

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held JANUARY 6, 2004**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 7:00 p.m. on January 6, 2004. Mayor Sandy Jones called the meeting to order. An invocation was given by Roger Ryan of Fountain Square Church, and all present recited the Pledge of Allegiance. City Clerk Katie Schaller called the roll, and the following members were present: Commissioner Alan Palmer, Commissioner Jim Bullington, Commissioner Joe W. Denning, Commissioner Dan Hall and Mayor Sandy Jones. Absent: none. There was a full quorum of the Board of Commissioners.

PUBLIC COMMENTS

Mayor Jones opened the floor for any public comments and there were none.

PRESENTATION

Gary West, Director of the Bowling Green Area Convention and Visitors Bureau, described the Bureau's mission and reported that tourism brought \$161 million and 1.5 million visitors to Bowling Green and Warren County last year. The Bureau's Marketing Director Vicki Fitch reviewed the advertising campaign to draw visitors to the area, including the various brochures created for tourism. Group Sales Director Debbie McCullum stated that there were 240 motor coach visits in 2002 and described her role in improving the image of Bowling Green and Warren County to draw more visitors. Sports Sales Director Steve Small indicated that he assisted sports organizations and listed several events which took place in the area and many future projects. West concluded by emphasizing the vital impact tourism has on Bowling Green and Warren County.

CITY MANAGER

City Manager Charles W. Coates requested a closed session for the purpose of discussion which might lead to the appointment, discipline or dismissal of an individual employee without restricting that employee's right to a public hearing if requested. Coates indicated that action may follow the discussion. Motion was made by Hall and seconded by Palmer to convene in closed session following the regular meeting pursuant to KRS 61.810 (f). Jones called for roll call vote.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (f) was approved by unanimous vote.

Coates also reminded the Board of the upcoming Strategic Goal Planning session to begin development of the Fiscal Year 2005 budget which is scheduled for January 13, 2004.

APPROVAL OF MINUTES

Minutes of Regular Meeting December 16, 2003 and Special Meeting December 19, 2003

Minutes of the above-referenced meetings were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Bullington and seconded by Hall to approve said minutes as written. Mayor Jones asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Denning, Hall and Jones
 Voting Nay: None
 Voting Abstain: Bullington

Motion to approve the minutes of the regular meeting of December 16, 2003 and special meeting of December 19, 2003 was approved by majority vote. Comm. Bullington abstained since he was absent from the December 16, 2003 meeting.

MUNICIPAL ORDER NO. 2004 - 1

MUNICIPAL ORDER APPROVING AND AUTHORIZING REIMBURSEMENT OF OUT-OF-TOWN TRAVEL EXPENSES TO BARREN RIVER STATE PARK IN LUCAS, KENTUCKY FOR CITY MANAGER CHARLES W. COATES

Summary of Municipal Order No. 2004 - 1 was read by the City Clerk. Motion was made by Palmer and seconded by Hall for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None

Municipal Order No. 2004 - 1 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 - 2

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF HILLARY M. HIGHTOWER AND JAMES E. TABOR, AND THE APPOINTMENT OF RETTA E. POE TO THE CITY OF BOWLING GREEN BOARD OF ETHICS

Summary of Municipal Order No. 2004 - 2 was read by the City Clerk. Mayor Jones recommended the reappointments and appointment. Motion was made by Denning and seconded by Bullington for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None

Municipal Order No. 2004 - 2 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 - 3

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF DALE R. BOND AND SALLY J. RAY TO THE CITY OF BOWLING GREEN ADMINISTRATIVE APPEALS BOARD

Summary of Municipal Order No. 2004 - 3 was read by the City Clerk. Motion was made by Bullington and seconded by Palmer for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

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ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None
Municipal Order No. 2004 - 3 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 4

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF
GARY COUNTS AND CHARLES A. MOSLEY TO THE
CONTRACTORS LICENSING BOARD

Summary of Municipal Order No. 2004 - 4 was read by the City Clerk. Motion was made by Hall and seconded by Bullington for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None
Municipal Order No. 2004 - 4 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 5

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF J.
CRAIG DOWELL TO THE GREENWAYS COMMISSION OF
BOWLING GREEN AND WARREN COUNTY

Summary of Municipal Order No. 2004 - 5 was read by the City Clerk. Motion was made by Denning and seconded by Palmer for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None
Municipal Order No. 2004 - 5 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 6

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF
ALEX RAY LACKEY AND WRAY MILLER TO THE BOWLING
GREEN-WARREN COUNTY MILITARY LIAISON BOARD

Summary of Municipal Order No. 2004 – 6 was read by the City Clerk. Motion was made by Denning and seconded by Hall for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None
Municipal Order No. 2004 - 6 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 7

MUNICIPAL ORDER APPROVING CONSTRUCTION AND
ACCEPTING MAINTENANCE OF VARIOUS STREETS IN
HILLVIEW MILLS SUBDIVISION, COMMERCIAL SECTION ONE

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Summary of Municipal Order No. 2004 - 7 was read by the City Clerk. Motion was made by Hall and seconded by Palmer for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None

Municipal Order No. 2004 - 7 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 8

MUNICIPAL ORDER ACCEPTING DONATION FROM COMMUNITY ACTION OF SOUTHERN KENTUCKY, INC. FOR PURCHASE OF A BUS LIFT MECHANISM FOR THE PUBLIC WORKS DEPARTMENT, FLEET MANAGEMENT DIVISION

Summary of Municipal Order No. 2004 – 8 was read by the City Clerk. Public Works Director Emmett Wood stated that a similar lift was installed to improve efficiency and the new lift would be added at no cost to the City. Motion was made by Palmer and seconded by Bullington for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None

Municipal Order No. 2004 - 8 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 9

MUNICIPAL ORDER APPROVING THE FIVE YEAR CONSOLIDATED PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT FUNDING AND AUTHORIZING ITS SUBMISSION TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Summary of Municipal Order No. 2004 - 9 was read by the City Clerk. Assistant to the HCD Director-Special Projects Alice Burks outlined an additional change to the Plan to list the Enterprise Community and clarified language related to fair housing practices. Motion was made by Bullington and seconded by Palmer for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None

Municipal Order No. 2004 - 9 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 10

MUNICIPAL ORDER APPROVING THE PROMOTION OF ALEXANDER C. COLOVOS TO THE POSITION OF CODE ENFORCEMENT COORDINATOR IN THE HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

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Summary of Municipal Order No. 2004 - 10 was read by the City Clerk. Human Resources Director Michele Tolbert reviewed the promotion and associated qualifications. Motion was made by Hall and seconded by Palmer for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None

Municipal Order No. 2004 - 10 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 11

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF KAY W. HAYES TO THE POSITION OF INSPECTION SUPPORT SPECIALIST IN THE HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT

Summary of Municipal Order No. 2004 - 11 was read by the City Clerk. Tolbert described the reorganization of the Code Enforcement Program and the recommended appointment which would be effective February 2, 2004. Motion was made by Denning and seconded by Palmer for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None

Municipal Order No. 2004 - 11 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 12

MUNICIPAL ORDER AUTHORIZING THE MAYOR TO EXECUTE A TOLLING AND STANDSTILL AGREEMENT AMONG THE CITY OF BOWLING GREEN, THE CONVENTION CENTER CORPORATION AND WYATT, TARRANT & COMBS, LLP

Summary of Municipal Order No. 2004 - 12 was read by the City Clerk. Motion was made by Hall and seconded by Bullington for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None

Municipal Order No. 2004 - 12 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 13

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2004-25 FOR VEHICLES FROM VARIOUS VENDORS IN THE TOTAL AMOUNT OF \$182,903

Summary of Municipal Order No. 2004 - 13 was read by the City Clerk. Coates stated that these vehicles will replace existing equipment and conclude the vehicle purchases for the year. Motion was

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made by Palmer and seconded by Hall for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None

Municipal Order No. 2004 - 13 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 14

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2004-26 FOR DEMOLITION SERVICES FROM GARY DIRT COMPANY OF BOWLING GREEN, KENTUCKY FOR AN ESTIMATED COST OF \$125,640

Summary of Municipal Order No. 2004 - 14 was read by the City Clerk. Coates indicated this was an annual contract for services through the Housing and Community Development Department. Motion was made by Hall and seconded by Denning for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None

Municipal Order No. 2004 - 14 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 15

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2004-28 FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR DESIGN OF THE NEW OPERATIONS DIVISION FACILITY FROM DAVID GOTTFRIED OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$57,500

Summary of Municipal Order No. 2004 - 15 was read by the City Clerk. Wood reviewed the relocation of the Operations Division from its current location on Raven Street and the needed renovations to the new facility. Motion was made by Palmer and seconded by Denning for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None

Municipal Order No. 2004 - 15 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 16

MUNICIPAL ORDER APPROVING A PROFESSIONAL SERVICES CONTRACT THROUGH NONCOMPETITIVE NEGOTIATIONS WITH RKG ASSOCIATES, INC. OF ALEXANDRIA, VIRGINIA FOR MARKET RESEARCH SERVICES AND ASSISTANCE IN THE DEVELOPMENT OF A MASTER PLAN FOR A TARGET AREA NEAR THE RIVER WALK PARK IN THE APPROXIMATE AMOUNT OF \$30,000

Summary of Municipal Order No. 2004 - 16 was read by the City Clerk. Coates stated that this was another step toward continued renovation of the riverfront. Greenways Coordinator Helen Siewers emphasized the revitalization plans for private commercial development and to have a similar model for the riverfront as developed in the downtown master plan. Comm. Bullington commented on the economic impact to Bowling Green. Motion was made by Hall and seconded by Bullington for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None

Municipal Order No. 2004 - 16 was approved by unanimous vote. Comm. Bullington clarified that additional work by the firm as part of the overall plan was included in the \$30,000.

MUNICIPAL ORDER NO. 2004 – 17

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2004-03 FOR THE POLICE HEADQUARTERS EXPANSION FROM VARIOUS VENDORS IN THE TOTAL AMOUNT OF \$2,522,345.43

Summary of Municipal Order No. 2004 - 17 was read by the City Clerk. Police Chief Bill Waltrip reviewed the three goals for the expansion project. David Butler, Construction Manager from Alliance Corporation, reviewed the bids and indicated that the overall bids came in under budget. Coates commented about the City's experience with the use of a construction manager which began with the construction of the existing police facility. Motion was made by Palmer and seconded by Denning for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None

Municipal Order No. 2004 - 17 was approved by unanimous vote.

CLOSED SESSION

Following a brief recess, the Board of Commissioners convened in closed session pursuant to KRS 61.810 (f) as previously approved.

OPEN SESSION

Once all discussion concluded in closed session, the Board of Commissioners reconvened in open session for consideration of action. Motion was made by Palmer and seconded by Bullington to add Municipal Order No. 2004-18 to the agenda for consideration. Mayor Jones asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None

Motion to add Municipal Order No. 2004 – 18 to the agenda was approved by unanimous vote.

MUNICIPAL ORDER NO. 2004 – 18

MUNICIPAL ORDER APPROVING THE TERMINATION OF
GREGORY STEPHEN PAYNE, LEAD EQUIPMENT OPERATOR,
PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2004 - 18 was read by the City Clerk. Motion was made by Palmer and seconded by Hall for consideration of said Municipal Order. Mayor Jones asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Palmer, Bullington, Denning, Hall and Jones
 Voting Nay: None

Municipal Order No. 2004 - 18 was approved by unanimous vote.

ADJOURNMENT

Mayor Jones announced that January 20, 2004 was the next scheduled meeting of the Board. There being no further business to come before the Board of Commissioners, at approximately 8:35 p.m., Mayor Jones declared this meeting adjourned.

ADOPTED: _____

APPROVED: _____
Mayor, Chairman of Board of Commissioners

ATTEST: _____
City Clerk

Minutes prepared by City Clerk Katie Schaller