

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held JUNE 15, 2010**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 7:00 p.m. on June 15, 2010. Mayor Elaine N. Walker called the meeting to order. An invocation was given by Commissioner Bruce Wilkerson, and all present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller called the roll, and the following members were present: Commissioner Catherine Hamilton, Commissioner Bruce Wilkerson, Commissioner Joe W. Denning and Mayor Elaine N. Walker. Absent: Commissioner Brian "Slim" Nash. There was a quorum of the Board of Commissioners.

**AWARDS & RECOGNITIONS**

Mayor Walker recognized Alec and Kyle Gouvas and Trey and Taylor Lilibridge, and father John Lilibridge, for their quick action which saved the life of Trevor Fratus after having been struck by lightning on May 26, 2010. Alec, Kyle and Trey commented about the incident and provided an update about Trevor's recovery. The Board of Commissioners extended its gratitude to the young men.

**CITY MANAGER**

City Manager Kevin D. DeFebbo had no comments at this time.

**APPROVAL OF MINUTES**

Minutes of Regular Meeting June 1, 2010 and Special Work Session of June 8, 2010

Minutes of the above-referenced meetings were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Wilkerson and seconded by Hamilton to approve said minutes as written. Mayor Walker asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Motion to approve the minutes of the regular meeting of June 1, 2010 and special work session of June 8, 2010 was approved by unanimous vote.

**PUBLIC COMMENTS**

Mayor Walker opened the floor for any public comments and there were none.

**ORDINANCE NO. BG2010 - 16**

(Second Reading)

**ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY**

**ORDINANCE APPROVING THE CLOSING OF A PORTION OF AN  
ALLEY OFF OF 5<sup>TH</sup> AVENUE NEAR HIGH STREET**

Title and summary of Ordinance No. BG2010 - 16 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Wilkerson for second reading of said Ordinance. Mayor Walker asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Ordinance No. BG2010 - 16 was adopted by unanimous vote.

**ORDINANCE NO. BG2010 - 17**

**(First Reading)**

**ORDINANCE APPROVING APPOINTMENT TO CITY BOARD**

**ORDINANCE APPROVING THE REAPPOINTMENT OF TODD  
DAVIS TO THE BOWLING GREEN MUNICIPAL UTILITIES  
BOARD (BGMU)**

Title and summary of Ordinance No. BG2010 - 17 was read by the Assistant City Manager/City Clerk. Motion was made by Hamilton and seconded by Denning for first reading of said Ordinance. Mayor Walker stated that BGMU board appointments were required to be made by ordinance. She asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

First reading of Ordinance No. BG2010 - 17 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2010 - 104**

**MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF  
ALICE ROCKHOLD AND JERRY WILDER TO THE CITY OF  
BOWLING GREEN CODE ENFORCEMENT BOARD**

Summary of Municipal Order No. 2010 - 104 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Hamilton for consideration of said Municipal Order. Mayor Walker asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 104 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2010 - 105**

**MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF  
HILDA SARVER TO THE HOUSING AUTHORITY OF BOWLING  
GREEN**

Summary of Municipal Order No. 2010 - 105 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Hamilton for consideration of said Municipal Order. Mayor Walker asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 105 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2010 – 106**

**MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF  
DR. ALTON LITTLE TO THE BOARD OF PARK COMMISSIONERS**

Summary of Municipal Order No. 2010 - 106 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Hamilton for consideration of said Municipal Order. Mayor Walker asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay:   None

Municipal Order No. 2010 - 106 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2010 – 107**

**MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF  
CHARLES “TODD” SHOMO AND ERIC REED TO THE HISTORIC  
PRESERVATION BOARD**

Summary of Municipal Order No. 2010 - 107 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Wilkerson for consideration of said Municipal Order. Mayor Walker asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay:   None

Municipal Order No. 2010 - 107 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2010 – 108**

**MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF  
JAMES A. KAELIN TO THE CITY-COUNTY BOARD OF  
ADJUSTMENTS**

Summary of Municipal Order No. 2010 - 108 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Hamilton for consideration of said Municipal Order. Mayor Walker asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay:   None

Municipal Order No. 2010 - 108 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2010 – 109**

**MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF  
WILLIAM J. HOTALING AND CLIFFORD C. NAHM TO THE  
BOWLING GREEN-WARREN COUNTY PLANNING COMMISSION**

Summary of Municipal Order No. 2010 - 109 was read by the Assistant City Manager/City Clerk. Motion was made by Hamilton and seconded by Denning for consideration of said Municipal Order. Mayor Walker asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:  Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay:  None  
Municipal Order No. 2010 – 109 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 110

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF KEITH A. CASADA, JOSH C. LIVINGSTON, JARROD C. POTEET AND EDWARD R. PULLEY, JR. TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2010 - 110 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Denning for consideration of said Municipal Order. DeFebbo stated there were currently nine vacancies for Police Officer. He review the testing procedures and results, and he recommended the four appointments who would start work on July 12<sup>th</sup>. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:  Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay:  None  
Municipal Order No. 2010 - 110 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 111

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF AN AGREEMENT WITH MCCANN ASSOCIATES RELATING TO PUBLIC SAFETY TESTING FOR THE POLICE DEPARTMENT; AND AUTHORIZING CONTINUATION OF AN AGREEMENT WITH RESOURCE MANAGEMENT ASSOCIATES FOR PROMOTIONAL TESTING SERVICES FOR THE FIRE DEPARTMENT FOR FISCAL YEAR 2011

Summary of Municipal Order No. 2010 - 111 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Denning for consideration of said Municipal Order. DeFebbo explained that the public safety hiring and promotional processes included skilled based testing and two different firms were being used to assist with these processes. He recommended continuation of the two agreements. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:  Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay:  None  
Municipal Order No. 2010 - 111 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 112

MUNICIPAL ORDER AUTHORIZING CONTINUATION OF AN AGREEMENT WITH PARK STREET PARTNERS D/B/A URGENTCARE AND CORPCARE TO PROVIDE EMPLOYEE MEDICAL SERVICES (PHYSICALS AND MEDICAL TESTING) FOR FISCAL YEAR 2011

Summary of Municipal Order No. 2010 - 112 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Hamilton for consideration of said Municipal Order. DeFebbo recommended the continuation of the existing contract. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 112 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2010 – 113**

**MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF AN AGREEMENT WITH HUMANA RELATING TO MANAGED HEALTH CARE AND CLAIMS ADMINISTRATION SERVICES FOR FISCAL YEAR 2011**

Summary of Municipal Order No. 2010 - 113 was read by the Assistant City Manager/City Clerk. Motion was made by Hamilton and seconded by Wilkerson for consideration of said Municipal Order. DeFebbo noted that an annual authorization was required for continuation of the agreement for third party administration services. He also noted this was the first increase in costs in two years. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 113 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2010 – 114**

**MUNICIPAL ORDER AUTHORIZING AN AGREEMENT WITH SYMETRA LIFE INSURANCE COMPANY RELATING TO MANAGED HEALTH CARE AND SPECIFIC AND AGGREGATE STOP-LOSS / EXCESS INSURANCE FOR FISCAL YEAR 2011**

Summary of Municipal Order No. 2010 - 114 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Wilkerson for consideration of said Municipal Order. DeFebbo indicated that the City contracts with another insurance company to protect the self-insured program from major claims. He noted it was recommended to increase the deductible (raise the stop-loss limit) this year from \$65,000 to \$75,000 in an effort to provide some additional savings. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 114 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2010 – 115**

**MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF AN AGREEMENT WITH STANDARD LIFE INSURANCE COMPANY RELATING TO EMPLOYEE LIFE INSURANCE COVERAGE FOR FISCAL YEAR 2011**

Summary of Municipal Order No. 2010 - 115 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Hamilton for consideration of said Municipal Order. DeFebbo mentioned that the City had increased the life insurance policies for employees from \$20,000 to \$50,000 a few years ago. He recommended the continuation of the current agreement. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 115 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2010 - 116**

**MUNICIPAL ORDER AUTHORIZING INSURANCE PREMIUM PAYMENTS TO THE KENTUCKY LEAGUE OF CITIES INSURANCE SERVICES FOR INSURANCE COVERAGES OF GENERAL LIABILITY, PUBLIC OFFICIALS LIABILITY, LAW ENFORCEMENT LIABILITY, AUTOMOBILE LIABILITY AND PHYSICAL DAMAGE, PROPERTY, AND WORKERS COMPENSATION FOR FISCAL YEAR 2011**

Summary of Municipal Order No. 2010 - 116 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Hamilton for consideration of said Municipal Order. DeFebbo recommended the continuation of the existing contract which was approximately nine (9%) percent less than the previous year. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 116 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2010 - 117**

**MUNICIPAL ORDER AUTHORIZING INSURANCE PREMIUM PAYMENTS TO THE KENTUCKY LEAGUE OF CITIES INSURANCE SERVICES FOR INSURANCE COVERAGES OF GENERAL LIABILITY, PUBLIC OFFICIALS ERRORS AND OMISSIONS, BUILDINGS AND PROPERTY, AND BUSINESS AUTOMOBILE FOR THE CONVENTION CENTER CORPORATION FOR FISCAL YEAR 2011**

Summary of Municipal Order No. 2010 - 117 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Wilkerson for consideration of said Municipal Order. DeFebbo recounted that The Convention Center Corporation Board of Directors met earlier in the afternoon and approved the continuation of insurance services. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 117 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 118

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2010-23 FOR FISCAL YEAR 2010 SIDEWALK REHABILITATION FROM JC BREWER CONSTRUCTION OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$77,299

Summary of Municipal Order No. 2010 - 118 was read by the Assistant City Manager/City Clerk. Motion was made by Hamilton and seconded by Wilkerson for consideration of said Municipal Order. DeFebbo explained the City invests \$100,000 annually to address the poorest sidewalks. In response to a question from Mayor Walker, Interim Public Works Director Katie Schaller stated that this bid locked in unit prices and additional sidewalks would be added to the project to maximize the total amount of funds available. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 118 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 119

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2010-44 FOR NOVELL MLA ANNUAL RENEWAL FROM SOFTWARE HOUSE INTERNATIONAL, INC. OF LOUISVILLE, KENTUCKY IN THE AMOUNT OF \$36,511.45

Summary of Municipal Order No. 2010 – 119 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Hamilton for consideration of said Municipal Order. DeFebbo reviewed and recommended the annual maintenance agreement for the Information Technology Department. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 119 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 120

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF A CONTRACT WITH SPRINT SOLUTIONS, INC. OF OVERLAND PARK, KANSAS FOR CELLULAR SERVICE AND EQUIPMENT FOR AN ADDITIONAL YEAR

Summary of Municipal Order No. 2010 - 120 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Hamilton for consideration of said Municipal Order. DeFebbo recommended the extension of the current cell phone contract for another year. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 120 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 121

MUNICIPAL ORDER AUTHORIZING EXTENSION OF DEMOLITION OF STRUCTURES AND SITE CLEARANCE SERVICES (BID #2009-41) WITH KENWAY CONTRACTING, INC. OF BOWLING GREEN, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$41,000

Summary of Municipal Order No. 2010 - 121 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Wilkerson for consideration of said Municipal Order. DeFebbo recommended the contract extension for the code enforcement program. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 121 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 122

MUNICIPAL ORDER AUTHORIZING SUBMISSION OF AN APPLICATION TO THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR FUNDING OF A PROJECT UNDER THE RENTAL ASSISTANCE FOR NON-ELDERLY PERSONS WITH DISABILITIES PROGRAM

Summary of Municipal Order No. 2010 - 122 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Wilkerson for consideration of said Municipal Order. DeFebbo reported that the City had received notice a week ago about this assistance program. He said the City's Housing Program would apply for 100 housing choice vouchers to provide to non-elderly persons with disabilities. In response to a question from Mayor Walker, Housing and Grants Manager Brent Childers indicated that this particular program did not specifically preclude or include preference to veterans. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 122 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 123

MUNICIPAL ORDER APPROVING AMENDMENT TO TRAFFIC FEATURE MAP RELATED TO THE INSTALLATION OF APPROPRIATE SIGNAGE AND OTHER MARKINGS TO CHANGE THE TRAFFIC FLOW ON A PORTION OF WAKEFIELD STREET FROM TWO-WAY TO ONE-WAY

Summary of Municipal Order No. 2010 - 123 was read by the Assistant City Manager/City Clerk. For lack of a motion, this item was not considered. Mayor Walker stated that the current traffic conditions would remain status quo.



MUNICIPAL ORDER NO. 2010 – 124

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE, OFFICE OF JUSTICE PROGRAMS FOR FISCAL YEAR 2010 EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) FUNDS IN THE AMOUNT OF \$73,318

Summary of Municipal Order No. 2010 - 124 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Wilkerson for consideration of said Municipal Order. DeFebbo reviewed and recommended approval of the annual grant application for funds that would be split with Warren County. He stated the Police Department would use its share to purchase digital in-car cameras. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 124 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 125

MUNICIPAL ORDER AUTHORIZING MAINTENANCE SERVICES FOR RADIO AND COMMUNICATION EQUIPMENT WITH MOTOROLA, INC. IN AN AMOUNT NOT TO EXCEED \$38,087.76 FOR FISCAL YEAR 2011

Summary of Municipal Order No. 2010 - 125 was read by the Assistant City Manager/City Clerk. Motion was made by Hamilton and seconded by Wilkerson for consideration of said Municipal Order. DeFebbo indicated this was a yearly maintenance contract for the City's radio and communications system which included a three (3%) increase. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 125 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 – 126

MUNICIPAL ORDER ACCEPTING A DONATION FROM THE BOWLING GREEN-WARREN COUNTY DRUG TASK FORCE FOR UPGRADES TO THE AUDIO AND VIDEO EQUIPMENT IN THE CRIMINAL INVESTIGATIONS DIVISION AT THE POLICE DEPARTMENT

Summary of Municipal Order No. 2010 - 126 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Wilkerson for consideration of said Municipal Order. DeFebbo recommended acceptance of the donation. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hamilton, Wilkerson, Denning and Walker  
Voting Nay: None  
Municipal Order No. 2010 - 126 was approved by unanimous vote.

ORDINANCE NO. BG2010 - 18  
(First Reading)  
ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER FIVE TO  
THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL  
OPERATING BUDGET FOR FISCAL YEAR 2010

Title and summary of Ordinance No. BG2010 - 18 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Hamilton for first reading of said Ordinance. DeFebbo indicated the proposed amendments were mostly housekeeping items. Chief Financial Officer Jeff Meisel and Police Chief Doug Hawkins responded to questions from Comm. Wilkerson about FEMA assistance related to the May 1-2, 2010 storm and flooding event, and the impact the flooding caused to the Police firing range. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hamilton, Wilkerson, Denning and Walker  
Voting Nay: None  
First reading of Ordinance No. BG2010 - 18 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 - 127

MUNICIPAL ORDER AUTHORIZING PAYMENT TO THE  
WARREN COUNTY PROPERTY VALUATION ADMINISTRATOR  
FOR FISCAL YEAR 2011

Summary of Municipal Order No. 2010 - 127 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Hamilton for consideration of said Municipal Order. DeFebbo explained this was an annual cost for the County's assessment services related to the City's property taxes. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hamilton, Wilkerson, Denning and Walker  
Voting Nay: None  
Municipal Order No. 2010 - 127 was approved by unanimous vote.

ORDINANCE NO. BG2010 - 19  
(First Reading)  
ORDINANCE ADOPTING ANNUAL CITY BUDGET

ORDINANCE ADOPTING THE CITY OF BOWLING GREEN,  
KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR  
BEGINNING JULY 1, 2010 AND ENDING JUNE 30, 2011, BY  
ESTIMATING REVENUES AND APPROPRIATING FUNDS FOR  
THE OPERATION OF CITY GOVERNMENT

Title and summary of Ordinance No. BG2010 - 19 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Hamilton for first reading of said Ordinance. DeFebbo recounted that staff presented the recommended budget at two previous work sessions (June 1<sup>st</sup> and 8<sup>th</sup>). Assistant City Manager/City Clerk Katie Schaller noted that the adjustments to agency funding were included in the final budget based on the outcome of the work session discussions.

Comm. Wilkerson stated he had submitted several questions and appreciated the timely responses. He acknowledged that the preparation of the budget was yeoman's work and he commended staff for their efforts. He encouraged staff to consider ways to further save money with the reduction and/or elimination of all uses of rental facilities for storage and offices. He pointed out that the City spends nearly \$111,000 on various local, state and national organizational memberships, and in some cases multiple memberships to the same organization, and encouraged staff, as a matter of policy and direction, to look for ways to reduce spending in that area and to jettison marginal agencies. Mr. DeFebbo responded that staff makes a consistent effort to reduce unnecessary expenditures annually.

Comm. Wilkerson further remarked that of the \$73,000 in travel expenses, more than 10% was in the Legislative budget. He suggested that cuts should be made in areas that had limited exposure and return for the City. Comm. Wilkerson made a motion, which was seconded by Hamilton, to amend the Annual Operating Budget, specifically the Legislative Budget, by reducing the City's cost for membership on the Operation P.R.I.D.E. Board of Directors (\$120), eliminating membership to the U.S. Conference of Mayors (\$3,600), and combining the two separate line items for legislative travel (\$1,500 for Commissioners and \$6,000 for Mayor) into one line item for elected officials and reduce the total amount to \$2,000.

Mayor Walker commented about the benefit of receiving funds in excess of \$100,000 for training from Sherwin Williams which was obtained through membership in the USCM. She also mentioned that she had just recently spoke to staff about a program through the USCM being offered to select cities that would provided protective vests and turnout gear for public safety personnel at reduced costs. She indicated that there was a basic disagreement about memberships and their values, however, she urged the Board not to reduce those funds any further. Mayor Walker stated City staff worked diligently to keep the budget in line and she noted that money and other opportunities would not come to the City if the Mayor was not a member of the USCM.

Ms. Schaller pointed out that the membership of Operation P.R.I.D.E. was specified in its bylaws, which provided that among its members would be the Bowling Green Mayor or designee and one City Commissioner. She suggested that Operation P.R.I.D.E.'s Board of Directors would need to amend its bylaws to eliminate the requirement for one of the two elected official positions from the City. Once all discussion ended regarding the motion to amend, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson and Denning  
                          Voting Nay: Walker

Motion to amend first reading of Ordinance No. BG2010 - 19 to reduce the Annual Operating Budget by a total of \$9,220 by decreasing expenditures in the Legislative budget for dues-memberships-fees (\$3,720) and travel (\$5,500) was approved by majority vote.

Mayor Walker expressed her disappointment about the elimination of the USCM membership and the ability to access savings from the purchase of protective gear for public safety.

In response to a question from Comm. Wilkerson about a \$24,000 line item expense under professional services in the Public Works Department budget, Ms. Schaller confirmed there was an annual cost of \$6,600 for fiber optic connection from BGMU for the downtown traffic signals programming system. She noted that the amount was incorrectly listed in the budget, however, the difference of \$17,400 would be used for karst and topographic surveying as needed for various projects. With no further discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hamilton, Wilkerson, Denning and Walker  
Voting Nay: None

First reading of Ordinance No. BG2010 - 19 as amended was approved by unanimous vote.

**ORDINANCE NO. BG2010 - 20**

(First Reading)

**ORDINANCE RELATING TO CLASSIFICATION/PAY SCHEDULES AND POLICY AMENDMENTS**

**ORDINANCE AMENDING THE CLASSIFICATION/PAY SCHEDULES "G" FOR GENERAL CLASSIFIED, "S" FOR PROTECTIVE/SWORN, "D" FOR DEPARTMENT HEAD / MANAGEMENT, AND "U" FOR UNCLASSIFIED PART-TIME EMPLOYEES, AND AUTHORIZING PAY INCREASES AND PAY POLICY AMENDMENTS FOR FISCAL YEAR 2011**

Title and summary of Ordinance No. BG2010 - 20 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Hamilton for first reading of said Ordinance. DeFebbo recommended the wage adjustment of 1.8% to the pay schedules and the one-time payment to all full-time employees as discussed in the budget presentations. Based on current financial conditions, he remarked that the City could not support the full Department of Local Government (DLG) cost of living adjustment (COLA) which was 2.7%. In response to a question from Comm. Wilkerson about senior managers not being included in the General Schedule, Interim Human Resources Director Michael Grubbs explained the difference between the schedules. Mayor Walker asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hamilton, Wilkerson, Denning and Walker  
Voting Nay: None

First reading of Ordinance No. BG2010 - 20 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2010 - 128**

**MUNICIPAL ORDER APPROVING APPROPRIATIONS FOR VARIOUS CITY CREATED / CONTRACT AGENCIES FOR FISCAL YEAR 2011**

Summary of Municipal Order No. 2010 - 128 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Hamilton for consideration of said Municipal Order. DeFebbo indicated that agency funding was discussed at the June 8<sup>th</sup> work session and this item reflected proposed changes which came out of that discussion, including revised amounts for Capital Arts Alliance, Community Action of Southern Kentucky Child Services and the Bowling Green Area Economic Development Authority.

Susan Hoechner, member of the Downtown Redevelopment Authority (DRA) and business and property owner in the downtown, provided a handout to the Board of Commissioners that outlined DRA's accomplishments from 2009/2010 and its focus for 2010/2011. She reported that for every dollar received from the City, DRA had generated \$35.99 in return. She also mentioned plans to reduce DRA's employee compensation package by 41% to adjust for the reduced funding from the City. Mr. Hoechner noted that DRA's budget had been adversely affected since 601 State Street had not been rehabilitated or leased as per the Master Developers Agreement for the WKU Gateway to Downtown Bowling Green Tax Increment Financing (TIF) District. She also responded to questions from the Board. There was other discussion regarding non-compliance of the Master Developers Agreement and a request for staff to look into the issue.

Mayor Walker inquired about the Economic Development Authority's (EDA) plan for marketing the community with the additional funds it would be receiving above the recommended amount. Bowling Green Area Chamber of Commerce and EDA President and CEO Jim Hizer responded that EDA would implement its marketing plan to its fullest extent. Mr. Hizer also responded to another question from the Mayor with respect to seeing benefits from Bowling Green's elected officials being represented on a national level. He stated the Chamber did not take any particular position on the Mayor's travel budget. Although, he thanked Mayor Walker for taking time to represent the City in economic development efforts. Once all discussion ended, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 128 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2010 - 129

MUNICIPAL ORDER ACCEPTING THE INTER-MODAL  
TRANSPORTATION AUTHORITY, INC. (ITA) FISCAL YEAR 2011  
OPERATING BUDGET AND FINANCIAL STATEMENTS ENDING  
JUNE 30, 2009

Summary of Municipal Order No. 2010 - 129 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Hamilton for consideration of said Municipal Order. DeFebbo specified it was an annual requirement that the Board of Commissioners consider approval of the ITA's budget and audit. Mayor Walker commented about the ITA having reduced its budget a few years ago and once again reducing its budget based on current economic conditions. She asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Hamilton, Wilkerson, Denning and Walker  
                          Voting Nay: None

Municipal Order No. 2010 - 129 was approved by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 8:10 p.m., Mayor Walker declared this meeting adjourned.

**WORK SESSION**

Prior to the regular meeting and with no action taken, the Board of Commissioners, excluding Comm. Nash, convened at 4:00 p.m. in the Commission Chamber of City Hall for a regular work session to discuss Police services to private and other public organizations, including complying with IRS regulations for off-duty employment of Police Officers, subsidizing police services for special events, dispatching services for Warren County Fire districts, providing school crossing guards, and providing funeral escorts. During the discussion, the Board of Commissioners provided consensus for staff to: 1) attain IRS compliance; 2) prepare a recommendation for a “pay for services” proposal for private, non-profit and other governmental entities requesting Police services for special events; 3) continue providing funeral escorts; and 4) explore the transition of responsibility for school crossing guards to the school systems and County fire dispatching to the Warren County Sheriff’s Office.

ADOPTED: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Mayor, Chairman of Board of Commissioners

ATTEST: \_\_\_\_\_  
City Clerk

*Minutes prepared by Assistant City Manager/City Clerk Katie Schaller*