

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held JULY 16, 2013**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 7:00 p.m. on July 16, 2013. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Pastor Carlton Hatcher of Cumberland Presbyterian Church, and all present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller called the roll, and the following members were present: Commissioner Joe W. Denning, Commissioner Melinda M. Hill, Commissioner Bill Waltrip, Commissioner Rick Williams and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

**AWARDS & RECOGNITIONS**

Operation P.R.I.D.E. Executive Director Quentin Hughes presented P.R.I.D.E.'s monthly commercial award to South Central Kentucky Community and Technical College for improvements made at 1845 Loop Drive. President and CEO Phil Neal and Director of Institutional Advancement Donna Martin accepted the award, and Dr. Neal expressed appreciation for the recognition.

**CITY MANAGER**

City Manager Kevin D. DeFebbo had no comments at this time.

**APPROVAL OF MINUTES**

Minutes of Regular Meeting July 2, 2013

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Hill and seconded by Williams to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson  
                          Voting Nay: None

Motion to approve the minutes of the regular meeting of July 2, 2013 was approved by unanimous vote.

**PUBLIC COMMENTS**

Mayor Wilkerson opened the floor for any public comments and there were none.

**CHANGE ORDER OF AGENDA**

Mayor Wilkerson changed the order of the agenda to move both second reading Ordinance Nos. BG2013 – 18 and BG2013 – 19 to the end of the agenda, since he has a conflict of interest and will step out of the meeting when the items are considered.

MUNICIPAL ORDER NO. 2013 - 109

MUNICIPAL ORDER APPROVING THE PROMOTIONS OF KEVIN D. WILES TO THE POSITION OF DEPUTY POLICE CHIEF, MICHAEL J. DELANEY, JR. TO THE POSITION OF ASSISTANT POLICE CHIEF, CHARLES D. CASEY TO THE POSITION OF POLICE CAPTAIN AND JONATHAN D. VICKOUS TO THE POSITION OF POLICE SERGEANT IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2013 - 109 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Waltrip for consideration of said Municipal Order. Comm. Denning stated it was a pleasure and an honor to make the motion for consideration of the promotions. He commented that each of the individuals were a class act and worked hard to get to where they are today. He also said that the City has come a long way since he was a Police Officer and that the citizens should be proud of the Police Department.

DeFebbo reported that the impending retirement of Deputy Police Chief Gary Rich at the end of the month precipitated the chain of promotions. Police Chief Doug Hawkins reviewed each of the individuals' qualifications and recommended them for promotion. Once the discussion ended, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2013 - 109 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 110

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2013-50 FOR HEWLETT PACKARD SERVER HARDWARE AND RELATED EQUIPMENT FROM JBK NETWORK CONSULTING, LTD OF BOWLING GREEN, KENTUCKY IN THE TOTAL AMOUNT OF \$42,444

Summary of Municipal Order No. 2013 - 110 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Hill for consideration of said Municipal Order. DeFebbo explained that as part of the process to migrate from GroupWise to Microsoft Exchange, the purchase of an additional server was necessary. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2013 - 110 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 111

MUNICIPAL ORDER APPROVING THE MAINTENANCE OF KEN BALE BOULEVARD LANDSCAPING AGREEMENT BETWEEN THE CITY OF BOWLING GREEN AND OPERATION P.R.I.D.E.

Summary of Municipal Order No. 2013 - 111 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Denning for consideration of said Municipal Order. DeFebbo indicated that Operation P.R.I.D.E. would take over maintenance of the small strip of median at the identified location and seek contributions to assist with the cost. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2013 - 111 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2013 - 112**

**MUNICIPAL ORDER AUTHORIZING AND APPROVING THE ANNUAL DUES PAYMENT IN THE AMOUNT OF \$29,034 TO BARREN RIVER AREA DEVELOPMENT DISTRICT (BRADD) FOR FISCAL YEAR 2014**

Summary of Municipal Order No. 2013 - 112 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed the annual payment which was based on a per capita formula. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2013 - 112 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2013 - 113**

**MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR HOMELAND SECURITY GRANT FUNDS RELATED TO THE FIRST RESPONDER EQUIPMENT PROJECT THROUGH THE KENTUCKY OFFICE OF HOMELAND SECURITY FOR THE PURCHASE OF IN-CAR CAMERAS FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$303,680**

Summary of Municipal Order No. 2013 - 113 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Hill for consideration of said Municipal Order. DeFebbo recommended the submission of the grant application which did not require a match. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2013 - 113 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2013 - 114**

**MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR HOMELAND SECURITY GRANT FUNDS RELATED TO THE CRITICAL INFRASTRUCTURE PROTECTION**

PROJECT THROUGH THE KENTUCKY OFFICE OF HOMELAND SECURITY FOR THE PURCHASE OF A DIGITAL SURVEILLANCE SYSTEM FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$60,177

Summary of Municipal Order No. 2013 - 114 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Waltrip for consideration of said Municipal Order. In conjunction with the previous Municipal Order, Mr. DeFebbo also recommended the submission of this grant application which did not require a match. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2013 - 114 was approved by unanimous vote.

ORDINANCE NO. BG2013 - 20

(First Reading)

ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER FOUR TO THE CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING BUDGET FOR FISCAL YEAR 2013

Title and summary of Ordinance No. BG2013 - 20 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Waltrip for first reading of said Ordinance. DeFebbo indicated that the City was able to operate on less than it budgeted providing an opportunity to move funds where they were needed. Chief Financial Officer Jeff Meisel confirmed that this would be the last budget amendment for Fiscal Year 2013. Once the discussion ended, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson  
                          Voting Nay: None

First reading of Ordinance No. BG2013 - 20 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2013 - 115

MUNICIPAL ORDER AUTHORIZING PAYMENT TO THE WARREN COUNTY PROPERTY VALUATION ADMINISTRATOR (PVA) FOR FISCAL YEAR 2014

Summary of Municipal Order No. 2013 - 115 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Waltrip for consideration of said Municipal Order. DeFebbo reviewed the required payment for the PVA's services to provide the annual tax assessments. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2013 - 115 was approved by unanimous vote.

ORDINANCE NO. BG2013 - 21

(First Reading)

ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY

ORDINANCE APPROVING THE CLOSING OF A PORTION OF  
MIZPAH ROAD LOCATED AT THE INTERSECTION OF  
GLASGOW ROAD AND MIZPAH ROAD

Title and summary of Ordinance No. BG2013 - 21 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Hill for first reading of said Ordinance. DeFebbo stated this was a simple closing to allow for a new business to locate in the Kentucky Transpark. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Waltrip, Williams and Wilkerson

Voting Nay: None

First reading of Ordinance No. BG2013 - 21 was approved by unanimous vote.

Prior to consideration of Ordinance Nos. BG2013 - 18 and BG2013 - 19, Mayor Wilkerson excused himself from the remainder of the meeting because he was employed by Sheldon Family, LLC. Mayor Pro Tem Melinda Hill presided for consideration of the remaining items on the agenda.

ORDINANCE NO. BG2013 - 18

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 7.94  
ACRES FROM RM-2 (MULTI-FAMILY RESIDENTIAL), GB  
(GENERAL BUSINESS) AND LI (LIGHT INDUSTRIAL) TO PUD  
(PLANNED UNIT DEVELOPMENT) LOCATED AT 843, 859 AND  
861 FAIRVIEW AVENUE, PRESENTLY OWNED BY SHELDON  
FAMILY, LLC

Title and summary of Ordinance No. BG2013 - 18 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Denning for second reading of said Ordinance. Mayor Pro Tem Hill asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Waltrip, Williams and Hill

Voting Nay: None

Ordinance No. BG2013 - 18 was adopted by unanimous vote.

ORDINANCE NO. BG2013 - 19

(Second Reading)

ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY

ORDINANCE APPROVING THE CLOSING OF GRIDER ALLEY  
LOCATED OFF FAIRVIEW AVENUE

Title and summary of Ordinance No. BG2013 - 19 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Williams for second reading of said Ordinance. Mayor Pro Tem Hill asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Waltrip, Williams and Hill

                          Voting Nay: None

Ordinance No. BG2013 - 19 was adopted by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 7:30 p.m., Mayor Pro Tem Hill declared this meeting adjourned.

WORK SESSION

Prior to the regular meeting and with no action taken, the Board of Commissioners convened at 4:00 p.m. in the Commission Chamber of City Hall for a regular work session to discuss the following subjects: 1) a quarterly report regarding downtown Tax Increment Financing (TIF) activities presented by the Warren County Downtown Economic Development Authority; and 2) proposed amendments to Chapter 4 (Alcoholic Beverage Control) of the City of Bowling Green Code of Ordinances related to compliance with Senate Bill 13 enacted by the 2013 Kentucky General Assembly.

ADOPTED: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Mayor, Chairman of Board of Commissioners

ATTEST: \_\_\_\_\_  
City Clerk

*Minutes prepared by Assistant City Manager/City Clerk Katie Schaller*