

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held OCTOBER 18, 2005**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 7:00 p.m. on October 18, 2005. Mayor Elaine N. Walker called the meeting to order. An invocation was given by Bro. Rodney Vincent of First Baptist Church, and all present recited the Pledge of Allegiance. City Clerk Katie Schaller called the roll, and the following members were present: Commissioner Brian K. Strow, Commissioner Mark D. Alcott, Commissioner Brian "Slim" Nash, Commissioner Delane Simpson and Mayor Elaine N. Walker. Absent: none. There was a full quorum of the Board of Commissioners.

OPERATION P.R.I.D.E. AWARD

Operation P.R.I.D.E. Director Catherine Thomas announced Kentucky Mirror and Plate Glass of 738 State Street as the recipient that made significant improvements to commercial property in Bowling Green for the month of October 2005. Buddy Brooks accepted the award.

PUBLIC COMMENTS

Mayor Walker opened the floor for any public comments and there were none.

PRESENTATION

Housing and Community Development Director Alice Burks provided a status update regarding the St. Joseph Playground Agreement which was executed in 1995. She indicated that a property transfer was required to close out the Agreement. Lifetime Grounds Keeper Mike Murphy for St. Joseph School provided some background into the Agreement and subsequent changes that were verbally agreed upon between the City and the St. Joseph School. Mike Reynolds, also representing the St. Joseph School, stated that for consideration of \$1.00 the school would take possession of 613 Barry Street which was no longer being used by the Operations Division of Public Works. Mr. Murphy indicated that the property would be combined with other school-owned property for a ball field to be used by the school and the community. The Board of Commissioners agreed to consider the transfer as an action item at the next meeting of the Board.

There were also questions from Comm. Strow regarding the future ability to acquire greenways easements from the St. Joseph School. Mr. Murphy and Mr. Reynolds stated that could be considered by the School Board when the time arrived.

CITY MANAGER

Interim City Manager Kenneth R. Thompson requested feedback from the Board of Commissioners regarding the annual budgetary process which was quickly approaching. He stated that the Citizen Summit was scheduled to take place in November and a Strategic Planning Session would be scheduled in January. Since citizens have already been chosen to participate in the

upcoming Citizen Summit, Mayor Walker suggested that the process should continue for the Fiscal Year 2007 budgetary planning. However, she further suggested that the Board should possibly consider the process to take place every other year versus every year. Comm. Nash agreed and suggested that the Citizen Summit and Strategic Planning process begin at the start of each elected new term of office and set a two-year agenda. Upon clarification, Assistant to the City Manager Shawna Dowell confirmed that the planning process would proceed as scheduled for this year and that since elections will take place in November of 2006, that planning session would begin the two-year agenda process.

APPROVAL OF MINUTES

Minutes of Regular Meeting October 4, 2005

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Strow and seconded by Alcott to approve said minutes as written. Mayor Walker asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Strow, Alcott, Nash, Simpson and Walker
 Voting Nay: None

Motion to approve the minutes of the regular meeting of October 4, 2005 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2005 - 272

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF ECONOMIC DEVELOPMENT INITIATIVE FUNDS FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE LOST RIVER CAVE IMPROVEMENT PROJECT IN THE AMOUNT OF \$793,600

Summary of Municipal Order No. 2005 - 272 was read by City Clerk Katie Schaller. Grants Manager Lisa Ryan indicated that these grant funds would be used to complete the acquisition of 19 acres at Lost River Cave. Motion was made by Simpson and seconded by Strow for consideration of said Municipal Order. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Strow, Alcott, Nash, Simpson and Walker
 Voting Nay: None

Municipal Order No. 2005 - 272 was approved by unanimous vote.

NOTE: Municipal Order No. 2005 - 273 regarding the acceptance of Economic Development Initiative Funds from the U.S. Department of Housing and Urban Development for the South Central Kentucky Training and Development Project in the amount of \$1,488,000 was withdrawn from consideration.

MUNICIPAL ORDER NO. 2005 - 274

MUNICIPAL ORDER ADOPTING THE OPERATIONS AND MAINTENANCE TECHNICIAN (O&MT) JOB MANUAL AS THE SOURCE DOCUMENT FOR EVALUATION, TRAINING,

PROFESSIONAL DEVELOPMENT AND PROMOTION OF
TECHNICIANS WITHIN THE OPERATIONS DIVISION,
DEPARTMENT OF PUBLIC WORKS

Summary of Municipal Order No. 2005 - 274 was read by the City Clerk. Public Works Director Emmett Wood provided an overview of the Manual and its financial impact if implemented. He responded to questions regarding the number of advancement levels, the amount of time permitted for progression and a comparison to what other departments offer. Although the manual seemed to be very thorough, Comm. Alcott suggested that the item should be tabled until the new City Manager was hired and had a chance to sign off on it. Motion was made by Alcott and seconded by Simpson to table said Municipal Order. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Strow, Alcott, Nash, Simpson and Walker
 Voting Nay: None

Motion to table Municipal Order No. 2005 - 274 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2005 - 275

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN
APPLICATION TO KENTUCKY HOUSING CORPORATION FOR
2005 HOME INVESTMENT PARTNERSHIPS PROGRAM FUNDS IN
THE AMOUNT OF \$264,000

Summary of Municipal Order No. 2005 - 275 was read by the City Clerk. Housing and Community Development Director Alice Burks stated that these funds, if awarded, would be added to the homeowner rehabilitation program. Motion was made by Nash and seconded by Alcott for consideration of said Municipal Order. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Strow, Alcott, Nash, Simpson and Walker
 Voting Nay: None

Municipal Order No. 2005 - 275 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2005 - 276

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING
NEGOTIATIONS AFTER SEALED BIDDING OF BID #2006-02 FOR
DESIGN/BUILD SERVICES FOR KEREIAKES PARK GREENWAY
BRIDGE PROJECT FROM SCOTT & MURPHY, INC. OF BOWLING
GREEN, KENTUCKY IN THE AMOUNT OF \$192,000

Summary of Municipal Order No. 2005 - 276 was read by the City Clerk. Public Works Project Manager Dan Chaney described the project to connect the greenways trail network. He responded to questions regarding the width and structural support of the bridge. Mike Murphy of Scott & Murphy estimated completion time to be by the end of this year. Motion was made by Alcott and seconded by Simpson for consideration of said Municipal Order. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Strow, Alcott, Nash, Simpson and Walker
 Voting Nay: None

Municipal Order No. 2005 - 276 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2005 - 277

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2006-16 FOR DEICING SALT FROM CARGILL INCORPORATED OF NORTH OLMSTEAD, OHIO FOR THE PUBLIC WORKS DEPARTMENT, OPERATIONS DIVISION, IN THE AMOUNT OF \$47,047.50

Summary of Municipal Order No. 2005 - 277 was read by the City Clerk. Public Works Director Emmett Wood described the product and its anticipated benefits versus past deicing products. Comm. Nash inquired if buying in bulk and cost sharing with Warren County would reduce the price. Mr. Wood was not aware if the County used the same product, but that was certainly an option to explore. Motion was made by Nash and seconded by Alcott for consideration of said Municipal Order. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Strow, Alcott, Nash, Simpson and Walker
Voting Nay: None

Municipal Order No. 2005 - 277 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2005 - 278

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2006-18 FOR PROFESSIONAL DATA COLLECTION SERVICES FROM DBS & ASSOCIATES OF CLARKSVILLE, TENNESSEE FOR THE PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$32,140

Summary of Municipal Order No. 2005 - 278 was read by the City Clerk. GIS Analyst Greg Hakman described the project to map and inventory all stormwater infrastructure. Motion was made by Alcott and seconded by Strow for consideration of said Municipal Order. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Strow, Alcott, Nash, Simpson and Walker
Voting Nay: None

Municipal Order No. 2005 - 278 was approved by unanimous vote.

ADJOURNMENT

Mayor Walker announced that November 1, 2005 was the next scheduled meeting of the Board. There being no further business to come before the Board of Commissioners, at approximately 8:10 p.m., Mayor Walker declared this meeting adjourned.

WORK SESSION

Prior to the regular meeting and with no action taken, the Board of Commissioners convened at 4:00 p.m. in the Commission Chamber of City Hall for a regular work session to discuss the following subjects: (1) proposed changes to the City of Bowling Green Code of Ordinances, Chapter

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5 (Animals) regarding the keeping and caring of animals within the City; and (2) results of Pay Plan Audit conducted by Paul Combs & Associates, Inc.

ADOPTED: _____

APPROVED: _____
Mayor, Chairman of Board of Commissioners

ATTEST: _____
City Clerk

Minutes prepared by City Clerk Katie Schaller