



FILM PERMIT APPLICATION

Complete the application and return to Neighborhood & Community Services.

Email: emily.angel@bgky.org

Mail-in: Attn: Neighborhood Services

Fax-in: 270-393-3077

P.O. Box 430

Drop-off: Monday thru Friday, 7:30am - 4:30pm

Bowling Green KY 42102-0430

707 E. Main Avenue

Bowling Green, KY 42101

Applications must be submitted at least 30 days prior to the first day of the event. Applications will be considered on a first-come, first serve basis. Incomplete applications will not be considered. To receive a permit you must complete this form and it will be pending multiple departmental reviews and our staff availability.

Please write legibly or type and fill out form completely.

____ Motion Picture ____ Television Commercial ____ Music Video ____ Other

(Only one request per application)

\$30.00 Application Fee

Please supply the following information. If additional space is needed, use a separate sheet of paper and attach to the application.

1. Name of organization requesting permit: _____
Address: _____

Phone number: _____ Fax: _____

2. Name of person who will be in charge at location: _____
Local address: _____
Local phone number: _____ Fax: _____

3. Production Title: _____

Attach detailed information (outline) regarding the project being filmed. Please include any known or potential hazards to property or person.

LOCATIONS AND ACTIVITIES
(Include Dates and Times)

Note which dates and times are required for each of the following three activities: Film (F) & Construct (C). If additional space is needed, please attach. Please note the specific use of fire/explosives; animals; and the depiction of car chase/crash scenes.

	DATE	TIME	LOCATION/SCENE DESCRIPTION
F	_____	_____	_____
	_____	_____	_____
C	_____	_____	_____
	_____	_____	_____
S	_____	_____	_____
	_____	_____	_____

4. An estimated number of persons who will participate (actors and crew): _____
5. List types and number of vehicles and other equipment (attach additional sheets if necessary)

6. Will parking in the area need to be restricted or prohibited during filming?
Yes _____ No _____
7. Will any sound amplification equipment be used?
Yes _____ No _____
8. Will food and/or beverages be served? Yes_____ No _____
If yes, clean-up is required. If clean-up is not done properly, the organization may be fined
9. I/We agree to abide by all ordinances of the City of Bowling Green and all conditions placed on the event by the City Administrator.
10. I/We do swear and affirm that all of the information given in this application is true.

11. I/We do hereby agree to assume the defense of and indemnify and save harmless the City, its boards, commissions, officers, employees and agents, from all suits, actions, damages or claims to which the city may be subjected of any kind or nature whatsoever resulting from, caused by, arising out of or as a consequence of filming and the activities permitted in connection there with, and to submit a certificate of insurance prior to filming in an amount acceptable to the City's Risk Manager and the City Administrator.

If you need assistance regarding security, contact the City of Bowling Green Police Department at 393-4244.

Applicant Name: (Print) _____

Applicant Signature: _____ Date: _____

If you have any questions regarding filling out the application, you may call the Neighborhoods Services Office at 270-393-3641 or email Emily.Angel@bgky.org

f**OFFICIAL USE ONLY*****

Approved: _____ Denied: _____

Permit #: _____

Neighborhood Services

Date

Reason for denial:

