

Pursuant to Municipal Order No. 2007 – 261 approved by the Board of Commissioners on August 21, 2007, smoking is prohibited in all City-owned and leased buildings that are used for municipal purposes and in all City vehicles. The Board of Commissioners further directed the City Manager to prepare rules and regulations to carryout this policy, which are as follows:

SMOKING PROHIBITED IN CITY-OWNED AND LEASED BUILDINGS USED FOR MUNICIPAL PURPOSES AND IN CITY VEHICLES

Section 1. Definitions.

As used in this Policy, smoke or smoking means the act of inhaling or exhaling the smoke from any lighted cigarette, cigar or pipe or other combustible tobacco product. Building means any building owned or leased by the City and used for any municipal purposes, whether or not the public ordinarily enters the building.

Section 2. Smoking Prohibited.

Smoking is prohibited in all buildings and City owned or leased vehicles. This prohibition extends to City employees and all other persons inside City buildings and vehicles. Any smoking outside of buildings and vehicles will be at a sufficient distance to prevent smoke from entering the doors and windows of the buildings and vehicles.

Section 3. Exceptions.

The only exception to the prohibitions in Section 2 is that smoking may be allowed at the discretion of Bowling Green Police Officers within designated interview and interrogation rooms with the condition that the doors to those rooms remain closed to prevent the spread of the smoke to other parts of the building.

Section 4. Notice.

Each department having control of the buildings and vehicles subject to this policy shall make every reasonable effort to ensure compliance with this policy, including posting of signs at appropriate locations.

Section 5. Enforcement.

a. It shall be the duty of any City employee, with the assistance of a supervisor if necessary, to assist in the enforcement of this policy by visitors in City buildings or vehicles. Any visitor violating this policy shall be requested by the City employee observing the violation to stop smoking. If the visitor refuses to comply with that request, the City employee should then request that the visitor exit the building or vehicle. If the visitor refuses to honor that request, the City employee should then contact Police Dispatch at 911 and request assistance.

b. Any City employee violating this policy or found to have altered, defaced, removed or destroyed any posted signs shall be subject to appropriate disciplinary procedures, including reprimand, suspension or termination.