

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held FEBRUARY 6, 2018**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on February 6, 2018. Mayor Bruce Wilkerson called the meeting to order and gave an invocation. All present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Joe W. Denning, Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin, Commissioner Rick Williams and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

CITY MANAGER

City Manager Kevin D. DeFebbo requested a closed session for the purpose of discussion on the future acquisition and sale of real property by the City as publicity would likely affect the value of the specific pieces of property to be acquired for public use or sold by the City, and for discussions between the City and a representative of a business entity and discussions concerning a specific proposal, as open discussions would jeopardize the retention, expansion or upgrading of the business. Motion was made by Williams and seconded by Parrigin to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (b) and (g). Mayor Wilkerson called for roll call vote.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (b) and (g) was approved by unanimous vote.

APPROVAL OF MINUTES

Minutes of Regular Meeting January 16, 2018 and Special Work Session/Strategic Goal Planning January 23, 2018

Minutes of the above-referenced meetings were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Parrigin and seconded by Nash to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of January 16, 2018 and Special Work Session/Strategic Goal Planning of January 23, 2018 was approved by unanimous vote.

REGULAR AGENDA

ORDINANCE NO. BG2018 - 4

(Second Reading)

ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY

**ORDINANCE APPROVING THE CLOSING OF A PORTION OF AN
UNNAMED ALLEY LOCATED BETWEEN 1124 AND 1132 KENTON
STREET**

Title and summary of Ordinance No. BG2018 – 4 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Williams for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Ordinance No. BG2018 - 4 was adopted by unanimous vote.

ORDINANCE NO. BG2018 – 5

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.31 ACRE FROM RM-3 (MULTI-FAMILY RESIDENTIAL) TO RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED AT 1569 VIRGINIA DRIVE, PRESENTLY OWNED BY STEPHANIE ROBIN REISCH

Title and summary of Ordinance No. BG2018 - 5 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Ordinance No. BG2018 - 5 was adopted by unanimous vote.

ORDINANCE NO. BG2018 – 6

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 0.81 ACRE FROM GB (GENERAL BUSINESS) TO CB (CENTRAL BUSINESS) LOCATED AT 719 AND 727 EAST 12TH AVENUE, PRESENTLY OWNED BY T.C. HOLMES ENTERPRISES, LLC

Title and summary of Ordinance No. BG2018 - 6 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Parrigin for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Ordinance No. BG2018 - 6 was adopted by unanimous vote.

ORDINANCE NO. BG2018 – 8

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 9.81 ACRES FROM HB (HIGHWAY BUSINESS) AND RM-3 (MULTI-FAMILY RESIDENTIAL) TO PUD (PLANNED UNIT DEVELOPMENT) LOCATED AT 302 MORGANTOWN ROAD AND

1748 HOLLY DRIVE, PRESENTLY OWNED BY TAIBOS LANDING, LLC, SHANNON BASHAM, RODOLFO VALDES & WILLIAM CUNNINGHAM WITH THE VECINO GROUP, LLC AS CONTRACT VENDEE

Title and summary of Ordinance No. BG2018 - 8 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Ordinance No. BG2018 - 8 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 13

MUNICIPAL ORDER APPROVING THE PROMOTION OF CHRISTEN N. GRAVES TO THE POSITION OF COMMUNITY CENTER SUPERVISOR AND THE PROBATIONARY APPOINTMENT OF DANIELLE A. HIGGS TO THE POSITION OF COMMUNITY CENTER COORDINATOR IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2018 - 13 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. DeFebbo indicated a previous promotion caused a vacancy to be filled. Parks and Recreation Director Brent Belcher reviewed the qualifications and recommended the promotion and subsequent appointment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 13 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 14

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF ROGER D. CHILDRESS TO THE POSITION OF PARKS FACILITY MAINTAINER SENIOR IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2018 - 14 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Nash for consideration of said Municipal Order. DeFebbo reviewed and recommended the appointment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 14 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 15

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF TRAVIS R. KEOWN TO THE POSITION OF FIREFIGHTER IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2018 - 15 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. DeFebbo indicated a recent recruit resigned causing an opening to occur, and he recommended the appointment from the list of eligible candidates. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 15 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 16

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF KATIE SCHALLER-WARD AS INTERIM CITY MANAGER

Summary of Municipal Order No. 2018 - 16 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Nash for consideration of said Municipal Order. Commissioner Denning expressed concerns and asked questions to confirm the supplemental pay amount was fair and equitable. Mayor Wilkerson explained how the amount was derived according to policy. Ms. Schaller-Ward indicated the total hourly amount proposed for Interim Manager was within \$10 of Mr. DeFebbo's current hourly rate. Commissioner Denning commented he wants to be sure all employees are being treated equally. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 16 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 17

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF DAVID WISEMAN TO THE BOWLING GREEN-WARREN COUNTY REGIONAL AIRPORT BOARD

Summary of Municipal Order No. 2018 - 17 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Parrigin for consideration of said Municipal Order. Mayor Wilkerson recommended the reappointment. Commissioner Nash inquired about the process to be considered for board appointments. Mayor Wilkerson explained he is always looking for interested persons to serve and those individuals could submit a resume directly to him or to the City Clerk's office with an indication of which board or commission they want to serve. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 17 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 18

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2018-37 FOR PLAYGROUND EQUIPMENT AND BENCHES FOR COVINGTON WOODS AND LAMPKIN PARKS FROM MIRACLE OF KY & TN OF LEITCHFIELD, KENTUCKY IN THE AMOUNT OF \$265,295

Summary of Municipal Order No. 2018 - 18 was read by the Assistant City Manager/City Clerk. Motion was made by Williams and seconded by Parrigin for consideration of said Municipal Order. DeFebbo recounted the Parks Master Plan identified several playgrounds which were recommended to be upgraded. Parks and Recreation Director Brent Belcher commented about the previously upgraded playgrounds in the past couple of years and the two for consideration now. He described the proposed playgrounds and additional features for each location and responded to questions. Mr. Belcher explained the existing playground structures would be surplus according to policy. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 18 was approved by unanimous vote.

CHANGE ORDER OF AGENDA

Without objection, Mayor Wilkerson changed the order of the agenda and moved item number 14 (Municipal Order No. 2018 - 22) as the next item for consideration.

MUNICIPAL ORDER NO. 2018 - 22

MUNICIPAL ORDER ACCEPTING DONATION FROM THE MASON GOODNIGHT FOUNDATION IN PARTNERSHIP WITH EAST LITTLE LEAGUE AND DOTSON ELECTRIC FOR A SCOREBOARD FOR THE LITTLE LEAGUE MAJOR FIELD AT KEREIAKES PARK IN THE TOTAL AMOUNT OF \$15,153

Summary of Municipal Order No. 2018 - 22 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Parks and Recreation Director Brent Belcher expressed enthusiasm for this donation and briefly described the Mason Goodnight Foundation. Jeff Goodnight said he and his family were honored to make this donation to keep his son's spirit alive and was grateful for all the community support they have received. Mayor Wilkerson thanked Mr. Goodnight for the donation. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 22 was approved by unanimous vote.

RESUME REGULAR AGENDA

MUNICIPAL ORDER NO. 2018 - 19

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING NEGOTIATIONS AFTER SEALED BIDDING FOR BID #2018-39 FOR THE CROSSWINDS CLUBHOUSE RENOVATION PROJECT FROM LANHAM BROTHERS GENERAL CONTRACTORS, INC. OF OWENSBORO, KENTUCKY IN THE AMOUNT OF \$302,474

Summary of Municipal Order No. 2018 - 19 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Denning for consideration of said Municipal Order. DeFebbo explained the need for this improvement and the ability to finally budget to have it done. Parks and Recreation Director Brent Belcher provided an overview of the proposed renovations to expand the bathroom capacity and enhance the pro shop facility. He confirmed the construction was not expected to obstruct the normal operations of the golf course. When the discussion concluded, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 19 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 20

MUNICIPAL ORDER APPROVING THE CONTINUATION OF AGREEMENTS FOR LOCAL AND OUT-OF-TOWN CARD FUEL SERVICE WITH VALOR, LLC AND BULK FUEL SUPPLY SERVICE WITH KEY OIL COMPANY

Summary of Municipal Order No. 2018 - 20 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Williams for consideration of said Municipal Order. DeFebbo recounted the City partnered with Western Kentucky University (WKU) and Bowling Green Municipal Utilities (BGMU) a few years ago to create a consortium to share in savings through a combined bid. He recommended approval of the second two-year extension. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 20 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 21

MUNICIPAL ORDER AUTHORIZING AND APPROVING THE DEPOT BUILDING MAINTENANCE AGREEMENT BETWEEN THE CITY OF BOWLING GREEN, WARREN COUNTY, CITY-COUNTY DEPOT COMMITTEE AND FRIENDS OF L&N DEPOT, INC. IN THE TOTAL AMOUNT OF \$200,000

Summary of Municipal Order No. 2018 - 21 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Denning for consideration of said Municipal Order. DeFebbo mentioned the City and County have been working over the past couple of years to effectuate a transfer of the L&N Depot property to the Friends of L&N, however, the Friends of L&N have been

concerned about the current condition of the facility and want to get some repairs completed before it takes ownership. He further explained it was recommended for both the City and County to provide \$100,000 each over a two-year period to address some of the maintenance and capital improvement needs. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin and Wilkerson
 Voting Nay: None
 Abstain: Williams

Municipal Order No. 2018 - 21 was approved by majority vote. Commissioner Williams stated he serves on the board of Friends of L&N Depot, Inc.

NOTE: Municipal Order No. 2018 - 22 was previously considered earlier on the agenda.

MUNICIPAL ORDER NO. 2018 - 23

MUNICIPAL ORDER APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A LEASE AGREEMENT WITH DUNQUINN, LLC; D/B/A CLIFFS OF MOHER IRISH PUB, RELATED TO THE LEASE OF A PORTION OF CITY SIDEWALK IN FRONT OF 410 E. MAIN AVENUE

Summary of Municipal Order No. 2018 - 23 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. DeFebbo recommended approval of the lease agreement which would extend the licensed premise to allow alcohol in a controlled environment on the public sidewalk. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 23 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 24

MUNICIPAL ORDER APPROVING CONSTRUCTION AND ACCEPTING MAINTENANCE OF SUWANNEE TRAIL COURT EXTENSION IN THE MOUNT VICTOR OLDE TOWNE SUBDIVISION

Summary of Municipal Order No. 2018 - 24 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. DeFebbo indicated all requirements were met for acceptance of street maintenance. At the request of the City Manager, Public Works Director Greg Meredith provided an overview of the acceptance process and responded to questions. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 24 was approved by unanimous vote.

PUBLIC COMMENTS

Following the conclusion of the regular agenda, Mayor Wilkerson opened the floor for any public comments about items not included on the agenda. Francisco Serrano described a personal experience as a victim of a hate crime because of his appearance. He said he was always taught to treat others fairly and urged the Board to consider a fairness ordinance to provide equal rights for LGBTQ individuals. Lily Nellans, Chair of WKU Student Government Association (SGA) Legislative Research Committee, said she co-authored a resolution to support WKU's LGBTQ students which passed the Student Senate. Because of the impacts WKU students have as future employees and employers in the community, she demanded the City of Bowling Green pass a fairness ordinance to provide protections for LGBTQ individuals.

Kelly Embry, Communications Director for Kentucky NORML, a state chapter of the National Organization for the Reform of Marijuana Laws (NORML), presented a draft resolution for the City of Bowling Green to express its support for legislation to legalize the use of medicinal marijuana. He provided a copy of the resolution to the City and requested the Board of Commissioners approve it.

CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 5:45 p.m. in closed session pursuant to KRS 61.810 (1) (b) and (g) as previously approved.

ADJOURNMENT

Once all discussion concluded in closed session and there being no further business to come before the Board of Commissioners, at approximately 7:15 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: February 20, 2018

APPROVED: Bruce Wilkerson
Mayor, Chairman of Board of Commissioners

ATTEST: Katie Schaller Ward
City Clerk

Minutes prepared by Assistant City Manager/City Clerk Katie Schaller-Ward