

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held JANUARY 6, 2015**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 7:00 p.m. on January 6, 2015. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Kevin Mayes, and all present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller called the roll, and the following members were present: Commissioner Joe W. Denning (entered the room after roll call was taken), Commissioner Melinda M. Hill, Commissioner Sue Parrigin, Commissioner Rick Williams and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

**AWARDS & RECOGNITIONS**

Mayor Wilkerson welcomed back returning Commissioners Denning, Hill and Williams and welcomed Commissioner Sue Parrigin to the Board as the start of their new term in office begins.

Commissioner Hill introduced Lily and Joe Wheat of TRAX Running who had a special announcement to make. Mr. Wheat presented the City with a plaque to commemorate the third bg26.2 & Half Marathon held this past November 2<sup>nd</sup> and sponsorship provided through the donation of Police services. He also presented a \$14,000 check to the National Multiple Sclerosis Society which was made possible from the success of the event.

**CITY MANAGER**

City Manager Kevin D. DeFebbo requested a closed session for the purpose of discussion of proposed litigation against and on behalf of the City, and for discussions between the City and a representative of a business entity and discussions concerning a specific proposal, as open discussions would jeopardize the retention, expansion or upgrading of the business related to the Downtown Tax Increment Financing (TIF) District Block 6 wrap development. Motion was made by Hill and seconded by Williams to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (c) and (g). Mayor Wilkerson called for roll call vote.

ROLL CALL:           Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (c) and (g) was approved by unanimous vote.

**APPROVAL OF MINUTES**

Minutes of Regular Meeting December 16, 2014 and Special Meeting December 22, 2014

Minutes of the above-referenced meetings were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Hill and seconded by Williams to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Motion to approve the minutes of the regular meeting of December 16, 2014 and special meeting of December 22, 2014 was approved by unanimous vote.

**PUBLIC COMMENTS**

Mayor Wilkerson opened the floor for any public comments and there were none.

**REGULAR AGENDA**

**ORDINANCE NO. BG2014 - 39**

(Second Reading)

**ORDINANCE REZONING REAL ESTATE**

**ORDINANCE REZONING TRACTS OF LAND CONTAINING 0.36 ACRE FROM RM-4 (MULTI-FAMILY RESIDENTIAL) TO CB (CENTRAL BUSINESS) LOCATED AT 701 AND 707 CHESTNUT STREET AND 523 E 7<sup>TH</sup> AVENUE, PRESENTLY OWNED BY FLORA TEMPLETON STUART**

Title and summary of Ordinance No. BG2014 - 39 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

Ordinance No. BG2014 - 39 was adopted by unanimous vote.

**ORDINANCE NO. BG2014 - 40**

(Second Reading)

**ORDINANCE REZONING REAL ESTATE**

**ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.15 ACRE FROM RM-2 (TWO-FAMILY RESIDENTIAL) TO NB (NEIGHBORHOOD BUSINESS) LOCATED AT 935 E 11<sup>TH</sup> AVENUE, PRESENTLY OWNED BY DWIGHT BURTON**

Title and summary of Ordinance No. BG2014 - 40 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

Ordinance No. BG2014 - 40 was adopted by unanimous vote.

**ORDINANCE NO. BG2014 - 41**

(Second Reading)

**ORDINANCE AMENDING CODE OF ORDINANCES**

ORDINANCE AMENDING CHAPTER 23 (WATER AND SEWER)  
OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES  
RELATED TO WATER AND SEWER RATE ADJUSTMENTS AS  
PROPOSED BY BOWLING GREEN MUNICIPAL UTILITIES  
(BGMU)

Title and summary of Ordinance No. BG2014 - 41 was read by the Assistant City Manager/City Clerk. Motion was made by Williams and seconded by Hill for second reading of said Ordinance. At the request of Commissioner Hill, BGMU General Manager Mark Iverson explained why the rate increases were necessary. He also confirmed that conservation efforts were still encouraged. In addition, he confirmed BGMU offered a 10% discount for qualifying low income households and they were seeking to expand participation in that program. Once the discussion ended, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Ordinance No. BG2014 - 41 was adopted by unanimous vote.

Mayor Wilkerson explained that at the start of each new term in office, several routine matters had to be dispensed.

MUNICIPAL ORDER NO. 2015 - 1

MUNICIPAL ORDER ELECTING MELINDA M. HILL AS MAYOR  
PRO TEM

Summary of Municipal Order No. 2015 - 1 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2015 - 1 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2015 - 2

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF  
COMMISSIONER RICK WILLIAMS TO THE BOWLING GREEN  
MUNICIPAL UTILITIES BOARD

Summary of Municipal Order No. 2015 - 2 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2015 - 2 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2015 - 3

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF  
COMMISSIONER JOE W. DENNING TO THE BOWLING GREEN  
AUDIT COMMITTEE

Summary of Municipal Order No. 2015 - 3 was read by the Assistant City Manager/City Clerk. Motion was made by Wilkerson and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2015 - 3 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2015 - 4

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF  
COMMISSIONER MELINDA M. HILL TO THE JOB  
DEVELOPMENT INCENTIVE PROGRAM COMMITTEE

Summary of Municipal Order No. 2015 - 4 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2015 - 4 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2015 - 5

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF  
COMMISSIONER SUE PARRIGIN TO THE JOB DEVELOPMENT  
INCENTIVE PROGRAM COMMITTEE AND BOWLING GREEN-  
WARREN COUNTY DRUG TASK FORCE

Summary of Municipal Order No. 2015 - 5 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2015 - 5 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2015 - 6

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF  
BRIAN MEFFORD AND CHUCK COATES TO SERVE ON THE  
INTER-MODAL TRANSPORTATION AUTHORITY, INC. BOARD  
OF DIRECTORS, AND AUTHORIZING THE SUBMISSION OF

REAPPOINTMENTS TO THE WARREN COUNTY JUDGE  
EXECUTIVE

Summary of Municipal Order No. 2015 - 6 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson expressed appreciation for the two members continuing their service on the ITA Board of Directors. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
Voting Nay: None

Municipal Order No. 2015 - 6 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2015 - 7

MUNICIPAL ORDER APPROVING ACTIONS OF CITY MANAGER  
AND ACCEPTING AN EMERGENCY PUMP STATION REPAIR AT  
CROSSWINDS GOLF COURSE THROUGH FLETCHER  
EXCAVATION, LLC OF BOWLING GREEN, KENTUCKY IN THE  
AMOUNT OF \$89,321

Summary of Municipal Order No. 2015 - 7 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Hill for consideration of said Municipal Order. DeFebbo explained the need to act quickly to repair another sinkhole that appeared under the pump station and was causing water to once again escape from the lake, which had previously had a sinkhole repair and new liner installed. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
Voting Nay: None

Municipal Order No. 2015 - 7 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2015 - 8

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID  
#2015-21 FOR THE PURCHASE OF A DIESEL GENERATOR  
LOCATED AT CITY HALL FROM EVAPAR OF LOUISVILLE,  
KENTUCKY IN THE AMOUNT OF \$41,615

Summary of Municipal Order No. 2015 - 8 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo recommended the bid award to the lowest responsive bidder. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
Voting Nay: None

Municipal Order No. 2015 - 8 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2015 - 9

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2015-23 FOR THE STANDBY GENERATOR INSTALLATION FROM STEWART RICHEY OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$28,925

Summary of Municipal Order No. 2015 - 9 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. In relation to the previous item, DeFebbo recommended the bid award for installation services for the new generator. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2015 - 9 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2015 - 10

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2015-19 FOR FISCAL YEAR 2015 STREET OVERLAY FROM SCOTTY'S CONTRACTING AND STONE, LLC OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$1,272,784.37

Summary of Municipal Order No. 2015 - 10 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo indicated the City was committed to an aggressive paving program and had put more money into the annual project with this year's budget. He recommended the bid award which would repave approximately 7.5 miles of roadway. City Engineer Melissa Cansler confirmed the FY2014 Overlay Project was complete. She also noted with ADA compliance requirements, Scotty's would move ahead with work concrete on the handicap ramps at each impacted intersection, and once the asphalt plant opens in the spring they would begin the overlay work. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2015 - 10 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2015 - 11

MUNICIPAL ORDER APPROVING THE FISCAL YEAR 2015 SIDEWALK PROJECT LOCATIONS, INCLUDING DESIGN AND SURVEY AND AUTHORIZING THE CITY LAW DEPARTMENT TO NEGOTIATE THE PURCHASE OF PROPERTIES NECESSARY FOR THESE PROJECTS, AND FURTHER AUTHORIZING APPROPRIATE CITY OFFICIALS TO EXECUTE DEEDS, EASEMENTS AND OTHER DOCUMENTS RELATED TO LAND PURCHASES NECESSARY FOR THE PROJECTS

Summary of Municipal Order No. 2015 - 11 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo reiterated the proposed projects were presented at the December 16, 2014 work session, and he recommended approval to begin design and survey work and property acquisition as needed. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2015 - 11 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2015 - 12**

**MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF 2015 GRANT FUNDS FROM THE APPALACHIA HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) THROUGH THE OFFICE OF NATIONAL DRUG CONTROL POLICY IN THE AMOUNT OF \$34,000**

Summary of Municipal Order No. 2015 - 12 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo indicated these funds would help cover overtime costs associated with two Bowling Green Police Officers assigned to the BG/WC Drug Task Force. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2015 - 12 was approved by unanimous vote.

**CLOSED SESSION**

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 7:35 p.m. in closed session pursuant to KRS 61.810 (1) (c) and (g) as previously approved. Mr. DeFebbo mentioned there may be a need for the Board to take action following the discussion.

**RECONVENE IN OPEN SESSION**

Once all discussion concluded in closed session, the Board of Commissioners reconvened in open session at approximately 9:05 p.m. to consider action. Motion was made by Parrigin and seconded by Denning to add Municipal Order No. 2015 - 13 to the agenda for consideration. With no discussion, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Hill, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Motion to add Municipal Order No. 2015 - 13 to the agenda was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2015 - 13**

**MUNICIPAL ORDER OF THE CITY OF BOWLING GREEN, KENTUCKY EXPRESSING ITS INTEREST IN CONSIDERING A**

PROPOSAL TO ASSIGN THE COMPLETION OF THE BLOCK 6 WRAP PROJECT CURRENTLY UNDER DEVELOPMENT IN THE DOWNTOWN BOWLING GREEN TAX INCREMENT FINANCING (TIF) DISTRICT, AND RETAINING THE SERVICES OF JAMES PARSONS TO ASSIST IN THE REVIEW AND NEGOTIATIONS RELATED TO THIS PROPOSAL

Summary of Municipal Order No. 2015 - 13 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Denning, Hill, Parrigin, Williams and Wilkerson

                          Voting Nay:   None

Municipal Order No. 2015 - 13 was approved by unanimous vote.

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 9:07 p.m., Mayor Wilkerson declared this meeting adjourned.

WORK SESSION

Prior to the regular meeting and with no action taken, the Board of Commissioners convened at 4:00 p.m. in the Commission Chamber of City Hall for a regular work session to discuss the following subjects: 1) presentation by the Bowling Green Area Chamber of Commerce regarding the lobbyist work completed by Capital Link Consultants, including legislative scope and end of year accomplishments; and 2) presentation of a draft report relating to a Downtown Traffic Circulation Study prepared by Stantec Consulting Services, Inc. and the possibility of changing some one-way streets to two-way, such as College Street, State Street, 12<sup>th</sup> Avenue (all the way through), Kentucky Street and Adams Street, as well as addressing other problematic intersections at University Boulevard and Russellville Road and Creason Street, and widening portions of 31-W Bypass among other recommendations.

ADOPTED: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
Mayor, Chairman of Board of Commissioners

ATTEST: \_\_\_\_\_  
City Clerk