

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held AUGUST 7, 2018**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on August 7, 2018. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Commissioner Rick Williams, and all present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Rick Williams, Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin and Mayor Bruce Wilkerson. Absent: Commissioner Joe W. Denning. There was a quorum of the Board of Commissioners.

AWARDS & RECOGNITIONS

Assistant Police Chief Matt Edwards announced the Police Department, with a total of 171 standards reviewed, recently received its fifth consecutive re-accreditation from the Kentucky Association of Chiefs of Police. The Police Department received its first accreditation in 1993 and was the second in the Commonwealth of Kentucky to achieve this distinction. The reaccreditation process occurs about every five years and BGPD remains one of only a few agencies in the State to have maintained its accreditation. Mayor Wilkerson mentioned the City was one of only a few nationwide to have, not only its Police Department, but also Fire Department, Public Works Department and Police Communications Center also accredited.

Commissioner Nash informed everyone he was suffering from a health issue which required him to wear an eye patch and impacted the clarity of his speech. He expressed his appreciation for the understanding and support received during this time.

CITY MANAGER

City Manager Jeffery B. Meisel had not comments at this time.

APPROVAL OF MINUTES

Minutes of Regular Meeting July 17, 2018

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Parrigin and seconded by Williams to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of July 17, 2018 was approved by unanimous vote.

REGULAR AGENDA

**ORDINANCE NO. BG2018 - 31
(Second Reading)**

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 1.64 ACRES FROM R-E (RESIDENTIAL ESTATE) AND PUD (PLANNED UNIT DEVELOPMENT) TO HB (HIGHWAY BUSINESS) LOCATED ON A PORTION OF 0 FRIST BOULEVARD AND 570 LOVERS LANE, PRESENTLY OWNED BY GREENHILLS DEVELOPMENT PARTNERS, LLC

Title and summary of Ordinance No. BG2018 - 31 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
Voting Nay: None

Ordinance No. BG2018 - 31 was adopted by unanimous vote.

ORDINANCE NO. BG2018 - 32

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 48.69 ACRES FROM RS-1D (SINGLE FAMILY RESIDENTIAL) TO PUD (PLANNED UNIT DEVELOPMENT) LOCATED AT 0 PLANO ROAD, PRESENTLY OWNED BY MAGNOLIA HILLS, LLC

Title and summary of Ordinance No. BG2018 - 32 was read by the Assistant City Manager/City Clerk. Motion was made by Williams and seconded by Nash for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
Voting Nay: None

Ordinance No. BG2018 - 32 was adopted by unanimous vote.

ORDINANCE NO. BG2018 - 33

(Second Reading)

ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY

ORDINANCE APPROVING THE CLOSING OF A PORTION OF RIGHT-OF-WAY LOCATED BETWEEN 1169 AND 1175 CLAY STREET

Title and summary of Ordinance No. BG2018 - 33 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
Voting Nay: None

Ordinance No. BG2018 - 33 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 140

MUNICIPAL ORDER APPROVING THE PROMOTION OF DAVID
M. HEHNER TO THE POSITION OF FACILITIES COORDINATOR
IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2018 - 140 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel stated this was a new position added in the Fiscal Year 2019 adopted budget to address a need to centralize facilities management for the City. Public Works Director Greg Meredith reviewed the qualifications and recommended the promotion. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 140 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 141

MUNICIPAL ORDER APPROVING THE PROMOTION OF ADAM
B. ANDERSON TO THE POSITION OF HEAVY EQUIPMENT
OPERATOR IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2018 - 141 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel indicated an opening was created following an earlier promotion. He reviewed the qualifications and recommended the promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 141 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 142

MUNICIPAL ORDER APPROVING THE PROBATIONARY
APPOINTMENT OF DAREN L. BOWEN TO THE POSITION OF
CODE ENFORCEMENT INSPECTOR IN THE NEIGHBORHOOD
AND COMMUNITY SERVICES DEPARTMENT

Summary of Municipal Order No. 2018 - 142 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. Meisel noted a recent retirement created a vacancy. He reviewed the application process, qualifications and recommendation. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 142 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 143

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF TRAVIS W. ADAMS, SUSANA AGUILAR, WADE MATTHEW HUGHES, MIRANDA N. RONE, CODY R. TOMES, KENDRA C. WOODARD AND JOSHUA A. YOEBSTL TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2018 - 143 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. At the request of the City Manager, Human Resources Director Michael Grubbs provided an overview of the month's long hiring process and the candidates recommended for appointment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 143 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 144

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF ERIN L. HULSEY TO THE POSITION OF HUMAN RESOURCES DIRECTOR IN THE HUMAN RESOURCES AND RISK MANAGEMENT DEPARTMENT

Summary of Municipal Order No. 2018 - 144 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. With the upcoming retirement of Human Resources Director Michael Grubbs at the end of the month, Meisel reviewed the hiring process undertaken to find his replacement and who will have an opportunity to work with Mr. Grubbs before he leaves employment. Meisel outlined Ms. Hulsey's qualifications and recommended her appointment. He also expressed his appreciation for Mr. Grubbs' dedication and service to the City for the past 31 years, remarking that he will be missed. Following the discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 144 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 145

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF JIM BOHANNON III TO THE BOWLING GREEN-WARREN COUNTY REGIONAL AIRPORT BOARD

Summary of Municipal Order No. 2018 - 145 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson recommended the reappointment. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2018 - 145 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 146

MUNICIPAL ORDER ACCEPTING DONATIONS FROM KENTUCKY BEVERAGE ASSOCIATION AND AMERICAN BEVERAGE FOUNDATION FOR A HEALTHY AMERICA RELATED TO THE OUTDOOR FITNESS EQUIPMENT PROJECT AT PRESTON MILLER PARK

Summary of Municipal Order No. 2018 - 146 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. At the request of the City Manager, Parks and Recreation Director Brent Belcher announced the City was the recipient of two donations totaling \$55,000 (\$27,500 each) to assist with the outdoor fitness project at Preston Miller Park. He recognized the representatives in attendance from Clark Beverage Group and Kentucky Beverage Association, and thanked all involved for making this donation a reality. Kentucky Beverage Association Executive Director Les Fugate expressed appreciation for the opportunity be a partner on this project to encourage and support healthier lifestyles. Mayor Wilkerson thanked the Kentucky Beverage Association and Clark Beverage Group. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2018 - 146 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 147

MUNICIPAL ORDER AUTHORIZING RENEWAL OF BID #2016-55 FOR STRUCTURAL FIREFIGHTING TURNOUT GEAR FOR THE FIRE DEPARTMENT FROM 911 FLEET & FIRE EQUIPMENT OF FLORENCE, KENTUCKY IN THE AMOUNT OF \$106,060.50

Summary of Municipal Order No. 2018 - 147 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel recommended the purchase of 39 sets of turnout gear using the third and final year of a previous bid award at a 5% increase in cost. Deputy Fire Chief Robby Gilliam confirmed 30 sets are part of the annual replacement cycle and nine sets are for the new positions included in the FY2019 adopted budget. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
 Voting Nay: None
Municipal Order No. 2018 - 147 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 148

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE PURCHASE OF EDRAULIC RESCUE TOOLS FROM FINLEY FIRE

OF LAGRANGE, KENTUCKY IN AN AMOUNT NOT TO EXCEED
\$36,000 FOR THE FIRE DEPARTMENT

Summary of Municipal Order No. 2018 - 148 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel recommended the replacement of extrication equipment known as "jaws of life." Deputy Fire Chief Robby Gilliam confirmed the locations for the new equipment. He also explained the benefits of replacing the existing heavy gas powered equipment with lighter battery operated equipment. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 148 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 149

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID
#2018-60 FOR NETAPP HARDWARE/SOFTWARE AND SERVICES
FROM JBK NETWORK CONSULTING, LTD OF BOWLING
GREEN, KENTUCKY IN THE AMOUNT OF \$304,370

Summary of Municipal Order No. 2018 - 149 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel reviewed and recommended the bid award to upgrade the City's SAN (storage area network). Chief Information Officer Lynn Hartley confirmed this upgrade would include built-in security features and redundancy for both the primary and disaster recovery locations. After the discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 149 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 150

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE
PURCHASE OF A FORENSIC 3D LASER SCANNER FOR THE
POLICE DEPARTMENT FROM FARO TECHNOLOGIES OF LAKE
MARY, FLORIDA IN THE AMOUNT OF \$59,502.72

Summary of Municipal Order No. 2018 - 150 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel recommended the equipment and software purchase to enhance technology for scene reconstruction purposes. Assistant Police Chief Charles Casey described the 3D laser scanner and its benefits for use by the Police Department. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 150 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 151

MUNICIPAL ORDER AUTHORIZING AND APPROVING A CONTRACT EXTENSION FOR DEMOLITION AND SINKHOLE REPAIR SERVICES RELATED TO BID #2017-07 FROM SCOTT & RITTER, INC. OF BOWLING GREEN, KENTUCKY IN THE TOTAL AMOUNT NOT TO EXCEED \$130,000

Summary of Municipal Order No. 2018 - 151 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel recommended approval of the contract extension for the second year using the same unit prices. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 151 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 152

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2018-59 FOR DEVELOPMENT OF STORMWATER FEE-IN-LIEU OF CONSTRUCTION PROGRAM FROM LAND DESIGN & DEVELOPMENT, INC. OF LOUISVILLE, KENTUCKY IN THE AMOUNT OF \$59,616

Summary of Municipal Order No. 2018 - 152 was read by the Assistant City Manager/City Clerk. Motion was made by Williams and seconded by Parrigin for consideration of said Municipal Order. At the request of the City Manager, Environmental Manager Matt Powell described the use of a professional services firm to help develop the Fee-in-Lieu of Construction Program, which would allow developers to pay into a fund for the construction of regional water quality treatment devices rather than construct devices on each property. He also responded to questions about the cost to maintain existing stormwater areas and ability to find a balance between the fee structure and capturing future maintenance costs. When the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2018 - 152 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 153

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT AGREEMENT WITH BENDIX SPICER FOUNDATION BRAKE, LLC

Summary of Municipal Order No. 2018 - 153 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel reviewed the incentive agreement to provide a 1% withholdings credit over the next

ten years for the creation of 143 new jobs with the business expansion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
Voting Nay: None

Municipal Order No. 2018 - 153 was approved by unanimous vote.

ORDINANCE NO. BG2018 - 34

(First Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A TRACT OF LAND CONTAINING 18.8426 ACRES FROM AG (AGRICULTURE) TO RS-1D (SINGLE FAMILY RESIDENTIAL) LOCATED AT IRIS HILL STREET AND SAGITTARIUS AVENUE, PRESENTLY OWNED BY GREGG REECE AND DENNIS AND LORI CAUSEY

Title and summary of Ordinance No. BG2018 - 34 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for first reading of said Ordinance. Mayor Wilkerson stated this rezoning was unanimously recommended for approval by the City-County Planning Commission. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
Voting Nay: None

First reading of Ordinance No. BG2018 - 34 was approved by unanimous vote.

ORDINANCE NO. BG2018 - 35

(First Reading)

ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY

ORDINANCE APPROVING THE CLOSING OF A PORTION OF CHESTNUT STREET RIGHT-OF-WAY LOCATED BETWEEN US-31W BYPASS AND BARREN RIVER

Title and summary of Ordinance No. BG2018 - 35 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for first reading of said Ordinance. Mayor Wilkerson stated this road closure was unanimously recommended for approval by the City-County Planning Commission. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Nash, Parrigin and Wilkerson
Voting Nay: None

First reading of Ordinance No. BG2018 - 35 was approved by unanimous vote.

PUBLIC COMMENTS

Following the conclusion of the regular agenda, Mayor Wilkerson opened the floor for any public comments about items not included on the agenda. Teresa Christmas spoke in support of a fairness ordinance to be inclusive and show acceptance for all people.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 5:25 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: August 21, 2018

APPROVED: Bruce Wilkerson
Mayor, Chairman of Board of Commissioners

ATTEST: Katie Schaller Ward
City Clerk

Minutes prepared by Assistant City Manager/City Clerk Katie Schaller-Ward