

City of Bowling Green Fire Department  
 625 E 6<sup>th</sup> Street  
 Bowling Green, Ky. 42101  
 Phone: (270) 393-3702 Fax: (270) 393-3133  
 E-mail: [Fire.Prevention@bgky.org](mailto:Fire.Prevention@bgky.org)

## 2018 Fireworks Registration Application / Permit

Annual registration shall be received by the Division of Fire Prevention at least **fifteen (15) days prior** to offering fireworks for sale at the site listed below.

A separate Application and Permit is required for each location.

<u>Type of Fireworks Registration Applying For:</u>
<input type="checkbox"/> <b>Ancillary Permit \$500 initial/ \$250.00annual renewal</b> (Sale of Class C Consumer 1.4G Fireworks as described in KRS 227.702(1), accounting for less than 10% of total sales)
<input type="checkbox"/> <b>Seasonal Retailer \$1000.00</b> (sale of Class C Consumer 1.4G Fireworks as described in KRS 227.702 and offered for sale from June 10 <sup>th</sup> to July 7 <sup>th</sup> or December 26 <sup>th</sup> to January 4 <sup>th</sup> )
<input type="checkbox"/> <b>Permanent Primary \$1000.00</b> (sale of Class C Consumer 1.4G Fireworks as described in KRS 227.702 with year round sell of fireworks , accounting for more than 10% of total sales)
<b>Separate Application / Permit required for each location</b>

Name of Applicant			
Mailing Address			
City	State	Zip Code	Phone Number
Email Address		Anticipated Date of Fireworks Sales _____ to _____	

Facility Type: <input type="checkbox"/> Seasonal Retailer <input type="checkbox"/> Existing In Store Display Sales <input type="checkbox"/> New Building <input type="checkbox"/> Tent			
Name of Business		KY Sales & Use Tax Number (NOTE: a copy of sales and tax permit must be submitted before fireworks registration will be issued)	
Location of Business/Temporary Stand ( <i>Street Address Must be Provided</i> )			
City	State	Zip Code	County

All information provided herein is accurate and true to the best of my knowledge.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_ Title: \_\_\_\_\_

# Consumer Fireworks Licensing Process

**Complete Business Registration Process**

The City of Bowling Green requires any entity conducting business within the city limits to obtain a business registration prior to beginning the business activity. A registration fee is required and it is a separate fee from the firework registration permit fee. For any questions related to the Business Registration process please contact Business Licensing at (270)393-3000. They are located at the City Hall Annex 1017 College St.

Fill out: **Fireworks Registration Application / Permit**

\* **Separate application required for each location**

If Proposed sales location is a tent, fill out: **Tent Permit Application**

Questions concerning this form contact:  
Neighborhood and Community Services (270) 393-3676

If using Signs, fill out: **Temporary Sign Permit Application**

Questions concerning this form contact:  
Neighborhood and Community Services (270) 393-3676

Additional Documents Required:

1. **Kentucky Fireworks Registration Certificate (State paperwork)**
2. **Kentucky Storage Notification Report (State paperwork)**
3. **Certificate of Liability Insurance**
4. **Copy of Lease**
5. **Site plan showing:** Location of Lot, Location of the structure, Setback of the structure from the right-of-ways, Locations of adjacent structures, Location of fuel dispensing outlets if present

Return Applications and Required Documents To:

**Bowling Green Fire Department Administration Building  
625 E 6<sup>th</sup> Street, Bowling Green, Ky. 42101**

**Application & Documents can be E-Mailed to: [Fire.Prevention@bgky.org](mailto:Fire.Prevention@bgky.org)**

**DO NOT SEND PAYMENT WITH APPLICATION**

The NCS Building Division will contact you concerning the total fees due and payment method when your application has received all required departmental approvals

The Fire Dept. Prevention Bureau will contact you to arrange site inspection and will deliver permit upon completion of inspection

Filing Date: \_\_\_\_\_



City of Bowling Green  
Neighborhood and Community Services  
707 E. Main Ave  
PO Box 430  
Bowling Green, KY 42102-0430  
Phone: 270-393-3676 & 270-393-3615  
Fax: 270-393-3223  
www.bgky.org

# Tent Permit Application

Permit Fee: \$73.00

Please Print Clearly in Ink or Type

Permit #

T2018-

## PERMIT LOCATION

Permit Address \_\_\_\_\_ Suite/Unit/Apt \_\_\_\_\_ Zip Code \_\_\_\_\_

Subdivision \_\_\_\_\_ Project/Development Name \_\_\_\_\_

Lot # \_\_\_\_\_ Building # \_\_\_\_\_

## PROJECT INFORMATION

Total Number of Tent(s) \_\_\_\_\_

Tent(s) will be installed on \_\_\_\_\_ and removed on \_\_\_\_\_ Total # of Days \_\_\_\_\_

*Tent Dimensions:	Length	Width	Total Square Feet	Sides
	_____ X _____	= _____		Yes <input type="checkbox"/> No <input type="checkbox"/>
	_____ X _____	= _____		Yes <input type="checkbox"/> No <input type="checkbox"/>
	_____ X _____	= _____		Yes <input type="checkbox"/> No <input type="checkbox"/>
	_____ X _____	= _____		Yes <input type="checkbox"/> No <input type="checkbox"/>
	_____ X _____	= _____		Yes <input type="checkbox"/> No <input type="checkbox"/>
	_____ X _____	= _____		Yes <input type="checkbox"/> No <input type="checkbox"/>

The tent will be used for \_\_\_\_\_

Are you Leasing/Renting the Property where the tent will be installed? Yes  No

*If yes then provide a copy of the lease/rental agreement*

*\*If the tent is less than 120 sq./ft. a permit is not required*

*\*If tent is for the sale of fireworks a permit is required*

*\*If you are using Electrical Power then an Electrical Permit is required.*

## APPLICANT INFORMATION

Applicant \_\_\_\_\_ Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Suite/Unit/Apt # \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Check all that apply to Applicant's Role:  Property Owner  Business Owner  Other \_\_\_\_\_

Primary Contact \_\_\_\_\_ Office Phone \_\_\_\_\_

Email \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Fax \_\_\_\_\_

Permit # \_\_\_\_\_

**CONTRACTOR INFORMATION (IF NOT THE APPLICANT)**

Contractor Business Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Suite/Unit/Apt # \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Fax \_\_\_\_\_ Primary Contact \_\_\_\_\_

**OWNER INFORMATION (IF NOT THE APPLICANT)**

Owner Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Suite/Unit/Apt # \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_ Mobile \_\_\_\_\_

*I the Applicant of this Permit do hereby understand the following:*

1. This Permit will be approved when **ALL** Reviews have been approved.
2. The Building Division may issue the Permit or Phases of the Permit with **Conditions**.
3. It will be the Applicant's responsibility to meet **ALL** conditions required for Plan Review Approval.
4. Work cannot commence until the Permit is issued by the Building Division and **ALL** fees have been paid.
5. Kentucky Building Code, Current Edition with referenced Codes and City Ordinances will govern this Permit.
6. Phase 2 Erosion Prevention & Sediment Control Practices will be implemented during **ALL** phases of construction as defined in City Ordinance 21-2.03.
7. A list of Sub-Contractors is to be submitted to Occupational License Division prior to the issuance of this Permit.
8. It is the contractor's responsibility to call for inspections.
9. To the best of my knowledge ALL information given herein is true.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Filing Date: \_\_\_\_\_



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PO Box 430  
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# Temporary Sign Permit Application

**\$25.00 FEE PER SIGN/MONTH**

*Please Print Clearly in Ink or Type*

Permit # **TS2018-** \_\_\_\_\_

## PERMIT LOCATION

Permit Address \_\_\_\_\_ Suite/Unit/Apt \_\_\_\_\_ Zip Code \_\_\_\_\_

Subdivision \_\_\_\_\_ Project/Development Name \_\_\_\_\_

Lot # \_\_\_\_\_ Building # \_\_\_\_\_

## PROJECT INFORMATION

Total Number of Sign(s) \_\_\_\_\_

I am installing the sign(s) for...  30 Days  60 Days  90 Days  120 Days

Sign(s) will be installed on \_\_\_\_\_ and removed on \_\_\_\_\_

The Sign(s) is/are...  Banners/Pennants  Objects  Portable Sign

Describe Object Sign(s) \_\_\_\_\_

## APPLICANT INFORMATION

Applicant \_\_\_\_\_ Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Suite/Unit/Apt # \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_ Mobile \_\_\_\_\_

Check all that apply to Applicant's Role:  Property Owner  Business Owner  Other \_\_\_\_\_

Primary Contact \_\_\_\_\_ Office Phone \_\_\_\_\_

Email \_\_\_\_\_ Mobile Phone \_\_\_\_\_

Fax \_\_\_\_\_

### *I the Applicant of this Permit do hereby understand the following:*

1. This Permit will be approved when **ALL** Reviews have been approved.
2. Each temporary sign is renewable every thirty (30) days up to 120 days at a cost of \$25.00 per sign/per month. Multiple month payments are accepted.
3. No sign may be placed in or extend over a public right of way or utility easement without the express written consent of the controlling jurisdiction or utility.
4. No sign shall be erected to obstruct free and clear vision of an intersection and/or traffic signals.
5. All freestanding temporary signs shall be set back a minimum of 20 feet from the edge of pavement.
6. No on premise sign shall contain commercial advertising which is unrelated to the existing use of the property.
7. Sign can be not attached to utility poles, trees, shrubs, or plants.
8. **NO REFUNDS ONCE PERMIT IS ISSUED.**
9. If the Temporary Sign Permit is not renewed, sign(s) are to be removed on : \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

# Consumer Fireworks Sales Facility And Inspection Standards

## Tent Standards

- NFPA 701 stamp on tent
- No motor vehicle or trailer used for storage of consumer fireworks shall be parked within 10 ft of the tent except during active delivery, loading or unloading of fireworks
- Portable generators and fuel for generators located at least 20 ft from tent
- Aisles have minimum 48 in clear width
- Maximum travel distance to an exit 35 ft, in a natural and unobstructed path

## Sales Facilities Standards including Tents

(Bowling Green City Ordinance BG2011-21)

- Not allowed in multi-tenant buildings.
- Shall have 50 feet separation from adjacent buildings and structures
- Comply with applicable City building, fire, zoning, sign and business regulations

(NFPA 1124)

- Mercantile occupancy defined as and comply with NFPA 101
- Fire Dept access within 150 feet
- Buildings greater than 6000 sq. ft. shall be sprinkled (NFPA 13 standard)
- 75 feet separation from:
  1. Retail propane- dispensing station
  2. Above ground storage tanks for flammable or combustible liquids, flammable gas
  3. Compressed natural gas – dispensing stations
  4. Motor vehicle fuel dispensing
- 300 feet separation from above ground bulk storage or dispensing
- Minimum of 3 exits or as determined by NFPA 101, whichever number is greater
- Egress doors not less than 36” in width
- Parking - minimum 10 ft from building

## Inspection Standards for all retail locations

- Current license displayed
- Sign – “NO SMOKING – FIREWORKS”- min. 2” contrasting letters posted at each entrance or within 10 ft of every aisle.
- Sign – “NO DISCHARGE OF FIREWORKS WITHIN 300 FT”
- Egress travel distance, natural and unobstructed, does not exceed 75 feet
- Aisles shall have a minimum clear width of 48 inches
- Dead-end aisles shall be prohibited
- No Fireworks displayed within 5 ft of any public entrances
- Minimum of 2 Fire extinguishers, 1- 2A multipurpose dry chemical and 1- pressurized water extinguisher
- Sales to or by individuals less than 18 years old NOT permitted.

\*\*LEGAL FIREWORKS – consumer fireworks with DOT package label 1.4G (Class C)

\*\*ILLEGAL FIREWORKS – display fireworks with DOT package label 1.3G (Class B) (i.e. M80’s)

### **Disclaimer**

*The intent of this document is to serve only as a guideline for those interested in the retail sale of consumer fireworks. Bowling Green City Ordinance BG2011 -21, The Kentucky Building Code and of NFPA 1124- 2006 Edition will be the principle documents used for compliance. Code references from the above mentioned publications not mentioned in this guideline are still applicable and will be enforced by the authority having jurisdiction.*