

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held APRIL 15, 2014**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 7:00 p.m. on April 15, 2014. Mayor Bruce Wilkerson called the meeting to order. Kentucky Civil Air Patrol Cadets led the Pledge of Allegiance, Chaplain Ransom Bennett gave the invocation and Wing Commander Jim Huggins gave a presentation about the mission, history and activities of the Civil Air Patrol. Assistant City Manager/City Clerk Katie Schaller called the roll, and the following members were present: Commissioner Bill Waltrip, Commissioner Rick Williams, Commissioner Joe W. Denning, Commissioner Melinda M. Hill and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

**PUBLIC HEARING**

Neighborhood and Community Services Director Brent Childers conducted a public hearing to receive comments about the Annual Action Plan draft for the Year 11 Community Development Block Grant entitlement program. He provided an overview of the program, the eligible uses of funding received from the U.S. Department of Housing and Urban Development (HUD), and the involvement of citizens in the planning process. Mr. Childers reported that the actual funding amount for Fiscal Year 2015 was released early and would be \$521,283 and the recommended funding was as follows:

- \$25,000 to BG/WC Welfare Center to provide one-time rental or utility assistance to low-to-moderate income (LMI) individuals;
- \$32,000 to Bowling Green Human Rights Commission to continue its fair housing education program;
- \$50,000 to Housing Authority of Bowling Green for its Small Business Training and Technical Assistance Program in partnership with WKU's Small Business Development Center;
- \$29,000 to Big Brothers/Big Sisters for mentoring services for LMI households;
- \$70,000, or approximately 13.4%, of the total allocation for administrative expenses; and,
- \$315,283 for the BG Reinvestment Localized Area Strategy to make neighborhood improvements in Census Block 105.2.

With no comments received during the public hearing, Mr. Childers announced that the public comment period would end on April 30, 2014, with the final draft of the Year 11 Annual Action Plan presented to the Board of Commissioners for its consideration in May.

**AWARDS & RECOGNITIONS**

Commissioner Hill recognized Bowling Green High School seniors Mac Slattery and Goodman Johnson for their achievements in swimming and diving, respectively. She also noted that both will be attending Western Kentucky University in the Fall and will continue to participate in their respective sport.

Mayor Wilkerson announced this was the City's 20<sup>th</sup> Anniversary as a Tree City USA, and he thanked Arborist Jared Weaver for all his efforts with helping to achieve this status. Mayor Wilkerson praised the City Manager and Chief Financial Officer for their hard work to obtain an improved bond rating from Standard & Poors' to 'AA'. He explained that this rating could be achieved because of very strong budgetary flexibility, strong management and overall budgetary performance. Mayor Wilkerson also reminded everyone that Hazardous Household Waste Day would be held on Saturday, April 26<sup>th</sup> from 8:00 a.m. to 2:00 p.m. at Greenwood High School.

#### CITY MANAGER

City Manager Kevin D. DeFebbo had no comments at this time.

#### APPROVAL OF MINUTES

##### Minutes of Regular Meeting April 1, 2014

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Hill and seconded by Williams to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Waltrip, Williams, Denning, Hill and Wilkerson  
                          Voting Nay: None

Motion to approve the minutes of the regular meeting of April 1, 2014 was approved by unanimous vote.

#### PUBLIC COMMENTS

Mayor Wilkerson opened the floor for any public comments and there were none.

#### REGULAR AGENDA

With no objections, Mayor Wilkerson moved the second reading of Ordinance No. BG2014 - 6 to the end of the agenda.

#### MUNICIPAL ORDER NO. 2014 - 62

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF JASON L. COLSON TO THE POSITION OF ASSISTANT FIRE CHIEF, K. MICHAEL HARVEY TO THE POSITION OF COMPANY COMMANDER/EMT AND PHILLIP D. TARRANCE TO THE POSITION OF FIRE APPARATUS OPERATOR/EMT IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2014 - 62 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. DeFebbo indicated a recent retirement opened up three promotional opportunities. On behalf of Fire Chief Greg Johnson, Assistant Fire Chief Greg Elrod outlined the qualifications for each recommended promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Waltrip, Williams, Denning, Hill and Wilkerson  
                  Voting Nay: None  
Municipal Order No. 2014 - 62 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2014 - 63

MUNICIPAL ORDER APPROVING THE PROMOTION OF JAMES  
L. NAPPER TO THE POSITION OF CODE ENFORCEMENT  
COORDINATOR IN THE NEIGHBORHOOD AND COMMUNITY  
SERVICES DEPARTMENT

Summary of Municipal Order No. 2014 - 63 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Hill for consideration of said Municipal Order. DeFebbo indicated that an opening was created after the transfer of Teddy Webb to Plan Reviewer. He also reviewed the application processes. Neighborhood and Community Services Director Brent Childers recommended the promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Waltrip, Williams, Denning, Hill and Wilkerson  
                  Voting Nay: None  
Municipal Order No. 2014 - 63 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2014 - 64

MUNICIPAL ORDER APPROVING THE PROBATIONARY  
APPOINTMENT OF HOLLY W. AVERY TO THE POSITION OF  
ANIMAL CONTROL OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2014 - 64 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo noted that a recent retirement created an opening. He reviewed the application and interview process, and recommended the appointment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Waltrip, Williams, Denning, Hill and Wilkerson  
                  Voting Nay: None  
Municipal Order No. 2014 - 64 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2014 - 65

MUNICIPAL ORDER APPROVING THE APPOINTMENTS OF  
RICHARD BLAKE BRISCOE AND CONNIE PITTMAN TO THE  
BOWLING GREEN COMMUNITY TREE ADVISORY BOARD

Summary of Municipal Order No. 2014 - 65 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. Mayor Wilkerson commented about the new appointees and asked if there was any discussion. With none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Waltrip, Williams, Denning, Hill and Wilkerson  
                          Voting Nay: None  
Municipal Order No. 2014 - 65 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2014 - 66

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF GARY  
FIELDS TO THE BOARD OF PARK COMMISSIONERS

Summary of Municipal Order No. 2014 - 66 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson noted that Mr. Fields would be replacing Lewis Burke, Jr. who had to resign because of relocating out of the area. With no other discussion, a roll call vote was taken.

ROLL CALL:           Voting Yea: Waltrip, Williams, Denning, Hill and Wilkerson  
                          Voting Nay: None  
Municipal Order No. 2014 - 66 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2014 - 67

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID  
#2014-22 FOR THE PURCHASE AND INSTALLATION OF UV  
IMPROVEMENTS FOR BOWLING GREEN AQUATICS IN THE  
PARKS AND RECREATION DEPARTMENT FROM SPEAR  
CORPORATION OF ROACHDALE, INDIANA IN THE AMOUNT  
OF \$183,847

Summary of Municipal Order No. 2014 - 67 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Hill for consideration of said Municipal Order. DeFebbo explained the filtration system at both the Russell Sims Aquatic Center and Circus Square Park fountain will have another level of protection added with an Ultraviolet (UV) Disinfection System put in place. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Waltrip, Williams, Denning, Hill and Wilkerson  
                          Voting Nay: None  
Municipal Order No. 2014 - 67 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2014 - 68

MUNICIPAL ORDER AUTHORIZING RENEWAL OF BID #2012-49  
FOR TURNOUT GEAR (JACKETS, PANTS AND ACCESSORIES)  
FOR THE FIRE DEPARTMENT FROM BLUEGRASS UNIFORMS  
OF BOWLING GREEN, KENTUCKY FOR TWENTY-EIGHT (28)  
ADDITIONAL SETS AT A UNIT PRICE OF \$2,287.25 PER SET  
WITH THE TOTAL AMOUNT NOT TO EXCEED \$64,043, AND  
AMENDING AND CLARIFYING MUNICIPAL ORDER NO. 2012-  
201 TO AUTHORIZE THE PURCHASE OF TWENTY-FIVE (25)

SETS OF TURNOUT GEAR AT A UNIT PRICE OF \$2,287.25 PER SET

Summary of Municipal Order No. 2014 - 68 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Hill for consideration of said Municipal Order. DeFebbo reviewed the importance of turnout gear for firefighters. He explained that Municipal Order No. 2012 - 201 initially authorized the purchase of fifteen sets, however twenty-five were actually purchased. In addition, DeFebbo specified that the Fire Department would like to purchase an additional twenty-eight sets through a renewal of the existing bid. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Waltrip, Williams, Denning, Hill and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2014 - 68 was approved by unanimous vote.

ORDINANCE NO. BG2014 - 7

(First Reading)

ORDINANCE RENAMING STREET

ORDINANCE APPROVING THE RENAMING OF FIRST STREET TO LEGACY DRIVE

Title and summary of Ordinance No. BG2014 - 7 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Waltrip for first reading of said Ordinance. DeFebbo indicated that having two existing streets with similar names (First Avenue and First Street) was not conducive for public safety response, so one of them needed to be changed. First Street, which was determined to be public right-of-way, located near Garvin Lane was recommended by the Public Works Department to be changed. First Avenue located in the downtown area off of Park Street would remain unchanged. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Waltrip, Williams, Denning, Hill and Wilkerson  
                          Voting Nay: None

First reading of Ordinance No. BG2014 - 7 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2014 - 69

MUNICIPAL ORDER REQUESTING THAT THE CITY-COUNTY PLANNING COMMISSION OF WARREN COUNTY REVISIT THE FUTURE LAND USE MAP IN THE COMPREHENSIVE PLAN FOR ALL NEWLY ANNEXED AREAS AND TARGETED ANNEXATION AREAS TO ENSURE THAT FUTURE LAND USES REFLECT URBAN DEVELOPMENT AND DENSITIES CONSISTENT WITH DEVELOPMENT WITHIN THE CITY

Summary of Municipal Order No. 2014 - 69 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Waltrip for consideration of said Municipal Order. As discussed with the Economic Development Annexation Incentive Policy during the work session on April 1<sup>st</sup>, DeFebbo indicated City-County Planning Commission Director Steve Hunter suggested the

City request that the Future Land Use map be revised to better accommodate anticipated development to meet the City's needs. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Waltrip, Williams, Denning, Hill and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2014 - 69 was approved by unanimous vote.

Since the Mayor had a conflict of interest with Ordinance No. BG2014 - 6, he excused himself and left the meeting. Mayor Pro Tem Hill presided over the remainder of the meeting.

ORDINANCE NO. BG2014 - 6  
(Second Reading)  
ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING 2.11 ACRES OF PROPERTY LOCATED  
AT 5575 SCOTTSVILLE ROAD, WITH PROPERTY PRESENTLY  
OWNED BY THE SHELDON FAMILY, LLC., AND SAID  
TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS,  
AND FURTHER APPROVING AGREEMENT RELATED TO  
ANNEXATION INCENTIVES

Title and summary of Ordinance No. BG2014 - 6 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Williams for second reading of said Ordinance. Mayor Pro Tem Hill asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Waltrip, Williams, Denning and Hill  
                          Voting Nay: None

Ordinance No. BG2014 - 6 was adopted by unanimous vote of those present.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 8:05 p.m., Mayor Pro Tem Hill declared this meeting adjourned.

WORK SESSION

Prior to the regular meeting and with no action taken, the Board of Commissioners convened at 4:00 p.m. in the Commission Chamber of City Hall for a regular work session to discuss the following subjects: 1) proposed amendments to the Administrative Personnel Policy and Procedures Manual; 2) proposed revisions to Chapter 27 (Property Code) of the City of Bowling Green Code of Ordinances relating to property maintenance requirements and other ancillary chapter revisions; and 3) the Time Warner Cable System transfer to Comcast Corporation and an extension of the Cable Franchise Agreement which will expire December 31, 2014.

*(Minutes-Board of Commissioners-April 15, 2014)*

ADOPTED: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Mayor, Chairman of Board of Commissioners

ATTEST: \_\_\_\_\_  
City Clerk

*Minutes prepared by Assistant City Manager/City Clerk Katie Schaller*