

**MINUTES of SPECIAL MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held SEPTEMBER 30, 2016**

The Board of Commissioners of the City of Bowling Green, Kentucky met in special session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 9:30 a.m. on September 30, 2016. Mayor Bruce Wilkerson called the meeting to order. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Joe W. Denning, Commissioner Melinda M. Hill, Commissioner Sue Parrigin, Commissioner Rick Williams and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

**ORDINANCE NO. BG2016 - 31  
(Second Reading)**

**ORDINANCE RELATING TO PROPERTY TAX RATES**

**ORDINANCE SETTING 2016 PROPERTY TAX RATES, FRANCHISE  
TAX RATES AND IMPROVEMENT ASSESSMENT RATES, AND  
SETTING FORTH GUIDELINES FOR PAYMENT, PENALTY AND  
INTEREST**

Title and summary of Ordinance No. BG2016 - 31 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for second reading of said Ordinance. City Manager Kevin D. DeFebbo explained the requirement to have two readings of this ordinance. He indicated the City was not raising taxes and proposed the same tax rate as the previous year. In the absence of the Chief Financial Officer, Staff Accountant Judy Nash confirmed there was no change in the tax rates.

Mayor Wilkerson indicated this special meeting was necessary since the October 4<sup>th</sup> regular meeting of the Board of Commissioners was canceled to allow staff to attend the Kentucky League of Cities Conference in Lexington, Kentucky. He noted this would also allow tax bills to be distributed in early October. Once the discussion ended, a roll call vote was taken.

ROLL CALL:        Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
                      Voting Nay: None

Ordinance No. BG2016 - 31 was adopted by unanimous vote.

**ADJOURNMENT**

This being a special meeting and with no further business to come before the Board of Commissioners, at approximately 9:35 a.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: October 18, 2016

APPROVED: Bruce Wilkerson  
Mayor, Chairman of Board of Commissioners

ATTEST: Katie Schaller Ward  
City Clerk

*Minutes prepared by Assistant City Manager/City Clerk Katie Schaller-Ward*