

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held JULY 17, 2018**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on July 17, 2018. Mayor Bruce Wilkerson called the meeting to order and gave an invocation. All present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Sue Parrigin, Commissioner Rick Williams, Commissioner Brian "Slim" Nash and Mayor Bruce Wilkerson. Absent: Commissioner Joe W. Denning. There was a quorum of the Board of Commissioners.

AWARDS & RECOGNITIONS

Mayor Wilkerson recognized the participants on the 2018 Special Olympics Flag Football Team Kentucky who were Bronze Medal winners at the USA Games held in Seattle, Washington.

Operation P.R.I.D.E. Executive Director Angie Alexieff announced this year marked the 25th Anniversary of Operation P.R.I.D.E. She also presented a Residential P.R.I.D.E. Award to Tim Hunt for improvements made to his property at 1737 South Sunrise Drive.

PUBLIC HEARING

City Engineer Melissa Cansler conducted a public hearing for the purpose of reviewing the proposed use of Municipal Aid Program (Liquid Fuel Tax) funds, and Coal Severance and Processing Tax and Mineral Severance Tax funds for Fiscal Year 2019. She reported the Fiscal Year 2019 Liquid Fuel Tax (LFT) unencumbered balance was \$1,420,750 and projected revenues were \$2,389,050, of which \$1,000,000 was coming directly from the General Fund, with proposed expenditures totaling \$2,585,000. She reviewed the projects proposed for street resurfacing (overlay) of approximately 18 miles in the total amount of \$2,000,000, 1,480 feet of sidewalk, curb and gutter repair in the amount of \$100,000, installation of a new traffic signal at the intersection of Dishman Lane and Industrial Drive for \$325,000, and turn lane improvements for the south leg of Smallhouse Road at Campbell Lane in the amount of \$160,000. The total projected ending balance was designated to be \$1,224,800. Ms. Cansler also reported the Fiscal Year 2019 Coal-Mineral Severance Tax projected revenues were \$39,500, with an opening balance of \$115,680. She explained \$75,000 of those funds would be used to make upgrades to traffic signal switching equipment, leaving a projected ending fund balance of \$80,180 for Coal-Mineral Severance. With no comments or questions from the Board of Commissioners or the public, the public hearing was closed.

CITY MANAGER

City Manager Jeffery B. Meisel had no comments at this time.

APPROVAL OF MINUTES

Minutes of Regular Meeting June 19, 2018 and Special Meeting June 26, 2018

Minutes of the above-referenced meetings were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Parrigin and seconded by Williams to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of June 19, 2018 and special meeting of June 26, 2018 was approved by unanimous vote.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2018 - 127

MUNICIPAL ORDER APPROVING THE TRANSFER OF BRIAN E. CHAMBERS TO THE POSITION OF ASSISTANT FIRE CHIEF TRAINING AND THE PROMOTION OF JASON C. BROOKS TO THE POSITION OF ASSISTANT FIRE CHIEF PREVENTION IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2018 - 127 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel indicated a recent promotion created an opening. Fire Chief Jason Colson reviewed and recommended the transfer and promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 127 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 128

MUNICIPAL ORDER APPROVING THE PROMOTION OF JARED W. MERRISS TO THE POSITION OF POLICE SERGEANT IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2018 - 128 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel stated a recent retirement created an opportunity for promotion. Police Chief Doug Hawkins reviewed and recommended the promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 128 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 129

MUNICIPAL ORDER APPROVING THE TRANSFER OF JARROD C. POTEET TO THE POSITION OF CODE ENFORCEMENT INSPECTOR IN THE NEIGHBORHOOD AND COMMUNITY SERVICES (NCS) DEPARTMENT

Summary of Municipal Order No. 2018 - 129 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel reviewed the recommendation for a transfer from Police to NCS. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
Voting Nay: None

Municipal Order No. 2018 - 129 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 130

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF KHELSEA B. FARRIS AND KYLE J. WILLIAMS TO THE POSITION OF COMMUNICATIONS DISPATCHER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2018 - 130 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel reviewed and recommended the appointments. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
Voting Nay: None

Municipal Order No. 2018 - 130 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 131

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF DENISE A. GILLAND TO THE POSITION OF OFFICE ASSOCIATE IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2018 - 131 was read by the Assistant City Manager/City Clerk. Motion was made by Williams and seconded by Parrigin for consideration of said Municipal Order. Meisel reviewed and recommended the appointment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
Voting Nay: None

Municipal Order No. 2018 - 131 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 132

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF JAMES ADAM SHELLEY TO THE POSITION OF ENVIRONMENTAL TECHNICIAN IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2018 - 132 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel noted this was a new position included in the FY2019 adopted budget to assist with meeting the City's stormwater permitting requirements. He reviewed and recommended the appointment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 132 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 133

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF
HILDA SARVER TO THE HOUSING AUTHORITY OF BOWLING
GREEN

Summary of Municipal Order No. 2018 - 133 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 133 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 134

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID
#2018-55 FOR CISCO SMARTNET ANNUAL RENEWAL FROM
JBK NETWORK CONSULTING, LTD OF BOWLING GREEN,
KENTUCKY IN THE AMOUNT OF \$69,361.55

Summary of Municipal Order No. 2018 - 134 was read by the Assistant City Manager/City Clerk. Motion was made by Williams and seconded by Nash for consideration of said Municipal Order. Meisel recommended approval of the bid award. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 134 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 135

MUNICIPAL ORDER AUTHORIZING PUBLIC SAFETY
SOFTWARE SUBSCRIPTION SERVICES FROM INFOR PUBLIC
SECTOR, INC. IN THE AMOUNT OF \$66,763.21 FOR FISCAL
YEAR 2019

Summary of Municipal Order No. 2018 - 135 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal

Order. Meisel recommended renewal of the annual maintenance agreement for public safety software. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
Voting Nay: None

Municipal Order No. 2018 - 135 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 136

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2018-57 FOR ALUMINUM BLEACHERS FOR THE SOCCER FIELDS AT PRESTON MILLER PARK FROM TOADVINE ENTERPRISES, INC. OF FISHERVILLE, KENTUCKY IN THE AMOUNT OF \$33,962

Summary of Municipal Order No. 2018 - 136 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Meisel recommended approval of the bid award. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
Voting Nay: None

Municipal Order No. 2018 - 136 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 137

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2018-58 FOR FIRE DEPARTMENT EQUIPMENT FROM VARIOUS VENDORS IN AN AMOUNT NOT TO EXCEED \$245,000

Summary of Municipal Order No. 2018 - 137 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel explained this was a new approach for purchasing multiple types of equipment throughout the year and to receive a bid which sets a percent discount off retail prices. He indicated the Fire Department anticipates to achieve cost and time savings by utilizing this process. Fire Chief Jason Colson responded to questions about this process being utilized in other cities. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
Voting Nay: None

Municipal Order No. 2018 - 137 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 138

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2018-53 FOR SMALLHOUSE ROAD IMPROVEMENTS, PHASE II FROM SCOTTY'S CONTRACTING & STONE, LLC OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$2,270,773.71

Summary of Municipal Order No. 2018 - 138 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal

Order. Meisel described the second phase for road improvements on Smallhouse Road to extend from Highland Way to Roselawn Way, and recommended the bid award. Public Works Director Greg Meredith confirmed the bid specifications required a prequalified contractor. He also responded to an inquiry about the difference in cost between the two bids received. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 138 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 139

**MUNICIPAL ORDER AUTHORIZING PAYMENTS TO AT&T AND
BOWLING GREEN MUNICIPAL UTILITIES FOR RELOCATION
OF UTILITIES FOR SMALLHOUSE ROAD IMPROVEMENTS,
PHASE II**

Summary of Municipal Order No. 2018 - 139 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel indicated the utility relocations were necessary to complete the road project. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 139 was approved by unanimous vote.

ORDINANCE NO. BG2018 - 31

(First Reading)

ORDINANCE REZONING REAL ESTATE

**ORDINANCE REZONING TRACTS OF LAND CONTAINING 1.64
ACRES FROM R-E (RESIDENTIAL ESTATE) AND PUD
(PLANNED UNIT DEVELOPMENT) TO HB (HIGHWAY
BUSINESS) LOCATED ON A PORTION OF 0 FRIST BOULEVARD
AND 570 LOVERS LANE, PRESENTLY OWNED BY GREENHILLS
DEVELOPMENT PARTNERS, LLC**

Title and summary of Ordinance No. BG2018 - 31 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for first reading of said Ordinance. Mayor Wilkerson commented this rezoning was unanimously recommended by the City-County Planning Commission. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2018 - 31 was approved by unanimous vote.

ORDINANCE NO. BG2018 - 32

(First Reading)

ORDINANCE REZONING REAL ESTATE

(Minutes-Board of Commissioners-July 17, 2018)

ORDINANCE REZONING A TRACT OF LAND CONTAINING
48.69 ACRES FROM RS-1D (SINGLE FAMILY RESIDENTIAL) TO
PUD (PLANNED UNIT DEVELOPMENT) LOCATED AT O PLANO
ROAD, PRESENTLY OWNED BY MAGNOLIA HILLS, LLC

Title and summary of Ordinance No. BG2018 - 32 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for first reading of said Ordinance. Mayor Wilkerson commented this rezoning was unanimously recommended by the City-County Planning Commission. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
Voting Nay: None

First reading of Ordinance No. BG2018 - 32 was approved by unanimous vote.

ORDINANCE NO. BG2018 - 33

(First Reading)

ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY

ORDINANCE APPROVING THE CLOSING OF A PORTION OF
RIGHT-OF-WAY LOCATED BETWEEN 1169 AND 1175 CLAY
STREET

Title and summary of Ordinance No. BG2018 - 33 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for first reading of said Ordinance. Mayor Wilkerson commented this partial alleyway closure was unanimously recommended by the City-County Planning Commission. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
Voting Nay: None

First reading of Ordinance No. BG2018 - 33 was approved by unanimous vote.

PUBLIC COMMENTS

Following a brief recess, Mayor Wilkerson opened the floor for any public comments about items not included on the agenda. Summer Bolton urged the Board of Commissioners to enact a fairness ordinance to provide equal rights and protections for the LGBTQ community. Jennifer Morlan requested support for a suicide prevention class, grant writing classes and to reduce the peddler's license fee. She also voiced support for a fairness ordinance.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:20 p.m., Mayor Wilkerson declared this meeting adjourned.

(Minutes-Board of Commissioners-July 17, 2018)

ADOPTED: August 7, 2018

APPROVED: Bruce Kilbourn
Mayor, Chairman of Board of Commissioners

ATTEST: Katie Schaller Ward
City Clerk

Minutes prepared by Assistant City Manager/City Clerk Katie Schaller-Ward