

# CITY OF BOWLING GREEN KENTUCKY ALARM PERMIT APPLICATION

PLEASE ATTACH THE PROPER ALARM PERMIT FEE TO THIS APPLICATION

For Department use only
Alarm Permit Number Assigned: _____
Expiration Date: _____

## A. PERMIT INFORMATION (Check Only One Space On Each Line)

Application Type:        \_\_\_ Original   \_\_\_ Renewal   \_\_\_ Information Update

Category:                \_\_\_ Business   \_\_\_ Residential

Type of Alarm System:   \_\_\_ Police   \_\_\_ Fire   \_\_\_ Combination of Both

## B. ALARM SITE INFORMATION

\_\_\_\_\_  
Last Name - If Residential OR  
Name of Business

\_\_\_\_\_  
First Name(s) - If for Residential

\_\_\_\_\_  
Telephone Number At Site

\_\_\_\_\_  
Site Address

\_\_\_\_\_  
Mailing Address- City, State and Zip

## C. CONTACT PERSONS TO DEACTIVATE ALARM ON REQUEST

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name(s)

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name(s)

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name(s)

\_\_\_\_\_  
Telephone Number

**D.** The undersigned does herein declare that the above information is true and correct to the best of my knowledge and I do herein agree to keep the information required on this form correct and updated in an expedient manner.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

**PLEASE READ THE FOLLOWING INFORMATION CAREFULLY**

- ❖ Information on this application must be completed by the applicant for each alarm site.
- ❖ A permit must be obtained prior to the activation of an alarm system.
- ❖ It is the responsibility of the applicant to keep all information listed on the alarm permit application current.
- ❖ The initial cost of the permit is \$15.00, payable to the City of Bowling Green.
- ❖ Renewals of permits for businesses are only \$15.00 annually. Renewals of permits for residences are no cost.
- ❖ The permit is valid for one (1) year from issue/renewal date.
- ❖ The permit is not transferable to a new owner or occupant of the permit site.
- ❖ The permit is not transferable to a different location by the permit holder.
- ❖ The permit holder shall conspicuously post the alarm permit sticker at the front entrance of the permit site such that it is reasonably visible from the front of the site.
- ❖ The permit site will be allowed three (3) false Police alarms and three (3) false Fire alarms during a 12 month period as described above without fines imposed.

4 <sup>th</sup> False alarm: \$25.00 5 <sup>th</sup> False alarm: \$75.00 Each additional false alarm: \$100.00
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- ❖ This application form, along with proper payment, should be mailed to:

City of Bowling Green  
Attention: Treasury Division  
PO Box 1410  
Bowling Green, KY 42102-1410

- ❖ To deliver in person, please visit us at 1017 College Street, at the City Hall Annex.