

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held SEPTEMBER 20, 2016**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on September 20, 2016. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Fire Chaplain Kevin Lashley, and all present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Rick Williams, Commissioner Joe W. Denning, Commissioner Melinda M. Hill, Commissioner Sue Parrigin and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

PUBLIC HEARING

Chief Financial Officer Jeff Meisel conducted a public hearing for the purpose of obtaining comments from citizens regarding the proposed 2016 property tax rates. He recommended keeping the 2016 property tax rates the same as 2015, and which have remained the same since 2008 at \$0.206 for real estate and \$0.260 for personal property. Mr. Meisel explained the requirement to hold a public hearing since the recommended rate, albeit unchanged, was slightly higher than the calculated compensating rate of \$0.201. He reported total property growth was 4.9%, with existing property growing by 2.6% and new property growth at 2.3%. He also said property tax bills would be mailed once the tax rates are approved and payment would be due December 31, 2016 with a 10% penalty to be applied if not paid by that date. There were no comments from the public during the hearing.

CITY MANAGER

City Manager Kevin D. DeFebbo requested item No. 21 (Municipal Order No. 2016 – 201) on the agenda be tabled at this time with the possibility it could be removed from the table for consideration at the end of the meeting. Motion was made by Hill and seconded by Denning to table Municipal Order No. 2016 – 201. Mayor Wilkerson called for roll call vote.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Motion to table Municipal Order No. 2016 – 201 was approved by unanimous vote.

Mr. DeFebbo also requested a closed session for the purpose of discussion about proposed and pending litigation against the City. Motion was made by Hill and seconded by Williams to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (c). Mayor Wilkerson called for roll call vote.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (c) was approved by unanimous vote.

APPROVAL OF MINUTES

Minutes of Regular Meeting September 6, 2016

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Hill and seconded by Parrigin to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of September 6, 2016 was approved by unanimous vote.

PUBLIC COMMENTS

James Line, senior at Western Kentucky University, spoke in favor of a fairness ordinance. After telling a story from personal experience, he asked the elected officials to be reflective and to protect the LGBT community from experiencing discrimination. He indicated that approximately two-thirds of LGBT individuals have experienced some form of discrimination. Mr. Line stated he believed change was possible and now was the time.

REGULAR AGENDA

ORDINANCE NO. BG2016 - 28

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 20.586 ACRES FROM AG (AGRICULTURE) TO PUD (PLANNED UNIT DEVELOPMENT) LOCATED ON RUSSELLVILLE ROAD, PRESENTLY OWNED BY COOK AND DAVENPORT, LLC

Title and summary of Ordinance No. BG2016 - 28 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Ordinance No. BG2016 - 28 was adopted by unanimous vote.

ORDINANCE NO. BG2016 - 29

(Second Reading)

ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING A TOTAL OF APPROXIMATELY 234.79 ACRES OF PROPERTY LOCATED ON OR NEAR BLUEGRASS FARMS BOULEVARD AND PLANO ROAD, WITH PROPERTY PRESENTLY OWNED BY STANLEY DARR, KENNETH AND MARY GREGORY, NATCHER PARKWAY HOLDINGS, LLC, BRIAN KEITH MARR, WARREN COUNTY SCHOOL BOARD AND THE COMMONWEALTH OF KENTUCKY TRANSPORTATION

CABINET, WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS; AND FURTHER APPROVING ASSOCIATED ECONOMIC DEVELOPMENT ANNEXATION INCENTIVE AGREEMENTS

Title and summary of Ordinance No. BG2016 - 29 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for second reading of said Ordinance. Mayor Wilkerson expressed appreciation to the individuals who consented to the annexation. He also commented about the incentives and benefits to being annexed. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
Voting Nay: None

Ordinance No. BG2016 - 29 was adopted by unanimous vote.

ORDINANCE NO. BG2016 - 30
(Second Reading)

ORDINANCE EXPANDING WKU GATEWAY TO DOWNTOWN BOWLING GREEN TIF DEVELOPMENT AREA

ORDINANCE EXPANDING THE WKU GATEWAY TO DOWNTOWN BOWLING GREEN TAX INCREMENT FINANCING (TIF) DISTRICT TO CREATE A LOCAL TAX INCREMENT FINANCING DEVELOPMENT AREA IN A PORTION OF BLOCK 203, APPROVING A TAX INCREMENT FINANCING DEVELOPMENT PLAN FOR THE LOCAL TAX INCREMENT FINANCING AREA AND APPROVING THE SUPPLEMENT TO THE AMENDED AND RESTATED LOCAL PARTICIPATION AGREEMENT #4

Title and summary of Ordinance No. BG2016 - 30 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for second reading of said Ordinance. Mayor Wilkerson confirmed this expansion was to simply square off a block for a new development. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
Voting Nay: None

Ordinance No. BG2016 - 30 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 184

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF RUSSELL BROWN TO THE URBAN GROWTH DESIGN REVIEW BOARD

Summary of Municipal Order No. 2016 - 184 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Mayor Wilkerson commented about the difficulty with finding a replacement which met the required criteria for this board and recommended the appointment. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 184 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 185

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF
STEPHEN SKINNER TO THE HOUSING AUTHORITY OF
BOWLING GREEN

Summary of Municipal Order No. 2016 - 185 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson thanked the outgoing member for his services and welcomed the new appointee. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 185 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 186

MUNICIPAL ORDER APPROVING THE PROMOTION OF
JEFFREY A. WALDEN TO THE POSITION OF CREW LEADER IN
THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2016 - 186 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Public Works Director Greg Meredith reviewed the qualifications and recommended the promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 186 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 187

MUNICIPAL ORDER APPROVING THE CAREER PATH
ADVANCEMENTS OF ALLEN K. PAPP AND W. DERRICK
SANDERS TO THE POSITION OF OPERATIONS TECHNICIAN III,
AND PATRICK T. HENDERSON AND WESLEY D. JACKSON TO
THE POSITION OF OPERATIONS TECHNICIAN II IN THE
PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2016 - 187 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed the career path program and recommended the advancements. Mayor Wilkerson expressed his appreciation for their hard work and dedication to the community. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 187 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 188

MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENT OF KACY B. BROWN TO THE POSITION OF
OFFICE ASSOCIATE IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2016 - 188 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo reviewed the hiring process and recommended the appointment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 188 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 189

MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENT OF ANDREW J. MEFFERT TO THE POSITION OF
IRRIGATION/SPRAY TECHNICIAN IN THE PARKS AND
RECREATION DEPARTMENT

Summary of Municipal Order No. 2016 - 189 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. DeFebbo indicated a previous application process was conducted to fill an identical position a couple months earlier and the same pool of applicants was looked to for this position as well. He recommended the appointment of the qualifying candidate. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 189 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 190

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID
#2017-03 FOR SLOAN CONVENTION CENTER BOILER
REPLACEMENT FROM LYONS SERVICE COMPANY OF
BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$98,745

Summary of Municipal Order No. 2016 - 190 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo indicated this item was discussed and approved by the Convention Center Corporation Board of Directors at an earlier meeting. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 190 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 191

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-04 FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES FOR SLOAN CONVENTION CENTER FISCAL YEAR 2017 CAPITAL PROJECTS FROM BRANDSTETTER CARROLL, INC. OF LEXINGTON, KENTUCKY IN THE AMOUNT OF \$48,400

Summary of Municipal Order No. 2016 - 191 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed and recommended this bid award as an effort to keep the Convention Center viable for its niche market. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 191 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 192

MUNICIPAL ORDER AUTHORIZING THE CONTINUATION OF SOFTWARE SUBSCRIPTION AND MAINTENANCE SERVICES FROM OPEN TEXT, INC. IN THE AMOUNT OF \$26,909.80

Summary of Municipal Order No. 2016 - 192 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo recommended the continuation of the software subscription and maintenance with just a three (3%) percent rate increase. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 192 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 193

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-11 FOR STORAGE FOR THE BOWLING GREEN POLICE DEPARTMENT BODY CAMERAS FROM JBK NETWORK CONSULTING, LTD OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$73,221

Summary of Municipal Order No. 2016 - 193 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. At the request of the City Manager, Police Chief Doug Hawkins came forward to review this item and

the next related to body worn cameras for the Police Department. Chief Hawkins thanked Deputy Police Chief Kevin Wiles for his work on this project. He explained this item was a recommendation to purchase the required equipment needed to store the data (video) produced by the cameras. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 193 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 194

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF BODY WORN CAMERAS AND ACCESSORIES FOR THE POLICE DEPARTMENT FROM COBAN TECHNOLOGIES, INC. OF HOUSTON, TEXAS IN AN AMOUNT NOT TO EXCEED \$75,170

Summary of Municipal Order No. 2016 - 194 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. In conjunction with the previous item, Police Chief Doug Hawkins said the department spent some time watching the technology change and grow. He explained the COBAN product line was being recommended since it was compatible with the existing in-car camera equipment already deployed. He also reported the City saved money by waiting to purchase this equipment until now since the cost per camera has decreased in just the past few months. Chief Hawkins recommended the purchase of 95 units with accessories and noted this equipment will now be considered standard issue for the Police Department. Following the discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 194 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 195

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-07 FOR THE DEMOLITION AND SINKHOLE REPAIR CONTRACT FROM SCOTT & RITTER, INC. OF BOWLING GREEN, KENTUCKY IN THE TOTAL AMOUNT NOT TO EXCEED \$130,000.

Summary of Municipal Order No. 2016 - 195 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed and recommended the bid award for combined services with established unit pricing to be used when needed. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 195 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 196

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF A FORCE SIMULATOR FOR THE POLICE DEPARTMENT FROM TI TRAINING LE, LLC OF GOLDEN, COLORADO IN THE AMOUNT OF \$65,625

Summary of Municipal Order No. 2016 - 196 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo recommended this purchase to make available a training simulator for use of deadly force which was identical to that used by the Kentucky League of Cities (KLC) and recognized by KLC Insurance Services (KLCIS) for insurance premium discounts. Police Chief Doug Hawkins responded to questions about the ability for this simulator to be used by other agencies and the opportunity to provide public awareness regarding a Police Officer's use of deadly force. Commissioner Hill suggested the City should establish some type of fee for other agencies' use of the simulator due to its cost. After the discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson

Voting Nay: None

Municipal Order No. 2016 - 196 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 197

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-09 FOR POLICE DEPARTMENT HEADQUARTERS PARKING LOT PAVING FROM SCOTTY'S CONTRACTING & STONE, LLC OF BOWLING GREEN, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$40,000

Summary of Municipal Order No. 2016 - 197 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo reviewed and recommended the bid award at the budgeted amount to cover any incidentals. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson

Voting Nay: None

Municipal Order No. 2016 - 197 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 198

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-12 FOR THE PURCHASE OF A ¾ TON FULL SIZE TRUCK FROM GLENN'S FREEDOM DODGE-CHRYSLER-JEEP-RAM OF LEXINGTON, KENTUCKY FOR THE PUBLIC WORKS DEPARTMENT IN THE AMOUNT OF \$27,809

Summary of Municipal Order No. 2016 - 198 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo reviewed and recommended the bid award to provide a heavier truck for hauling equipment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 198 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 199

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2017-13 FOR THE PURCHASE OF POLICE VEHICLES FROM GILLIE HYDE CHRYSLER OF GLASGOW, KENTUCKY FOR THE POLICE DEPARTMENT IN THE AMOUNT OF \$310,860

Summary of Municipal Order No. 2016 - 199 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. DeFebbo reviewed and recommended the bid award to purchase twelve replacement patrol vehicles. Commissioner Denning expressed concern there were no local bidders. DeFebbo confirmed efforts were made to reach out to local bidders. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 199 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 200

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF SIX ADDITIONAL MID-SIZE, SPORT UTILITY VEHICLES UNDER BID #2016-15 (PACKAGE C) FROM JIM JOHNSON NISSAN OF BOWLING GREEN, KENTUCKY IN THE TOTAL AMOUNT OF \$146,868

Summary of Municipal Order No. 2016 - 200 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo explained the ability to purchase additional vehicles off a previous bid for the same price per vehicle. Commissioner Williams informed everyone he had changed jobs and was no longer employed at Jim Johnson Nissan. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2016 - 200 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 201

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2016-54 FOR SMALLHOUSE ROAD IMPROVEMENTS, PHASE I FROM CHARLES DEWEESE CONSTRUCTION, INC. OF FRANKLIN, KENTUCKY IN THE AMOUNT OF \$2,677,604.08

Municipal Order No. 2016 - 201 was tabled at the beginning of this meeting.

MUNICIPAL ORDER NO. 2016 - 202

MUNICIPAL ORDER APPROVING THE AMENDMENT OF THE YEAR 7 AND YEAR 10 ANNUAL ACTION PLANS OF THE CONSOLIDATED PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT FUNDING AND AUTHORIZING ITS SUBMISSION TO THE U. S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Summary of Municipal Order No. 2016 - 202 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Neighborhood and Community Services Director Brent Childers recounted a public hearing was held at the last meeting to explain the proposed amendments to Plan Years 7 and 10 to reallocate funds for United Way's 2-1-1 initiative. He said approval of the Plan amendments was required before a contract with United Way could be approved, which was next on the agenda. When the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson

Voting Nay: None

Municipal Order No. 2016 - 202 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 203

MUNICIPAL ORDER AUTHORIZING A SUBRECIPIENT AGREEMENT BETWEEN THE CITY OF BOWLING GREEN AND UNITED WAY OF SOUTHERN KENTUCKY FOR YEAR 7 AND YEAR 10 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FUNDING AND LOCAL FUNDS IN AN AMOUNT NOT TO EXCEED \$50,000

Summary of Municipal Order No. 2016 - 203 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. In conjunction with the previous item on the agenda, Neighborhood and Community Services Director Brent Childers reviewed this agreement and use of \$32,206.18 of CDBG money along with \$17,793.82 in local funds for the total of \$50,000 to be made available for reimbursement of calls received from Bowling Green residents through the 2-1-1 service. Commissioner Hill expressed her appreciation for finding the funds for this program. Mr. Childers also responded to questions about the ability of United Way to track those calls. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson

Voting Nay: None

Municipal Order No. 2016 - 203 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 204

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE KENTUCKY TRANSPORTATION CABINET FOR TRANSPORTATION ALTERNATIVES PROGRAM (TAP) FUNDS ON BEHALF OF THE GREENWAYS COMMISSION

OF BOWLING GREEN AND WARREN COUNTY IN AN AMOUNT
UP TO \$948,163

Summary of Municipal Order No. 2016 - 204 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed the proposed project on the west side of town to build 2.38 miles of shared use paths and make other safety improvements if this grant was funded. He recommended submission of the application which would require a 20% match from the City. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
Voting Nay: None

Municipal Order No. 2016 - 204 was approved by unanimous vote.

ORDINANCE NO. BG2016 - 31

(First Reading)

ORDINANCE RELATING TO PROPERTY TAX RATES

ORDINANCE SETTING 2016 PROPERTY TAX RATES,
FRANCHISE TAX RATES AND IMPROVEMENT ASSESSMENT
RATES, AND SETTING FORTH GUIDELINES FOR PAYMENT,
PENALTY AND INTEREST

Title and summary of Ordinance No. BG2016 - 31 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for first reading of said Ordinance. DeFebbo stated this item was discussed during the public hearing. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
Voting Nay: None

First reading of Ordinance No. BG2016 - 31 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 205

MUNICIPAL ORDER APPROVING INFORMATION SECURITY -
PROTECTION OF PERSONAL INFORMATION POLICY

Summary of Municipal Order No. 2016 - 205 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo indicated this Information Security Policy was recently required by State statute for all cities to have in place. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
Voting Nay: None

Municipal Order No. 2016 - 205 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 206

MUNICIPAL ORDER APPROVING AN EXCHANGE OF
INFORMATION AGREEMENT WITH THE KENTUCKY

DEPARTMENT OF REVENUE AND AUTHORIZING SPECIFIED
EMPLOYEES OF THE CITY OF BOWLING GREEN, INCLUDING
POLICE DEPARTMENT, TO REQUEST, RECEIVE AND PROVIDE
INFORMATION

Summary of Municipal Order No. 2016 - 206 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo recommended approval of the agreement which allowed access to financial information under certain circumstances and by authorized personnel only. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 206 was approved by unanimous vote.

DISCUSSION OF GO bg TRANSIT PROPOSAL TO EXPAND ROUTES

Mr. DeFebbo explained a request for additional funding was made by Community Action over a year ago to expand the transit routes, after which a study was done to identify the ideal route to meet the needs of the community. He indicated a proposal was received for \$80,000 to expand GO bg Transit to create a fixed route between Greenwood Mall and Mount Victor Olde Town development off Lovers Lane, which includes Life Skills and a variety of medical services as well as the future home of the Cabinet for Health and Family Services.

Community Action of Southern Kentucky Executive Director Melissa Weaver and Transportation Manager Donna Tooley responded to questions about the operating costs and the request for an additional \$25,000 a year for the next five years for a future bus replacement. Commissioner Denning asked for clarification about the extra cost for the additional bus. Ms. Weaver indicated Community Action was applying for grants and seeking other funds to help cover the decline in federal transit funds. She indicated the study showed the cost to operate this new route would be \$300,000; however, by partnering with the City and with making other changes such as limiting the service to nine round trips per day, they have been able to bring that cost down to just \$80,000, which primarily covers the cost of salaries. Ms. Tooley described all the revenue sources and operating budget of the transit system and requirements for operating a fixed route. She also confirmed Community Action was only requesting \$80,000 for this year, but may need to request the additional \$25,000 in future years. She reported they were able to come up with the extra \$25,000 for this year through other sources. Jennifer Tougas, Director of Parking and Transportation Services at Western Kentucky University (WKU), provided a comparison of the WKU transit operating costs (\$75 per hour) to those of GO bg Transit (\$64 per hour) and said GO bg was doing a great job keeping costs down.

Mayor Wilkerson said he would like to see ridership numbers for this new route after the first year to determine its viability. Commissioner Hill expressed a concern that the transit study may not be accurate since she knew of some businesses which were not asked to participate in the survey. She agreed this new route was needed and also felt there could be other routes that these businesses would be willing to partner with GO bg to receive. Ms. Tooley agreed to follow up with those businesses and to provide the ridership numbers.

Following the discussion, City Attorney Gene Harmon clarified a Municipal Order would be ready for the next meeting to amend the FY2017 Appropriation Agreement for Community Action Public Transit to authorize the distribution of the \$80,000.

CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 6:05 p.m. in closed session pursuant to KRS 61.810 (1) (c) as previously approved. Mayor Wilkerson confirmed that there may be action required following the discussion.

RECONVENE IN OPEN SESSION

Once all discussion concluded in closed session, the Board of Commissioners reconvened in open session at approximately 6:55 p.m. to consider action. Motion was made by Hill and seconded by Williams to remove Municipal Order No. 2016 - 201 from the table for consideration at this time. With no discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson
 Voting Nay: None

Motion to remove Municipal Order No. 2016 - 201 from the table was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 201

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2016-54 FOR SMALLHOUSE ROAD IMPROVEMENTS, PHASE I FROM CHARLES DEWEESE CONSTRUCTION, INC. OF FRANKLIN, KENTUCKY IN THE AMOUNT OF \$2,677,604.08

Summary of Municipal Order No. 2016 - 201 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 201 was approved by unanimous vote.

Motion was made by Hill and seconded by Williams to add Municipal Order No. 2016 - 207 to the agenda for consideration. With no discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson
 Voting Nay: None

Motion to add Municipal Order No. 2016 - 207 to the agenda was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 207

MUNICIPAL ORDER APPROVING WAIVER OF CONFLICT BETWEEN THE CITY OF BOWLING GREEN AND BELL, ORR, AYERS & MOORE, PSC RELATED TO PENDING CIVIL MATTERS

Summary of Municipal Order No. 2016 - 207 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson

Voting Nay: None

Municipal Order No. 2016 - 207 was approved by unanimous vote.

NEXT SCHEDULED MEETING

Mayor Wilkerson announced the next scheduled meeting of the Board of Commissioners would be on October 18, 2016. He noted the regular meeting normally scheduled on the first Tuesday of October was canceled.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 7:00 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: October 18, 2016

APPROVED: Bruce Wilkerson
Mayor, Chairman of Board of Commissioners

ATTEST: Katie Schaller-Ward
City Clerk

Minutes prepared by Assistant City Manager/City Clerk Katie Schaller-Ward