



PUBLIC RECORDS INSPECTION APPLICATION
BOWLING GREEN POLICE DEPARTMENT
 City of Bowling Green, Kentucky
 Telephone 270-393-4244 Fax 270-393-4833
 (KRS 61.870-61.991 & Code of Ordinances 2-19.02)



REQUEST

WILL INFORMATION REQUESTED BE USED FOR A COMMERCIAL PURPOSE? _____ *YES _____ NO

*Commercial purpose is the direct or indirect use of any part of a public record, in any form, for sale, resale, solicitation, rent, or lease of a service or any use by which the user expect a profit, either through commission, salary or fee. *Addendum Required*

NAME _____ PHONE _____

ADDRESS _____

Request the following public records (Be specific)

(If more space is needed, use back of this form or provide attachment)

You will receive a response within 3 full working days from the date of request.

I agree to pay for copies of the above requested records _____ YES _____ NO

(Available records are \$15 for video, \$5 for CD or \$.10 per page. Requested copies issued only in the format that the record is available)

Applicant's Signature _____

RECEIPT OF REQUEST

Signature of Person Receiving Application _____

Request forwarded to _____ DATE _____ TIME _____ AM/PM

RESPONSE TO REQUEST

() The public records requested are available DATE _____ TIME _____ AM/PM

() The public records requested are NOT AVAILABLE at this time

() Inspection of the public records requested DENIED for the following reason: _____

COMMENTS _____

_____ AM/PM
Signature/Title of Approving Official Department Date Time

_____ AM/PM
Applicant Notified by Date Time