

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held FEBRUARY 7, 2017**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on February 7, 2017. Mayor Bruce Wilkerson called the meeting to order. Following an introduction given by Commissioner Sue Parrigin, the invocation was given by Kenan Mujkanovic. All present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Sue Parrigin, Commissioner Rick Williams, Commissioner Brian "Slim" Nash and Mayor Bruce Wilkerson. Absent: Commissioner Joe W. Denning. There was a quorum of the Board of Commissioners.

PUBLIC HEARING

Grants Manager Nick Cook conducted a public hearing for the purpose of receiving comments on housing and community development needs in Bowling Green for the Year 14 Community Development Block Grant (CDBG) entitlement program. He outlined eligible and prohibited activities, process for drafting and approving the Year 14 Plan, and past investments made through this program. Mr. Cook explained 80% of the funds would be used for the Neighborhood Improvements Program (NIP) in the BG Reinvestment Area, currently focusing on Census Block 105.2 and will move next to Census Block 112. He reported the City anticipates to receive approximately \$530,000 for Year 14 funding. Mr. Cook stated comments would continue to be received through February 22nd. With no comments made by the public during the hearing, the public hearing was closed.

AWARDS & RECOGNITIONS

City Manager Kevin DeFebbo announced the City received its 5th consecutive *Distinguished Budget Presentation Award* from the Government Finance Officers Association (GFOA) for the Fiscal Year 2017 budget document. He thanked the staff for all their efforts with achieving this award.

Mayor Wilkerson announced the recent retirement of Communications Center Manager Malissa Carter with 30 years of service and wished her well.

CITY MANAGER

City Manager Kevin D. DeFebbo had no comments at this time.

APPROVAL OF MINUTES

Minutes of Regular Meeting January 17, 2017 and Special Work Session/Strategic Goal Planning January 27, 2017

Minutes of the above-referenced meeting and special work session were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Parrigin and seconded by Williams to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of January 17, 2017 and Special Work Session/Strategic Goal Planning of January 27, 2017 was approved by unanimous vote.

PUBLIC COMMENTS

Megan Lavery, James Line, Chris Lewis, Laura Brown and Jennifer Morlan each spoke in favor of a fairness ordinance. Ms. Lavery, Mr. Line, Mr. Lewis and Ms. Brown each identified local businesses who support the fairness ordinance and each emphasized the value of protecting the rights of LGBTQ community members. They urged the Board to open the dialogue and give the opportunity for public discussion.

Aaron Shupert addressed the recent misstatements of Kellyanne Conway regarding a Bowling Green Massacre which did not happen. He stated he had issue with the tepid response made by the City in its press release because it dismissed Ms. Conway's statements, yet she has made and continues to make these misstatements regularly. He also said he had issue with the fact that there was absolutely no mention of Bowling Green's rich and vibrant international community, that the two men arrested were the exception and not the rule. Mr. Shupert indicated our international neighbors need to know that the City of Bowling Green has their backs and that they are welcome with open arms.

REGULAR AGENDA

ORDINANCE NO. BG2017 - 3
(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 6.8718 ACRES FROM LI (LIGHT INDUSTRIAL) TO PUD (PLANNED UNIT DEVELOPMENT) LOCATED AT 6132 AND 6140 SCOTTSVILLE ROAD, PRESENTLY OWNED BY NEXT PHASE, LLC

Title and summary of Ordinance No. BG2017 - 3 was read by the Assistant City Manager/City Clerk. Motion was made by Williams and seconded by Nash for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Ordinance No. BG2017 - 3 was adopted by unanimous vote.

ORDINANCE NO. BG2017 - 4
(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 1.45 ACRES FROM RM-4 (MULTI-FAMILY RESIDENTIAL) TO OP-C (OFFICE/PROFESSIONAL - COMMERCIAL) LOCATED AT 1502,

1508 AND 1514 WESTEN STREET, PRESENTLY OWNED BY
WESTEN PROPERTIES OF BOWLING GREEN, LLC

Title and summary of Ordinance No. BG2017 - 4 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Ordinance No. BG2017 - 4 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 16

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-34 FOR THE PURCHASE OF AN ALARM NOTIFICATION SYSTEM FOR THE FIRE DEPARTMENT FROM US DIGITAL DESIGNS OF TEMPE, ARIZONA IN AN AMOUNT NOT TO EXCEED \$305,000

Summary of Municipal Order No. 2017 - 16 was read by the Assistant City Manager/City Clerk. Motion was made by Williams and seconded by Nash for consideration of said Municipal Order. DeFebbo reviewed and recommended the bid award. Deputy Fire Chief Jason Sowders provided an overview of the current notification system and benefits to be achieved with upgrading. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Municipal Order No. 2017 - 16 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 17

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-38 FOR THE PURCHASE OF A GENERATOR FOR THE CITY HALL ANNEX FROM EVAPAR OF LOUISVILLE, KENTUCKY IN THE AMOUNT OF \$40,075

Summary of Municipal Order No. 2017 - 17 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed and recommended the bid award for a new generator to provide improved coverage for the City Hall Annex building. Public Works Director Greg Meredith confirmed the bid was evaluated to make sure it met all specifications. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Municipal Order No. 2017 - 17 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 18

MUNICIPAL ORDER AUTHORIZING A CHANGE ORDER TO THE CONTRACT WITH A-E SERVICES, LLC OF BOWLING GREEN,

**KENTUCKY FOR CROSSWINDS LAKE REHABILITATION
DESIGN THROUGH NONCOMPETITIVE NEGOTIATIONS IN THE
AMOUNT OF \$4,300, FOR A TOTAL PROJECT COST TO \$27,180**

Summary of Municipal Order No. 2017 - 18 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. DeFebbo explained the need to have additional architectural services related to the CrossWinds lakes project and recommended approval of the change order. Mayor Wilkerson reiterated this was a stormwater retention project and not just an aesthetics issue. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Municipal Order No. 2017 - 18 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 19

**MUNICIPAL ORDER APPROVING THE 2017 WARREN COUNTY
EMERGENCY OPERATIONS PLAN (EOP) AND AUTHORIZING
THE MAYOR TO EXECUTE ALL NECESSARY DOCUMENTS TO
CARRY OUT THIS APPROVAL**

Summary of Municipal Order No. 2017 - 19 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed the requirement to approve the EOP. Warren County Emergency Management Director Ronnie Pearson confirmed the amendments were mostly administrative in nature. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Municipal Order No. 2017 - 19 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 20

**MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN
APPLICATION FOR HOMELAND SECURITY GRANT FUNDS
RELATED TO THE COMMUNICATIONS PROJECT THROUGH
THE KENTUCKY OFFICE OF HOMELAND SECURITY FOR THE
PURCHASE OF MOBILE POLICE CAR RADIOS FOR THE POLICE
DEPARTMENT IN AN AMOUNT UP TO \$54,454**

Summary of Municipal Order No. 2017 - 20 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. DeFebbo reviewed and recommended submission of the grant application for the purchase of ten mobile radios for the Police Department. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Municipal Order No. 2017 - 20 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 21

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR HOMELAND SECURITY GRANT FUNDS RELATED TO THE FIRST RESPONDER EQUIPMENT PROJECT THROUGH THE KENTUCKY OFFICE OF HOMELAND SECURITY FOR THE PURCHASE OF PERSONAL PROTECTIVE EQUIPMENT FOR THE FIRE DEPARTMENT IN AN AMOUNT UP TO \$22,356

Summary of Municipal Order No. 2017 - 21 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed and recommended the submission of the grant application for the Fire Department. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
 Voting Nay: None

Municipal Order No. 2017 - 21 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 22

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR COMMISSIONER SUE PARRIGIN TO ATTEND THE KENTUCKY LEAGUE OF CITIES CITY OFFICIALS ACADEMY IN LEXINGTON, KENTUCKY

Summary of Municipal Order No. 2017 - 22 was read by the Assistant City Manager/City Clerk. Motion was made by Williams and seconded by Nash for consideration of said Municipal Order. DeFebbo commented about training opportunities for elected officials. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash and Wilkerson
 Voting Nay: None
 Abstaining: Parrigin

Municipal Order No. 2017 - 22 was approved by majority vote.

MUNICIPAL ORDER NO. 2017 - 23

MUNICIPAL ORDER AMENDING PROCEDURES RELATING TO ANNUAL FUNDING OF NONPROFIT ENTITIES RECEIVING CITY APPROPRIATIONS

Summary of Municipal Order No. 2017 - 23 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. With regard to the establishment of funding procedures, DeFebbo indicated it has been the City's desire in the past to cull out the number of agencies the City provides funding to creating a dividing line on whether or not it would be a function the City itself would do, but could instead use a non-profit to do the function for us. As a result, a list of eligible agencies the City would consider for annual funding was established. Based on a discussion by the Board of Commissioners at its special work session on January 27th, Ms. Schaller-Ward reviewed the proposed changes to the list of eligible

agencies, including the addition of United Way of Southern Kentucky for its 2-1-1 Program and the removal of Central Region Innovation and Commercialization Center (ICC), as well as a few other administrative revisions.

Mayor Wilkerson invited Central Region ICC Executive Director Jeff Hook to comment about the proposed changes. Mr. Hook indicated he had previously spoken individually with Board members. He thanked the City for its past funding which was valuable to bring support to entrepreneurs in the community. He said he understood that priorities change and ICC would continue to bring that value to the entrepreneurs. Mr. Hook did request that if priorities changed again in the future, ICC would like to be reconsidered. Commissioner Nash inquired how and when Mr. Hook learned ICC was being taken off of the list. Mr. Hook responded it was via an email which was received on Thursday of the previous week. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams and Wilkerson
Voting Nay: Nash
Municipal Order No. 2017 - 23 was approved by majority vote.

MUNICIPAL ORDER NO. 2017 - 24

MUNICIPAL ORDER APPROVING CONSTRUCTION AND ACCEPTING MAINTENANCE OF CUMBERLAND RIDGE SUBDIVISION SECTION VI AND BOWMAN LANE IN THE TRADITIONS AT LOVERS LANE SUBDIVISION SECTION III

Summary of Municipal Order No. 2017 - 24 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. DeFebbo recommended acceptance of the street maintenance since all requirements had been met. Public Works Director Greg Meredith responded to questions regarding the inspection process and the release of funds held in escrow following acceptance of maintenance by the City. When the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Parrigin, Williams, Nash and Wilkerson
Voting Nay: None
Municipal Order No. 2017 - 24 was approved by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:15 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: February 21, 2017

APPROVED: Mayor Wilkerson
Mayor, Chairman of Board of Commissioners

ATTEST: Katie Schaller-Ward
City Clerk