal Order No. 2016 - 249 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo explained a multi-year capital project list was updated each year following adoption of the budget. Ms. Schaller-Ward reviewed the proposed revisions to the FY2017 project list and said any future projects would be evaluated during the budget process. She also stated a copy of the CIP would be provided to the City-County Planning Commission pursuant to state statute. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 249 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 250

**MUNICIPAL ORDER AUTHORIZING A CONTRIBUTION FROM
THE CITY'S GENERAL FUND IN THE AMOUNT OF \$182,500 TO
THE BOWLING GREEN POLICE AND FIREFIGHTERS
RETIREMENT FUND FOR FISCAL YEAR 2017**

Summary of Municipal Order No. 2016 - 250 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. DeFebbo recommended the payment to support the closed pension fund. Chief Financial Officer Jeff Meisel recounted the Board previously approved a funding policy which stipulated how this payment would be determined and was based on a five year amortization of the unfunded liability. He also confirmed the City was solely responsible for maintaining this fund until there were no members left. After the discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 250 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 251

**MUNICIPAL ORDER APPROVING TAX INCREMENT FINANCING
(TIF) DISTRICT SUMMARY OF 2015 INCREMENTAL REVENUE
AND AUTHORIZING DISTRIBUTIONS TO THE APPROPRIATE
RECIPIENTS**

Summary of Municipal Order No. 2016 - 251 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order.

DeFebbo said this was the annual distribution of the incremental revenues collected from the downtown TIF district. Chief Financial Officer Jeff Meisel reviewed the growth in City revenues from both the original and expanded sections and the associated disbursements to be made. Mayor Wilkerson reiterated the City retained 20% of the growth and gave back 80% to specified recipients. He also remarked that 80% of the incremental growth in State revenues generated in the same area would be given back as well. Following the discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 251 was approved by unanimous vote.

ORDINANCE NO. BG2016 - 39

(First Reading)

ORDINANCE RELATING TO BUDGET AMENDMENT

**ORDINANCE APPROVING AMENDMENT NUMBER ONE TO THE
CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING
BUDGET FOR FISCAL YEAR 2017**

Title and summary of Ordinance No. BG2016 - 39 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for first reading of said Ordinance. DeFebbo explained the City's budget was managed through periodic amendments which require approval by the Board. He indicated this amendment primarily reflects the receipt of grant funds as well as a balancing of the budget. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2016 - 39 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 252

**MUNICIPAL ORDER APPROVING THE CITY OF BOWLING
GREEN DEPARTMENT OF PARKS AND RECREATION RULES
AND REGULATIONS FOR THE PROPER USE OF ALL CITY
PARKS**

Summary of Municipal Order No. 2016 - 252 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo indicated this was an exciting year in Parks with the various improvements underway and the consolidation of various policy statements would help protect the value of the City's assets. He indicated that several existing policies as well as some new initiatives were combined into one policy document. City Attorney Gene Harmon provided a summary of the proposed policies - a project which had been in the works for a while - which combined and consolidated existing Park policies with some new or emerging issues. DeFebbo stressed the importance of protecting the integrity of such parks as Circus Square and Fountain Square which received significant investments.

In response to questions about abusive or derogatory signage or demonstrations, Mr. Harmon opined the City could not control the content of signs as a constitutional right to free speech. However, he confirmed rental of the park facility would be required for sign displays and the signs

must be attended at all times. Parks and Recreation Director Brent Belcher responded to questions about rental fees for the use of park amenities by private instructors. Mayor Wilkerson commented that since this was the first attempt at consolidating policies there may be changes to come. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 252 was approved by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 6:00 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: December 6, 2016

APPROVED: Bruce Wilkerson
Mayor, Chairman of Board of Commissioners

ATTEST: Katie Schaller Ward
City Clerk

Minutes prepared by Assistant City Manager/City Clerk Katie Schaller-Ward