

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held JUNE 21, 2016**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on June 21, 2016. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Commissioner Sue Parrigin, and all present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Melinda M. Hill, Commissioner Sue Parrigin, Commissioner Rick Williams, Commissioner Joe W. Denning and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

COMMISSION CHAMBER MURAL

As part of the renovations to the Commission Chamber, Executive Assistant/Public Information Officer Kim Lancaster stated a mural was commissioned to depict downtown landmarks, including Fountain Square Park, Capitol Theatre and Independence Tower at Reservoir Hill. She recognized artist Jay Dougherty for his time and hard work with creating this lasting artwork. Mayor Wilkerson praised Mr. Dougherty for his talent and expressed his appreciation for all he does.

PUBLIC HEARING

City Engineer Melissa Cansler conducted a public hearing for the purpose of reviewing the proposed use of Municipal Aid Program (Liquid Fuel Tax) funds, and Coal Severance and Processing Tax and Mineral Severance Tax funds for Fiscal Year 2017. She reported the Fiscal Year 2017 Liquid Fuel Tax (LFT) unencumbered balance was \$1,148,784 and projected revenues were \$2,270,000, of which \$800,000 was coming directly from the General Fund, with proposed expenditures totaling \$2,110,000. She reviewed the projects proposed for Street Resurfacing (overlay) of 21 miles in the total amount of \$2,000,000 and sidewalk, curb and gutter repair in the amount of \$110,000. The total projected ending balance was designated to be \$1,308,784. Ms. Cansler also reported the Fiscal Year 2017 Coal-Mineral Severance Tax projected revenues were \$30,000, with an opening balance of \$39,283. She explained there were no specific projects to apply the Coal-Mineral Severance funds in Fiscal Year 2017; however, she identified these funds could be used for transportation safety related issues or the purchase of additional deicer should the need arise later in the year. The projected ending fund balance was \$69,283 for Coal-Mineral Severance. After responding to questions from the Board about the proposed list for street paving and making it available on the City's website, the public hearing was closed.

CITY MANAGER

City Manager Kevin D. DeFebbo requested a closed session for the purpose of discussion of two proposed and one pending litigation issues against the City. Motion was made by Hill and seconded by Parrigin to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (c). Mayor Wilkerson called for roll call vote.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (c) was approved by unanimous vote.

APPROVAL OF MINUTES

Minutes of Regular Meeting June 7, 2016

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Hill and seconded by Williams to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of June 7, 2016 was approved by unanimous vote.

PUBLIC COMMENTS

Jennifer Morlan expressed appreciation to the Board for allowing Sunday alcohol package sales and for waiving a permit fee for her non-profit initiative. She also asked for consideration to allow bars to have smoking rooms because they should have the freedom to choose.

Ryan Fulkerson spoke in favor of a fairness ordinance to protect the rights of the LGBT community. He remarked about other supporters coming forth at previous meetings and their requests falling on deaf ears. Mr. Fulkerson said as a growing city and economy, this community needed to take notice that national organizations are no longer doing business with entities who discriminate. He encouraged the Board to take action to pass a fairness ordinance as supporters will continue to make their voices heard.

REGULAR AGENDA

ORDINANCE NO. BG2016 - 18

(Second Reading)

ORDINANCE ADOPTING ANNUAL CITY BUDGET

ORDINANCE ADOPTING THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017, BY ESTIMATING REVENUES AND APPROPRIATING FUNDS FOR THE OPERATION OF CITY GOVERNMENT

Title and summary of Ordinance No. BG2016 - 18 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for second reading of said Ordinance. DeFebbo explained the budgeting process starts after the first of the year, goes through a vetting process and gets presented to the Board. He recommended the approval of the budget as it was presented and previously discussed. Mayor Wilkerson indicated staff did an outstanding job preparing the budget. Commissioner Denning also expressed his appreciation for staff being able to pay bills without raising taxes for the last 14 years including no tax increases for the coming year. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Ordinance No. BG2016 - 18 was adopted by unanimous vote.

ORDINANCE NO. BG2016 - 19

(Second Reading)

ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULES

ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULES "G" FOR GENERAL CLASSIFIED, "S" FOR PROTECTIVE / SWORN, "D" FOR DEPARTMENT HEAD / MANAGEMENT, AND "U" FOR UNCLASSIFIED PART-TIME EMPLOYEES, AND AUTHORIZING PAY INCREASES FOR FISCAL YEAR 2017

Title and summary of Ordinance No. BG2016 - 19 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for second reading of said Ordinance. DeFebbo recommended approval of the pay schedules to appropriately compensate the hardworking and dedicated workforce. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
Voting Nay: None

Ordinance No. BG2016 - 19 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 107

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF COURTENAY W. HOWELL TO THE POSITION OF OFFICE ASSOCIATE IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2016 - 107 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo explained the need to change a part-time administrative position into full-time, which returned a position previously eliminated during the downturn in the economy. He recommended appointing Ms. Howell, who currently fills the part-time position. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
Voting Nay: None

Municipal Order No. 2016 - 107 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 108

MUNICIPAL ORDER ACCEPTING PROPOSAL FROM HM LIFE INSURANCE COMPANY FOR EMPLOYEE HEALTH CARE SPECIFIC STOP-LOSS INSURANCE COVERAGE FOR FISCAL YEAR 2017

Summary of Municipal Order No. 2016 - 108 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. In relation to the next several items on the agenda about medical and insurance services, Commissioner Hill asked if any local companies submitted bids or were given an opportunity to provide services. Human Resources Director Michael Grubbs responded that some were depending on the service. With regard to stop loss coverage, he explained the process undertaken to seek this insurance coverage since the City was self-funded and there were no local companies that provided this service. He then recommended its approval. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 108 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 109

MUNICIPAL ORDER AUTHORIZING INSURANCE PREMIUM PAYMENTS TO THE KENTUCKY LEAGUE OF CITIES INSURANCE SERVICES (KLCIS) FOR INSURANCE COVERAGES OF GENERAL LIABILITY, PUBLIC OFFICIALS LIABILITY, LAW ENFORCEMENT LIABILITY, AUTOMOBILE LIABILITY AND PHYSICAL DAMAGE, PROPERTY, AND WORKERS COMPENSATION FOR FISCAL YEAR 2017

Summary of Municipal Order No. 2016 - 109 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo recommended continuing participation with KLCIS for the City's liability insurance coverage. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 109 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 110

MUNICIPAL ORDER AUTHORIZING INSURANCE PREMIUM PAYMENTS TO THE KENTUCKY LEAGUE OF CITIES INSURANCE SERVICES (KLCIS) FOR INSURANCE COVERAGES OF GENERAL LIABILITY, PUBLIC OFFICIALS ERRORS AND OMISSIONS, BUILDINGS AND PROPERTY, AND BUSINESS AUTOMOBILE FOR THE CONVENTION CENTER CORPORATION FOR FISCAL YEAR 2017

Summary of Municipal Order No. 2016 - 110 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. At the request of the City Manager, Human Resources Director/Convention Center Corporation CEO Michael Grubbs explained the Convention Center also used KLCIS for its liability insurance and recommended its continuation. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams and Wilkerson

Voting Nay: None

Municipal Order No. 2016 - 110 was approved by unanimous vote of those present. Commissioner Denning stepped out of the room during the discussion of this item and was not present when the roll call vote was taken.

MUNICIPAL ORDER NO. 2016 - 111

MUNICIPAL ORDER AUTHORIZING CONTINUATION OF AN AGREEMENT WITH RESOURCE MANAGEMENT ASSOCIATES (RMA) FOR PROMOTIONAL TESTING SERVICES FOR THE FIRE DEPARTMENT AND AMENDING THE AGREEMENT TO INCLUDE PROMOTIONAL TESTING SERVICES FOR THE POLICE DEPARTMENT FOR FISCAL YEAR 2017

Summary of Municipal Order No. 2016 - 111 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. Human Resources Director Michael Grubbs explained the requirement for annual promotional testing with these services last bid out in 2008. He recommended staying with RMA for the Fire promotional testing services and adding the Police promotional testing under the same agreement. Mr. Grubbs responded to questions regarding the services formerly provided for Police and the recommendation to change to RMA. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 111 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 112

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF AN AGREEMENT WITH SHERRILL D. MORGAN & ASSOCIATES FOR HEALTH CARE CONSULTANT SERVICES FOR FISCAL YEAR 2017

Summary of Municipal Order No. 2016 - 112 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo recommended continuation of the agreement. Commissioner Hill asked when this service was last bid. Human Resources Director Michael Grubbs responded it was bid about five years ago. He explained Sherrill Morgan & Associates locked in their rates for five years with the last bidding process. He also explained Sherrill Morgan & Associates was instrumental with getting the health center open and with negotiating the City's stop loss for this coming year. Mr. Grubbs clarified the agreement was for consulting services and not for an Insurance Agent/Broker which may have caused some confusion. DeFebbo stated the protocol was to bid these services out every so often. Mr. Grubbs recommended waiting two years before going out for bid again in order to allow the City to take full advantage of the 5-year rate guarantee provided from the last bid. Following the discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson

Voting Nay: None
Municipal Order No. 2016 - 112 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 113

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF AN AGREEMENT WITH CAREHERE, PLLC FOR ADMINISTERING EMPLOYEE ON-SITE MEDICAL CLINIC SERVICES FOR FISCAL YEAR 2017

Summary of Municipal Order No. 2016 - 113 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Human Resources Director Michael Grubbs provided an overview of the health center services and current utilization. Since the facility has not been in operation for six months yet, he recommended continuation of the agreement with CareHere for another year with no change in fees. He also responded to questions about the hours of operation and preliminary feedback received to date from participants. Commissioner Hill said she was very impressed with the facility and could not say enough good things about it.

In response to a question from Commissioner Hill, Mr. Grubbs confirmed the services were initially bid out and a local bid was received. However, he pointed out the local provider did not meet the City's specifications. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
Voting Nay: None

Municipal Order No. 2016 - 113 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 114

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF AN AGREEMENT WITH MERITAIN HEALTH, INC. RELATING TO EMPLOYEE HEALTH AND THIRD PARTY ADMINISTRATOR (TPA) SERVICES FOR FISCAL YEAR 2017

Summary of Municipal Order No. 2016 - 114 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. Since the City's health plan was self-insured, DeFebbo recommended continuing the agreement for TPA services for another year. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
Voting Nay: None

Municipal Order No. 2016 - 114 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 115

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING NEGOTIATIONS AFTER SEALED BIDDING FOR BID #2016-44 FOR THE PURCHASE OF CONCRETE THROUGH NONCOMPETITIVE NEGOTIATIONS FROM KENWAY

CONCRETE OF KENTUCKY, LLC OF BOWLING GREEN,
KENTUCKY FOR DESIGNATED UNIT PRICES PER CUBIC YARD

Summary of Municipal Order No. 2016 - 115 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo indicated since no formal bids were received staff obtained quotes from two local vendors. He recommended the award for the purchase of concrete through noncompetitive negotiations. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
Voting Nay: None

Municipal Order No. 2016 - 115 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 116

MUNICIPAL ORDER ACCEPTING THE INTER-MODAL
TRANSPORTATION AUTHORITY, INC. FISCAL YEAR 2017
OPERATING BUDGET AND FINANCIAL STATEMENTS ENDING
JUNE 30, 2015

Summary of Municipal Order No. 2016 - 116 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo explained the requirement for the Board's approval of the ITA's annual budget and audit. Bowling Green Area Chamber of Commerce COO/CFO Meredith Robinson provided a brief overview of activity at the Kentucky Transpark, annual wage assessment projections and the proposed revenues and operating expenditures. In responding to questions, she confirmed 300 acres of land was presently available for development at an average cost of \$55,000 an acre. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
Voting Nay: None

Municipal Order No. 2016 - 116 was approved by unanimous vote.

ORDINANCE NO. BG2016 - 20

(First Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING
0.2069 ACRE FROM P (PUBLIC) TO RM-4 (MULTI-FAMILY
RESIDENTIAL) LOCATED ON EAST 12TH AVENUE, PRESENTLY
OWNED BY DAN HARBISON

Title and summary of Ordinance No. BG2016 - 20 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for first reading of said Ordinance. Mayor Wilkerson stated this rezoning was unanimously approved by the City-County Planning Commission. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
Voting Nay: None

First reading of Ordinance No. BG2016 - 20 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 117

MUNICIPAL ORDER APPROVING APPROPRIATIONS FOR
VARIOUS CITY CREATED / CONTRACT AGENCIES FOR FISCAL
YEAR 2017

Summary of Municipal Order No. 2016 - 117 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo indicated this item was part of the budget recommendation. Ms. Schaller-Ward confirmed the amounts included for approval matched those as previously presented with the proposed budget and payments would be disbursed quarterly in accordance with the Agency Appropriation Agreements. She also mentioned this would be the first year agencies would be required to provide quarterly written reports to better track the spending of City funds. Mayor Wilkerson indicated the quarterly reports would be used to determine if each agency effectively used the funding provided and would be considered as a new gateway for reporting results. He asked that staff come up with a plan to establish measurable criteria for each of the agencies.

At the request of Commissioner Hill, United Way (UW) of Southern Kentucky Interim Executive Director Debbie Hills gave an overview of the national 2-1-1 service being implemented in Bowling Green/Warren County and the Barren River Area Development District (BRADD) to provide help in the area of human health and service needs. She indicated the local UW office would manage the call center and they anticipated receiving an average of 24,000 calls per year. Ms. Hills requested financial assistance from the City to support this new service. Commissioner Hill expressed her support and recommended the City help fund this program.

In anticipation of this discussion, Mayor Wilkerson said he had already approached Neighborhood and Community Services Director Brent Childers about the possibility of using Community Development Block Grant (CDBG) funds. Mr. Childers outlined the restrictions for the use of CDBG money and confirmed it might be possible if set up correctly. He indicated there was about \$32,206 of available funds from Action Plan Years 7 and 10 which could be directed toward 2-1-1 following receipt of an application from UW and a public hearing and comment period regarding the proposed use of funds. Based on certain restrictions, Mr. Childers also indicated there could be an additional \$14,000 of Year 13 money made available (providing a total of \$46,206 of CDBG money), but he cautioned that would take money away from another program initially recommended by the Citizen Committee to receive those funds for FY2017. He also confirmed UW would be eligible to apply for funds annually through the CDBG application process.

Mayor Wilkerson stated he would like to provide \$50,000 which would leave a gap of \$3,794 to come from another source. DeFebbo agreed to come up with the difference out of the General Fund budget. With a consensus of support expressed by the Board of Commissioners, City Attorney Gene Harmon stated there was clear direction given to staff to proceed with finding the money for UW and a separate action would be prepared for a future meeting to allocate those funds accordingly. Commissioner Denning asked if this would impact the additional \$80,000 previously set aside for the transit program, and Ms. Schaller-Ward confirmed those funds would remain untouched. She also reiterated that an amendment to the Community Action of Southern Kentucky Public Transit Appropriation Agreement would be required before those funds could be allocated. Since there were no changes specifically made to the Municipal Order under debate, once the discussion ended a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson

Voting Nay: None
Municipal Order No. 2016 - 117 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 118

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR HOMELAND SECURITY GRANT FUNDS RELATED TO THE FIRST RESPONDER EQUIPMENT PROJECT THROUGH THE KENTUCKY OFFICE OF HOMELAND SECURITY FOR THE PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT FOR THE FIRE DEPARTMENT IN AN AMOUNT UP TO \$82,704

Summary of Municipal Order No. 2016 - 118 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed and recommended the submission of an application with no local match required. He indicated the funds would be used to purchase 48 sets of personal protective equipment for firefighters. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
Voting Nay: None

Municipal Order No. 2016 - 118 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 119

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR HOMELAND SECURITY GRANT FUNDS RELATED TO THE COMMUNICATIONS PROJECT THROUGH THE KENTUCKY OFFICE OF HOMELAND SECURITY FOR THE PURCHASE OF MOBILE POLICE CAR RADIOS FOR THE POLICE DEPARTMENT IN AN AMOUNT UP TO \$424,994

Summary of Municipal Order No. 2016 - 119 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo reviewed and recommended the submission of an application with no local match requirement. He indicated the funds would be used to purchase 83 new mobile radios for patrol vehicles. In response to questions, Police Chief Doug Hawkins explained the need to replace the car radios. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
Voting Nay: None

Municipal Order No. 2016 - 119 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 120

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO AND ACCEPTANCE OF GRANT FUNDS FROM THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, OFFICE OF JUSTICE PROGRAMS FOR

FISCAL YEAR 2016 EDWARD BYRNE MEMORIAL JUSTICE
ASSISTANCE GRANT (JAG) FUNDS IN THE AMOUNT OF \$30,960

Summary of Municipal Order No. 2016 - 120 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo reviewed the application and acceptance of funds to be split 50/50 with Warren County. He reported the City's half would be used to purchase three more mobile radios for patrol vehicles. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 120 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 121

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A
2016 GRANT APPLICATION TO THE GEORGIA-PACIFIC BUCKET
BRIGADE FOR FIRE STATION EQUIPMENT IN THE AMOUNT UP
TO \$10,000

Summary of Municipal Order No. 2016 - 121 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed the opportunity to apply for funds which would be used to purchase a commercial dryer for turnout gear. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 121 was approved by unanimous vote.

ORDINANCE NO. BG2016 - 21

(First Reading)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER FOUR TO
THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL
OPERATING BUDGET FOR FISCAL YEAR 2016

Title and summary of Ordinance No. BG2016 - 21 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for first reading of said Ordinance. DeFebbo outlined the internal process used to manage the budget and requirement for Board approval. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams, Denning and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2016 - 21 was approved by unanimous vote.

Mayor Wilkerson stated he was recusing himself from consideration of Municipal Order No. 2016 – 122, and then left the Commission Chamber. With a quorum of the Board of Commissioners still present, Mayor Pro Tem Hill presided to continue the meeting.

MUNICIPAL ORDER NO. 2016 – 122

MUNICIPAL ORDER AUTHORIZING THE CREATION OF A CHECKING ACCOUNT AT BB&T BANK FOR FISCAL AGENT SERVICES RELATED TO THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)

Summary of Municipal Order No. 2016 - 122 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. DeFebbo explained the requirement for a separate bank account. At the suggestion of Commissioner Williams, City Attorney Gene Harmon explained the Mayor recused himself from any action related to WIOA because some students where he is employed may receive assistance through the program. Mayor Pro Tem Hill asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Parrigin, Williams and Denning
 Voting Nay: None

Municipal Order No. 2016 - 122 was approved by unanimous vote of those present. Following the vote Mayor Wilkerson returned to the room and once again presided over the meeting.

CHANGE ORDER OF AGENDA

Mr. DeFebbo requested a change in the order of the agenda to allow the discussion about the CrossWinds Golf Course lakes to come first.

CROSSWINDS LAKES REHABILITATION DISCUSSION

Parks and Recreation Director Brent Belcher and Environmental Manager Matt Powell provided an overview of the history and described the issues with two of the lakes at CrossWinds Golf Course located at Hole #2 and Hole #9. Mr. Powell proposed three possible solutions: 1) replace the liners at both lakes and make other improvements; 2) turn both lakes into naturalized drywell basins; or 3) a combination of both, one relined and one converted to a naturalized drywell basin. He noted the estimated cost to pursue any of the solutions would be approximately the same. Commissioner Williams remarked that without the water features, the course play would be dramatically changed.

After responding to questions, Mr. Belcher proposed public involvement to assist with project development to best ascertain which option received the most support. Mr. DeFebbo advised he felt it was critical to speak to various interest groups, such as the golfers and surrounding neighbors, about the issues and obtain their feedback. Mr. Belcher relayed he would return to the Board of Commissioners to present the findings along with cost estimates and more specific project details after obtaining public input. The Board provided consensus to proceed with public outreach.

FY2017 SIDEWALK PROGRAM PROJECTS PRESENTATION

Assistant City Engineer Kyle Hunt provided an overview of the Sidewalk Program, including the program criteria, the revised public involvement component for neighborhood outreach and input, the change in the annual project timeline, and the funds available for the proposed FY2017 projects. With a projected budget of around \$786,000, he identified and described each of the different project locations selected for a total of 10,328 feet (1.98 miles) of new sidewalk construction. The six locations include:

- Warren Way from Durbin Street to Collegeview Drive
- Hogle Drive from Park Street to 31W Bypass
- Morgantown Road from Old Morgantown Road to Festival Drive
- Logan Way from Chestnut Street to Cabell Drive
- Gordon Avenue from Double Springs Road to Pearl Street
- South Sunrise Drive from Old Morgantown Road to Morgantown Road

Neighborhood Services Coordinator Karen Foley presented the results of the neighbor surveys and responses received for each proposed project. Commissioner Hill inquired about the City constructing a sidewalk on a state roadway. Mr. Hunt explained the City would have to obtain the appropriate permit and be responsible for all future maintenance requirements. Mr. DeFebbo recounted the issues the City has had regarding existing sidewalks on state roadways with the current protocol being the City would only take maintenance over of newly constructed sidewalks. With regard to existing sidewalks on state roads, Commissioner Williams remarked there were some dangerous sidewalk issues which needed to be resolved. Mr. DeFebbo suggested the new Public Works Director Greg Meredith try to resolve the dispute between the City and State regarding maintenance responsibility of those existing sidewalks. Mr. Meredith accepted the assignment.

CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 7:05 p.m. in closed session pursuant to KRS 61.810 (1) (c) as previously approved. DeFebbo confirmed there was no action to be taken following the discussion.

ADJOURNMENT

Once all discussion concluded in closed session and there being no further business to come before the Board of Commissioners, at approximately 7:45 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: _____

APPROVED: _____
Mayor, Chairman of Board of Commissioners

ATTEST: _____
City Clerk

(Minutes-Board of Commissioners-June 21, 2016)

Minutes prepared by Assistant City Manager/City Clerk Katie Schaller-Ward