

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held JUNE 19, 2018**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on June 19, 2018. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Commissioner Sue Parrigin, and all present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Joe W. Denning, Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin, Commissioner Rick Williams and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS & RECOGNITIONS

Executive Assistant/Public Information Officer Kim Lancaster presented certificates and gift prizes to the winners of the 2nd annual "We are Bowling Green" photo contest: 1st place – *Beautiful Bridge* by Tanner Kremer; 2nd place – *Downtown Reflection Inside Out* by Sheila Reeves; 3rd place – *Snowy Night at the Square* by Fred Dent; and the people's choice – *Beautiful Bridge* by Tanner Kremer. Ms. Lancaster stated there were 90 qualified entries in this year's event and many of the photographs will be used to populate the 2018/2019 Annual Report Calendar.

Mayor Wilkerson announced the City received a 2017-2018 Mid-South Conference *Corporate Partner Award* for outstanding support of the student-athletes, coaches and administrators as many of the athletic events were held in Bowling Green. He also stated that Mid-South Conference would be making an announcement at a press conference on June 20th regarding future years for athletic events to be held in Bowling Green.

CITY MANAGER

City Manager Jeffery B. Meisel requested a closed session for the purpose of discussion of proposed litigation on behalf of the City and pending litigation against the City. Motion was made by Parrigin and seconded by Nash to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (c). Mayor Wilkerson called for roll call vote.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (c) was approved by unanimous vote.

At the City Manager's request, Parks and Recreation Director Brent Belcher announced the City and United Way of Southern Kentucky would partner to accept a donation from Retired United to add signs in Preston Miller Park to create a "Born Learning Trail." He estimated the project would be complete by the end of July. Mayor Wilkerson thanked United Way for its participation and suggested this might lead to other City parks as well.

APPROVAL OF MINUTES

Minutes of Regular Meeting June 5, 2018

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Williams and seconded by Parrigin to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of June 5, 2018 was approved by unanimous vote.

REGULAR AGENDA

ORDINANCE NO. BG2018 - 26

(Second Reading)

ORDINANCE ADOPTING ANNUAL CITY BUDGET

ORDINANCE ADOPTING THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019, BY ESTIMATING REVENUES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT

Title and summary of Ordinance No. BG2018 - 26 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Ordinance No. BG2018 - 26 was adopted by unanimous vote.

ORDINANCE NO. BG2018 - 27

(Second Reading)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULES

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULES "G" FOR GENERAL CLASSIFIED, "S" FOR PROTECTIVE / SWORN, "D" FOR DEPARTMENT HEAD / MANAGEMENT, AND "U" FOR UNCLASSIFIED PART-TIME EMPLOYEES, AND AUTHORIZING PAY INCREASES FOR FISCAL YEAR 2019

Title and summary of Ordinance No. BG2018 - 27 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Ordinance No. BG2018 - 27 was adopted by unanimous vote.

ORDINANCE NO. BG2018 - 28
(Second Reading)
ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING A TOTAL OF APPROXIMATELY 0.629 ACRE OF PROPERTY LOCATED AT 570 LOVERS LANE, WITH PROPERTY PRESENTLY OWNED BY GREENHILLS DEVELOPMENT PARTNERS, LLC, WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS; AND FURTHER APPROVING AN ASSOCIATED ECONOMIC DEVELOPMENT ANNEXATION INCENTIVE AGREEMENT

Title and summary of Ordinance No. BG2018 - 28 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for second reading of said Ordinance. Following an inquiry from Commissioner Denning regarding the members of the Greenhills Development Partners, Inc., a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: - None

Ordinance No. BG2018 - 28 was adopted by unanimous vote.

ORDINANCE NO. BG2018 - 29
(Second Reading)
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 85.329 ACRES FROM AG (AGRICULTURE) TO HI (HEAVY INDUSTRIAL) LOCATED ON MIZPAH ROAD, PRESENTLY OWNED BY THE INTER-MODAL TRANSPORTATION AUTHORITY, INC.

Title and summary of Ordinance No. BG2018 - 29 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Ordinance No. BG2018 - 29 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 111

MUNICIPAL ORDER APPROVING THE PROMOTION OF MEGHAN R. VANMETER TO THE POSITION OF SENIOR OFFICE ASSOCIATE IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2018 - 111 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Denning for consideration of said Municipal Order. Meisel reviewed the career path program for Office Associates. Since all requirements were met, he recommended the promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2018 - 111 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 112

MUNICIPAL ORDER APPROVING THE CAREER PATH
ADVANCEMENT OF MARCOS A. GONZALEZ TO THE POSITION
OF OPERATIONS TECHNICIAN I IN THE PUBLIC WORKS
DEPARTMENT

Summary of Municipal Order No. 2018 - 112 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel reviewed the career path program for Operations Maintenance Technicians. Since all requirements were met, he recommended the promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2018 - 112 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 113

MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENTS OF JOSHUA W. MINTON AND MATTHEW T.
WHITE TO THE POSITION OF LABORER II IN THE PUBLIC
WORKS DEPARTMENT

Summary of Municipal Order No. 2018 - 113 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel reviewed the application and interview process, and he recommended the appointments. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2018 - 113 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 114

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE
PURCHASE OF BODY WORN CAMERAS AND ACCESSORIES
INCLUDING AN EXTENDED SERVICE PLAN FOR THE POLICE
DEPARTMENT FROM COBAN TECHNOLOGIES, INC. OF
HOUSTON, TEXAS IN THE AMOUNT OF \$33,482

Summary of Municipal Order No. 2018 - 114 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel explained the Police Department had previously purchased body worn cameras which were now being replaced with newer technology. He noted COBAN agreed to provide a full credit on

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the return of the older model cameras to be used against the purchase of the newer model, as well as a service warranty on all the new cameras. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 114 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 115

**MUNICIPAL ORDER APPROVING APPROPRIATIONS FOR
VARIOUS CITY CREATED / CONTRACT AGENCIES FOR FISCAL
YEAR 2019**

Summary of Municipal Order No. 2018 - 115 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel indicated this item was incorporated into the FY2019 budget recommendation which was just approved. He explained eleven agencies would receive appropriations in the total amount of \$1,496,645 for services provided to the City and each would be required to execute an agreement which lays out the terms and conditions for receipt of the funds. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 115 was approved by unanimous vote.

ORDINANCE NO. BG2018 - 30

(First Reading)

ORDINANCE RELATING TO BUDGET AMENDMENT

**ORDINANCE APPROVING AMENDMENT NUMBER THREE TO
THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL
OPERATING BUDGET FOR FISCAL YEAR 2018**

Title and summary of Ordinance No. BG2018 - 30 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Parrigin for first reading of said Ordinance. After summarizing the proposed changes, Meisel recommended approval of the final budget amendment for FY2018. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2018 - 30 was approved by unanimous vote.

PUBLIC COMMENTS

Following the conclusion of the regular agenda, Mayor Wilkerson opened the floor for any public comments about items not included on the agenda, and there were none.

NEXT MEETING

Mayor Wilkerson announced the regularly scheduled meeting of July 3rd would be canceled and a special meeting would be held on June 26th at 3:30 p.m. Commissioner Nash stated the 48th year of Thunderfest Fireworks presented by The Kiwanis Club of Bowling Green was scheduled for July 3rd with gates opening at 4:00 p.m.

CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 4:55 p.m. in closed session pursuant to KRS 61.810 (1) (c) as previously approved. Meisel confirmed no action was anticipated to follow the discussion.

ADJOURNMENT

Once all discussion concluded in closed session and there being no further business to come before the Board of Commissioners, at approximately 5:10 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: July 17, 2017

APPROVED: Bruce Wilkerson
Mayor, Chairman of Board of Commissioners

ATTEST: Katie Schaller Ward
City Clerk

Minutes prepared by Assistant City Manager/City Clerk Katie Schaller-Ward