

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held MAY 21, 2013**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 7:00 p.m. on May 21, 2013. Mayor Bruce Wilkerson called the meeting to order and gave the invocation. All present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller called the roll, and the following members were present: Commissioner Joe W. Denning, Commissioner Melinda M. Hill, Commissioner Bill Waltrip, Commissioner Rick Williams and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS & RECOGNITIONS

Mayor Wilkerson announced a recent ground breaking for the expansion of Kobe Aluminum Automotive Products which would bring 100 new jobs and include a \$66 million investment. He recognized and expressed appreciation to several company officials, and encouraged anyone looking for a great place to work with great benefits to consider Kobe Aluminum Automotive Products.

CITY MANAGER

City Manager Kevin D. DeFebbo requested a closed session for the purpose of discussion which might lead to the discipline or dismissal of an individual employee without restricting that employee's right to a public hearing if requested. Motion was made by Waltrip and seconded by Hill to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (f). Mayor Wilkerson called for roll call vote.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (f) was approved by unanimous vote.

APPROVAL OF MINUTES

Minutes of Regular Meeting May 7, 2013

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Hill and seconded by Williams to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of May 7, 2013 was approved by unanimous vote.

PUBLIC COMMENTS

Mayor Wilkerson opened the floor for public comments and there were none.

REGULAR AGENDA

ORDINANCE NO. BG2013 - 10

(Second Reading)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTER 22 (TRAFFIC AND MOTOR VEHICLES), SUBCHAPTER 22-11 (TEMPORARY DISPLAY OF MOTOR VEHICLES) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES TO ALLOW FOR AN ANNUAL DISPLAY AND SALE OF ANTIQUE, VINTAGE, RARE OR COLLECTIBLE MOTOR VEHICLES AT THE NATIONAL CORVETTE MUSEUM

Title and summary of Ordinance No. BG2013 - 10 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Ordinance No. BG2013 - 10 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 67

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF LUKE T. HAMLIN, BRADLEY J. MARTIN, JENNIE A. MCSHANE, EVAN T. SCHARLOW, ERIC L. STROUD AND BRADLEY T. WHITTAKER TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2013 - 67 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Hill for consideration of said Municipal Order. DeFebbo reviewed the recommendation to hire five Police Officers in anticipation of upcoming vacancies. He also explained the need to hire them now to meet the scheduling protocol for attending the academy later this summer. Comm. Waltrip indicated he liked the ability to hire above the complement in order to anticipate vacancies and to have a better turnaround for keeping more officers on the street. There being no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2013 - 67 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 68

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF DR. JOHN FITTS TO THE CITY-COUNTY BOARD OF ADJUSTMENTS

Summary of Municipal Order No. 2013 - 68 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Waltrip for consideration of said Municipal Order.

Mayor Wilkerson remarked that this item and the next two (Municipal Order Nos. 2013 - 69 and 2013 - 70) related to board reappointments and the continued service of the individual appointees. With no other discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2013 - 68 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 69

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF
DONNA HARMON TO THE BOWLING GREEN MUNICIPAL
UTILITIES BOARD

Summary of Municipal Order No. 2013 - 69 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Hill for consideration of said Municipal Order. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2013 - 69 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 70

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF
SUSIE OLDHAM TO THE HOUSING AUTHORITY OF BOWLING
GREEN

Summary of Municipal Order No. 2013 - 70 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2013 - 70 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 71

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID
#2013-34 FOR THE PAVILION AND RESTROOM CONSTRUCTION
AT H.P. THOMAS PARK FROM CARTER DOUGLAS COMPANY
LLC OF RUSSELLVILLE, KENTUCKY IN THE TOTAL AMOUNT
OF \$195,000

Summary of Municipal Order No. 2013 - 71 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Waltrip for consideration of said Municipal Order. DeFebbo recommended the bid award. He also remarked about the development of H.P. Thomas Park and the need for such a facility. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2013 - 71 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 72

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2013-40 FOR THE PURCHASE OF A DIESEL TRACTOR REPLACEMENT FROM BOBCAT OF BOWLING GREEN, KENTUCKY IN THE NET AMOUNT OF \$21,752.14

Summary of Municipal Order No. 2013 - 72 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo recommended the replacement and trade-in of a 25 year old tractor. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2013 - 72 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 73

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2013-42 FOR THE CROSSWINDS INTAKE STRUCTURE BANK STABILIZATION FROM SCOTT & RITTER, INC. OF BOWLING GREEN, KENTUCKY IN THE TOTAL AMOUNT OF \$37,990

Summary of Municipal Order No. 2013 - 73 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Waltrip for consideration of said Municipal Order. DeFebbo reviewed the need to make repairs due to storm damage from a couple of years ago. He indicated that the permitting process had held up the project, but that it was now ready to proceed. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2013 - 73 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 74

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2013-32 FOR ANNUAL DEMOLITION OF STRUCTURES AND SITE CLEARANCE SERVICES FROM FLETCHER EXCAVATION LLC OF SMITHS GROVE, KENTUCKY

Summary of Municipal Order No. 2013 - 74 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Hill for consideration of said Municipal Order. DeFebbo indicated this was an annual bid for services throughout the year and he recommended its award. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2013 - 74 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 75

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2013-41 FOR SOCCER FIELD CONSTRUCTION FROM ALLIZA SOD FARMS OF ALVATON, KENTUCKY IN THE TOTAL AMOUNT OF \$43,860

Summary of Municipal Order No. 2013 - 75 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Hill for consideration of said Municipal Order. DeFebbo recommended the bid award and explained that the demand for an additional soccer field was emphasized by the heavy use of the Soccer Complex. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2013 - 75 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 76

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FEDERAL VICTIMS OF CRIME ACT (VOCA) GRANT FUNDS THROUGH THE COMMONWEALTH OF KENTUCKY JUSTICE CABINET FOR THE PARTIAL FUNDING OF A VICTIM ADVOCATE POSITION FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$39,485

Summary of Municipal Order No. 2013 - 76 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo stated this was the 21st year to apply for funding which required a 20% match of City funds. Comm. Waltrip commented that the Victim's Advocate Program has been a great service over the years and he expressed appreciation for the work of Victim Advocate April Fulcher. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2013 - 76 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 77

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR ENERGY EFFICIENCY CONSERVATION GRANT (EECG) FUNDS THROUGH THE DEPARTMENT FOR LOCAL GOVERNMENT FOR THE PURCHASE OF LED LIGHTS AND ENERGY EFFICIENT WINDOWS FOR THE 707 E. MAIN AVENUE RENOVATION PROJECT IN THE AMOUNT OF \$95,600

Summary of Municipal Order No. 2013 - 77 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. With a goal to bring in non-General Fund monies to help benefit the community, Mr. DeFebbo recommended the submission of the grant application with a 20% match requirement. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2013 - 77 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 78

MUNICIPAL ORDER APPROVING A CONTRACT WITH
COMMUNITY ACTION OF SOUTHERN KENTUCKY, INC.
(CASKY) FOR TRANSPORTATION SERVICES FOR FISCAL YEAR
2014

Summary of Municipal Order No. 2013 - 78 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Williams for consideration of said Municipal Order. DeFebbo recommended a contract renewal for an additional year with CASKY to provide mass transit as a public service. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2013 - 78 was approved by unanimous vote.

ORDINANCE NO. BG2013 - 11

(First Reading)

ORDINANCE AMENDING INTERLOCAL AGREEMENT WITH WARREN COUNTY

ORDINANCE AMENDING INTERLOCAL COOPERATION
AGREEMENT WITH WARREN COUNTY RELATED TO PUBLIC
SAFETY MOBILE RADIO COMMUNICATIONS SYSTEM

Title and summary of Ordinance No. BG2013 - 11 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Hill for first reading of said Ordinance. DeFebbo recounted that more than a year ago the City had brought forth plans to replace the existing radio system including participation by Warren County. In order to expedite the process, he noted a four person committee had been established with two participants from the City and two from the County. He explained that with passage of the amended Interlocal Agreement the same four person committee (City Police Chief, City Fire Chief, Warren County Emergency Management Director and Warren County Sheriff's Office Chief Deputy) would now be delegated the authority to complete negotiations with Motorola Solutions and execute the contract services on behalf of the City and County. Mayor Wilkerson thanked the committee members for their participation and cooperation in working together to develop a solution to meet the needs of both entities. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None
First reading of Ordinance No. BG2013 - 11 was approved by unanimous vote.

ORDINANCE NO. BG2013 - 12
(First Reading)
ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER THREE TO
THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL
OPERATING BUDGET FOR FISCAL YEAR 2013

Title and summary of Ordinance No. BG2013 - 12 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Waltrip for first reading of said Ordinance. DeFebbo noted that following the approval of the annual budget, the subsequent managing of the budget was one of the most important roles of the Board of Commissioners. He outlined the need for this budget amendment and recommended its approval. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None
First reading of Ordinance No. BG2013 - 12 was approved by unanimous vote.

CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 7:30 p.m. in closed session pursuant to KRS 61.810 (1) (f) as previously approved. Mayor Wilkerson stated that no official action would follow the discussion.

ADJOURNMENT

Once all discussion concluded in closed session and there being no further business to come before the Board of Commissioners, at approximately 9:45 p.m., Mayor Wilkerson declared this meeting adjourned.

WORK SESSION

Prior to the regular meeting and with no action taken, the Board of Commissioners convened at 4:00 p.m. in the Commission Chamber of City Hall for a regular work session to discuss the City of Bowling Green's Annual Operating Budget for Fiscal Year 2013/2014 as recommended by the City Manager, including projected revenues and expenditures, capital improvement projects and agency funding.

ADOPTED: _____

APPROVED: _____
Mayor, Chairman of Board of Commissioners

ATTEST: _____
City Clerk

Minutes prepared by Assistant City Manager/City Clerk Katie Schaller