

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held FEBRUARY 3, 2004**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 7:00 p.m. on February 3, 2004. Mayor Sandy Jones called the meeting to order. An invocation was given by Police Chaplin Don Dorris, and all present recited the Pledge of Allegiance. City Clerk Katie Schaller called the roll, and the following members were present: Commissioner Joe W. Denning, Commissioner Dan Hall, Commissioner Alan Palmer, Commissioner Jim Bullington and Mayor Sandy Jones. Absent: none. There was a full quorum of the Board of Commissioners.

**PUBLIC COMMENTS**

Mayor Jones opened the floor for any public comments and there were none.

**CITY MANAGER**

City Manager Charles W. Coates requested that a late-filed Municipal Order be added to the agenda regarding submission of a grant application for federal transportation assistance. Motion was made by Hall and seconded by Denning to add Municipal Order No. 2004-37 to the agenda for consideration. Jones called for roll call vote.

ROLL CALL:           Voting Yea: Denning, Hall, Palmer, Bullington and Jones  
                          Voting Nay: None

Motion to add Municipal Order No. 2004-37 to the agenda was approved by unanimous vote.

Coates also requested a special meeting of the board for consideration of a TEA-21 grant for Operation P.R.I.D.E. The Board agreed to meet in special session at 3:00 p.m. on Thursday, February 12, 2004.

**PRESENTATION**

Rick Kelley, board member of Prime Time Events, indicated that Prime Time Events was established to provide organizational assistance for community events. Mr. Kelley gave an overview of its history and involvement with past events. Event Coordinator Nate Heider highlighted a few of the events with which Prime Time has been involved, including the Junior Achievement Mini Corvette Challenge, Scotty's Contracting & Stone Sand in the City, U.S. Bank's Balloon Classic, The Medical Center 10k Classic and Houchens Industries Winter Lights. Mr. Kelley thanked the City for its past support and urged its continuance. Kelley also responded to a question regarding the correlation of the influx of tourism dollars as it relates to various community events.

**APPROVAL OF MINUTES**

Minutes of Regular Meeting January 20, 2004

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Hall and seconded by Palmer to approve said minutes as written. Mayor Jones asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hall, Palmer, Bullington and Jones

Voting Nay: None

Motion to approve the minutes of the regular meeting of January 20, 2004 was approved by unanimous vote.

ORDINANCE NO. BG2004 – 1

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING EIGHTEEN PARCELS OF PROPERTY FROM RM-2 (TWO FAMILY RESIDENTIAL) TO RS-1C (SINGLE FAMILY RESIDENTIAL) LOCATED ON SUMPTER AVENUE AND FOURTEEN PARCELS OF PROPERTY FROM RM-2 (TWO FAMILY RESIDENTIAL) TO RS-1A (SINGLE FAMILY RESIDENTIAL) LOCATED ON MARYLAN AVENUE

Title and summary of Ordinance No. BG2004 - 1 was read by City Clerk Katie Schaller. Motion was made by Palmer and seconded by Denning for second reading of said Ordinance. Mayor Jones asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hall, Palmer, Bullington and Jones

Voting Nay: None

Ordinance No. BG2004 - 1 was adopted by unanimous vote.

ORDINANCE NO. BG2004 – 2

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 65.42 ACRES FROM AG (AGRICULTURE) TO HB (HIGHWAY BUSINESS) LOCATED BETWEEN ALVATON ROAD AND SHIVE LANE, WITH BINDING ELEMENTS, PRESENTLY OWNED BY FARMERS INVESTMENT COMPANY INCORPORATED

Title and summary of Ordinance No. BG2004 - 2 was read by the City Clerk. Motion was made by Denning and seconded by Bullington for second reading of said Ordinance. Mayor Jones asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hall, Palmer, Bullington and Jones

Voting Nay: None

Ordinance No. BG2004 - 2 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 26

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF JIM VANCE TO THE BOWLING GREEN-WARREN COUNTY REGIONAL AIRPORT BOARD

Summary of Municipal Order No. 2004 - 26 was read by the City Clerk. Mayor Jones recommended the appointment. Motion was made by Bullington and seconded by Palmer for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Denning, Hall, Palmer, Bullington and Jones  
                          Voting Nay:   None  
Municipal Order No. 2004 - 26 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 27

MUNICIPAL ORDER APPROVING THE PROMOTION OF TIMOTHY J. ROSS TO THE POSITION OF CREW SUPERVISOR I IN THE PARKS AND RECREATION DEPARTMENT, GOLF DIVISION

Summary of Municipal Order No. 2004 - 27 was read by the City Clerk. Human Resources Director Michele Tolbert reviewed the promotion and qualifications. Motion was made by Palmer and seconded by Hall for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Denning, Hall, Palmer, Bullington and Jones  
                          Voting Nay:   None  
Municipal Order No. 2004 - 27 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 28

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF A GRANT FROM THE PUBLIC SAFETY FOUNDATION OF AMERICA FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$100,173

Summary of Municipal Order No. 2004 – 28 was read by the City Clerk. Police Office Associate Heather Plowman indicated that the grant funds would be used to provide mapping software and hardware for E911 calls made from cellular telephones. Communications Center Manager Malissa Carter responded to questions regarding the timeline for cellular service carriers to provide the necessary data to our system for full usage of the mapping capabilities. Coates complimented the Police staff for finding this funding source which does not require any matching funds. Motion was made by Denning and seconded by Palmer for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Denning, Hall, Palmer, Bullington and Jones  
                          Voting Nay:   None  
Municipal Order No. 2004 - 28 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 29

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF GRANT FUNDS FROM THE APPALACHIA HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) THROUGH THE OFFICE OF NATIONAL DRUG CONTROL POLICY IN THE AMOUNT OF \$6,000

Summary of Municipal Order No. 2004 - 29 was read by the City Clerk. Plowman stated that funding was being provided since Warren County was declared a “High Intensity Drug Trafficking Area” and Bowling Green has two Police Officers assigned to the Bowling Green-Warren County Drug Task Force. Motion was made by Denning and seconded by Hall for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Denning, Hall, Palmer, Bullington and Jones

Voting Nay: None

Municipal Order No. 2004 - 29 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 30

MUNICIPAL ORDER AUTHORIZING ADOPTION OF THE REVISED  
CITY OF BOWLING GREEN PUBLIC SAFETY PROMOTIONAL  
PROCEDURES

Summary of Municipal Order No. 2004 - 30 was read by the City Clerk. Tolbert stated that changes were required due to the results and adoption of the Classification/Pay Plan Study. Motion was made by Bullington and seconded by Hall for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hall, Palmer, Bullington and Jones

Voting Nay: None

Municipal Order No. 2004 - 30 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 31

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF A  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FROM  
THE DEPARTMENT OF LOCAL GOVERNMENT IN THE AMOUNT  
OF \$1,000,000 FOR THE LEE SQUARE HOUSING PROJECT

Summary of Municipal Order No. 2004 – 31 was read by the City Clerk. Grants Manager Lisa Ryan outlined to the application process and anticipated funding to acquire properties associated with the housing development project. Motion was made by Palmer and seconded by Hall for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hall, Palmer, Bullington and Jones

Voting Nay: None

Municipal Order No. 2004 - 31 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 32

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF A  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FROM  
THE DEPARTMENT OF LOCAL GOVERNMENT IN THE AMOUNT  
OF \$1,000,000 FOR PHASE II OF THE DOWNTOWN  
REVITALIZATION PROJECT AND ADOPTING THE RESIDENTIAL  
ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN  
UNDER SECTION 104(D) OF THE HOUSING AND COMMUNITY  
DEVELOPMENT ACT OF 1974, AS AMENDED

Summary of Municipal Order No. 2004 - 32 was read by the City Clerk. Ryan outlined the application process for funds to acquire additional properties associated with the development of Circus Square Park. Motion was made by Hall and seconded by Denning for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hall, Palmer, Bullington and Jones

Voting Nay: None

Municipal Order No. 2004 - 32 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 33

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2004-22 FOR PROFESSIONAL SERVICES FOR THE DEVELOPMENT OF A MAJOR THOROUGHFARE PLAN FROM BERNARDIN LOCHMUELLER & ASSOCIATES, INC. OF EVANSVILLE, INDIANA IN THE AMOUNT OF \$60,000

Summary of Municipal Order No. 2004 - 33 was read by the City Clerk. Assistant City Engineer Melissa Cansler described the project to develop a plan to improve traffic and transportation for the City's future growth. Project Manager David Ripple of Bernardin Lochmueller & Associates outlined the firm's qualifications and experience. Motion was made by Palmer and seconded by Hall for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hall, Palmer, Bullington and Jones

Voting Nay: None

Municipal Order No. 2004 - 33 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 34

MUNICIPAL ORDER AUTHORIZING A THIRD CHANGE ORDER TO THE CONTRACT WITH SCOTTY'S CONTRACTING AND STONE FOR THE CAVE MILL ROAD WIDENING PROJECT IN THE AMOUNT OF \$39,983.37

Summary of Municipal Order No. 2004 – 34 was read by the City Clerk. Cansler reviewed the need for the additional change order to close out the project. Motion was made by Bullington and seconded by Hall for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hall, Palmer, Bullington and Jones

Voting Nay: None

Municipal Order No. 2004 - 34 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 35

MUNICIPAL ORDER AUTHORIZING A PAYMENT OF \$25,000 TO DOWNTOWN REDEVELOPMENT AUTHORITY, INC. FROM THE RENAISSANCE KENTUCKY DIRECT APPROPRIATION GRANT

Summary of Municipal Order No. 2004 - 35 was read by the City Clerk. Ryan indicated that the funds would be used for administrative costs associated with administering various grants. Motion was made by Palmer and seconded by Hall for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hall, Palmer, Bullington and Jones

Voting Nay: None

Municipal Order No. 2004 - 35 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 36

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2004-29 FOR PUBLIC SAFETY COMMUNICATION CONSOLE FURNITURE FROM WATSON FURNITURE GROUP, INC. OF PAULSBO, WASHINGTON IN THE AMOUNT OF \$80,471.16

Summary of Municipal Order No. 2004 - 36 was read by the City Clerk. Communications Center Manager Malissa Carter explained that the custom workstations would be installed as a result of the Police Headquarters expansion project. Comm. Denning noted the importance of the Communications Center to the community with respect to dispatching public safety personnel in times of emergencies. Motion was made by Denning and seconded by Palmer for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Denning, Hall, Palmer, Bullington and Jones  
                          Voting Nay:   None

Municipal Order No. 2004 - 36 was approved by unanimous vote.

ORDINANCE NO. BG2004 – 3

(First Reading)

ORDINANCE APPROVING INTERLOCAL COOPERATION AGREEMENT

ORDINANCE APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE AN INTERLOCAL COOPERATION AGREEMENT WITH WARREN COUNTY REGIONAL JAIL RELATED TO THE INSTALLATION AND MAINTENANCE OF A DYNAMIC IMAGING (PICTURELINK) SYSTEM TO BE INSTALLED AT THE JAIL

Title and summary of Ordinance No. BG2004 - 3 was read by the City Clerk. Police Captain Doug Hawkins reviewed the use of equipment and the need for an agreement. Motion was made by Hall and seconded by Bullington for first reading of said Ordinance. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Denning, Hall, Palmer, Bullington and Jones  
                          Voting Nay:   None

First reading of Ordinance No. BG2004 – 3 was approved by unanimous vote.

ORDINANCE NO. BG2004 – 4

(First Reading)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER TWO TO THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2004

Title and summary of Ordinance No. BG2004 - 4 was read by the City Clerk. Chief Financial Officer Davis Cooper gave an overview of the budget amendments and nominal effect on the General Fund. Motion was made by Hall and seconded by Bullington for first reading of said Ordinance. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hall, Palmer, Bullington and Jones  
Voting Nay: None

First reading of Ordinance No. BG2004 - 4 was approved by unanimous vote.

ORDINANCE NO. BG2004 – 5

(First Reading)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULE

ORDINANCE REVISING THE CLASSIFICATION/PAY SCHEDULE  
FOR CLASSIFIED EMPLOYEES OF THE CITY OF BOWLING  
GREEN, KENTUCKY FOR FISCAL YEAR 2004

Title and summary of Ordinance No. BG2004 - 5 was read by the City Clerk. Tolbert reviewed the recommended changes which are associated with the reorganization of the Code Enforcement Division of the Housing and Community Development Department. Motion was made by Hall and seconded by Palmer for first reading of said Ordinance. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hall, Palmer, Bullington and Jones  
Voting Nay: None

First reading of Ordinance No. BG2004 - 5 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 37

MUNICIPAL ORDER AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE FEDERAL TRANSIT ADMINISTRATION, AN OPERATING ADMINISTRATION OF THE UNITED STATES DEPARTMENT OF TRANSPORTATION, FOR FEDERAL TRANSPORTATION ASSISTANCE UNDER THE SECTION 5307 PROGRAM; AND REPEALING MUNICIPAL ORDER NO. 2003-145

Summary of Municipal Order No. 2004 - 37 was read by the City Clerk. Ryan explained the requirement for the City to be eligible for funding and the proposed use of those funds. She noted that the previously approved agreement with Community Action of Southern Kentucky to act on behalf of the City was not permitted without first conducting a competitive bidding process. Motion was made by Denning and seconded by Bullington for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hall, Palmer, Bullington and Jones  
Voting Nay: None

Municipal Order No. 2004 - 37 was approved by unanimous vote.

ADJOURNMENT

Mayor Jones announced that February 17, 2004 was the next scheduled meeting of the Board. There being no further business to come before the Board of Commissioners, at approximately 8:05 p.m., Mayor Jones declared this meeting adjourned.

ADOPTED: \_\_\_\_\_

*(Minutes-Board of Commissioners-February 3, 2004)*

APPROVED: \_\_\_\_\_  
Mayor, Chairman of Board of Commissioners

ATTEST: \_\_\_\_\_  
City Clerk

*Minutes prepared by City Clerk Katie Schaller*