



CITY OF BOWLING GREEN

APPLICATION FOR APPROVAL TO INSTALL DECORATIVE SIGNPOSTS

NAME OF NEIGHBORHOOD ORGANIZATION	
CONTACT NAME #1	
ADDRESS FOR CONTACT #1	
DAY TELEPHONE FOR CONTACT #1	
OTHER TELEPHONE FOR CONTACT #1	
EMAIL FOR CONTACT #1	

What kind of signage are you replacing? (Check one)

<input type="checkbox"/>	Standard city-issue signs
<input type="checkbox"/>	Decorative signposts or non-standard signs installed by the developer
<input type="checkbox"/>	Neither. The proposal is for installation of signposts in new locations
<input type="checkbox"/>	Neither. The proposal is for (please specify):

The proposed installation will include (check all that apply):

<input type="checkbox"/>	Signposts for stop signs only
<input type="checkbox"/>	Signposts for a combination of stop sign/street names on one post
<input type="checkbox"/>	Addition of specialty signage to existing posts (please specify):
<input type="checkbox"/>	Other type of signpost (please specify):

Do you propose to (check one):

<input type="checkbox"/>	Contract with a licensed contractor to perform the installation
<input type="checkbox"/>	Use neighborhood volunteers to perform the installation

MANUFACTURER OF PROPOSED SIGNPOSTS	
CONTACT NAME:	
DAY TELEPHONE FOR CONTACT:	
ADDRESS	

Both pages of this Application form must be completed and submitted with SNAP packet, or, if not a SNAP Project, submitted to the address listed on next page.



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NAME OF NEIGHBORHOOD ORGANIZATION	
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Please attach the following items to this application:

- Map/design or schematic that adequately locates the locations of existing and proposed posts. Be sure to indicate complete street names.
- Verification (either a design stamped by a registered/licensed professional engineer or literature from the post manufacturer) that the proposed post meets AASHTO break-away specifications.

I hereby request on behalf of the above-named neighborhood organization for permission to install decorative signposts in the specified locations on the City's right-of-way. I understand that, by submitting this form, I declare myself to be a duly-recognized representative of the neighborhood organization, fully empowered to speak for the organization and to make commitments on its behalf. I further understand that any proposed project to install decorative signposts on the City's right-of-way must meet ALL requirements of the City's Neighborhood Signpost Policy, and that, in installing non-standard signposts, the neighborhood organization assumes all future maintenance and replacement responsibilities associated with the non-standard posts. In the event a decorative signpost is stolen or damaged, the City WILL NOT incur extra expense to repair or replace the post with anything but a City-standard post and sign.

<i>Date</i>	<i>Signature, Neighborhood Representative</i>

All Applications For Approval to Install Decorative Signposts will be reviewed by Public Works for compliance with the City's published Decorative Signpost Policy, which is posted on the City's website on the "Neighborhoods" page. Public Works has the sole authority to grant approval for sign projects of this nature. If you are not submitting a SNAP Application, you should submit this form BEFORE you purchase any materials for your project to this address:

Bobby Phelps
Public Works Operations Manager
P.O. Box 430
Bowling Green, KY 42102-0430
Fax: 270.393.3543



FOR OFFICE USE ONLY

Date Received: _____

Date Reviewed: _____

Recommendation to:

- Approve
- Reject
- Review Again, Pending Changes to Application