

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held JANUARY 16, 2018**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on January 16, 2018. Due to technical difficulties with the broadcast equipment, Mayor Bruce Wilkerson called the meeting to order at 4:40 p.m. An invocation was given by Commissioner Sue Parrigin, and all present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Rick Williams, Commissioner Joe W. Denning, Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

**AWARDS & RECOGNITIONS**

Mayor Wilkerson proclaimed January 16, 2018 as "Shi'Ann Jones Day" to recognize her accomplishments as a top ten contestant from Team Jennifer Hudson on NBC's *The Voice*, an American reality television singing competition. Miss Jones expressed her appreciation for the recognition as did Mr. Jones, Shi'Ann's father.

**CITY MANAGER**

City Manager Kevin D. DeFebbo thanked the hard working crews from the Public Works Department who spent many hours clearing off the roads during the past weekend's ice and snow events.

**APPROVAL OF MINUTES**

Minutes of Special and Regular Meetings January 2, 2018

Minutes of the above-referenced meetings were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Parrigin and seconded by Williams to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                          Voting Nay: None

Motion to approve the minutes of the special and regular meetings of January 2, 2018 was approved by unanimous vote.

**REGULAR AGENDA**

**ORDINANCE NO. BG2018 - 1**

**(Second Reading)**

**ORDINANCE REZONING REAL ESTATE**

**ORDINANCE REZONING A TRACT OF LAND CONTAINING  
53.23 ACRES FROM AG (AGRICULTURE) TO RS-1D (SINGLE  
FAMILY RESIDENTIAL) LOCATED AT 654 JOHN D. JONES**

ROAD, PRESENTLY OWNED BY PIN OAK DEVELOPMENTS,  
LLC

Title and summary of Ordinance No. BG2018 - 1 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Nash for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
Voting Nay: None

Ordinance No. BG2018 - 1 was adopted by unanimous vote.

ORDINANCE NO. BG2018 - 2

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING PORTIONS OF TRACTS OF LAND CONTAINING 82.01 ACRES FROM AG (AGRICULTURE) AND HI (HEAVY INDUSTRIAL) TO RS-1D (SINGLE FAMILY RESIDENTIAL) AND RM-4 (MULTI-FAMILY RESIDENTIAL) LOCATED ON PLANO ROAD, PRESENTLY OWNED BY NATCHER PARKWAY HOLDINGS, LLC AND GREENWOOD CROSSINGS, INC., WITH RODNEY ROGERS AND RENEE ISAACS D/B/A MAGNOLIA HILLS AS CONTRACT VENDEE

Title and summary of Ordinance No. BG2018 - 2 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
Voting Nay: None

Ordinance No. BG2018 - 2 was adopted by unanimous vote.

ORDINANCE NO. BG2018 - 3

(Second Reading)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTERS 9 (GENERAL OFFENSES) AND 22 (TRAFFIC AND MOTOR VEHICLES) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES TO REGULATE PANHANDLING, BEGGING, CHARITABLE AND POLITICAL SOLICITATION, AND TO MAKE OTHER ADMINISTRATIVE CHANGES

Title and summary of Ordinance No. BG2018 - 3 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for second reading of said Ordinance. At the request of the City Manager, Police Chief Doug Hawkins described the process developed to obtain a permit during normal business hours at the Police Department as required by this ordinance. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
Voting Nay: None  
Ordinance No. BG2018 - 3 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 4

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF REBECCA A. ORNDORFF AND BETHANY J. RECKART TO THE POSITION OF COMMUNICATIONS DISPATCHER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2018 - 4 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Parrigin for consideration of said Municipal Order. DeFebbo reviewed and recommended the two appointments. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
Voting Nay: None  
Municipal Order No. 2018 - 4 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 5

MUNICIPAL ORDER AUTHORIZING ADOPTION OF THE REVISED CITY OF BOWLING GREEN PUBLIC SAFETY PROMOTIONAL PROCEDURES

Summary of Municipal Order No. 2018 - 5 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. DeFebbo explained these procedures require periodic update. Human Resources Director Michael Grubbs reviewed the proposed change to allow the carryover of test scores for Police for one year, which decision to allow would be made by the HR Director and Police Chief prior to testing taking place each year. He also responded to questions about the ability and benefit to hold over test scores. Following the discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
Voting Nay: None  
Municipal Order No. 2018 - 5 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 6

MUNICIPAL ORDER AMENDING MUNICIPAL ORDER NO. 2017-27 TO RESCIND THE AWARD FOR A PORTION OF BID #2017-37 RELATED TO POLICE UNIFORMS FROM BLUEGRASS UNIFORMS & EQUIPMENT OF BOWLING GREEN, KENTUCKY; AND TO AUTHORIZE THE AWARD TO THE NEXT LOWEST BIDDERS, CMC UNIFORMS & EQUIPMENT COMPANY, INC. OF NASHVILLE, TENNESSEE AND GALLS, INC. OF LEXINGTON, KENTUCKY, BASED ON UNIT PRICES

Summary of Municipal Order No. 2018 - 6 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. DeFebbo indicated Bluegrass Uniforms informed the City it could no longer fulfill the requirements of the awarded uniform bid. He recommended going to the next lowest bidder for the items formerly awarded to Bluegrass. DeFebbo confirmed Bluegrass would not be precluded from bidding in the future on items it could provide. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 6 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 7

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2018-41 FOR THE PURCHASE OF A TANDEM DUMP TRUCK FOR THE PUBLIC WORKS OPERATIONS DIVISION FROM TRI STATE INTERNATIONAL TRUCKS OF BOWLING GREEN, INC. OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$117,860

Summary of Municipal Order No. 2018 - 7 was read by the Assistant City Manager/City Clerk. Motion was made by Williams and seconded by Parrigin for consideration of said Municipal Order. DeFebbo recommended the bid award to a local vendor at an additional cost of \$1,906. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 7 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 8

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION AND ACCEPTANCE OF A GRANT APPLICATION WITH THE FEDERAL TRANSIT ADMINISTRATION FOR FEDERAL FISCAL YEAR 2018 TRANSPORTATION ASSISTANCE UNDER THE SECTION 5307 AND 5339 PROGRAMS

Summary of Municipal Order No. 2018 - 8 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. DeFebbo indicated this was the City's 14<sup>th</sup> year to operate a bus company. Grants Coordinator Nick Cook reviewed the program funds and contract with GO bg Transit to operate the bus system. Commissioner Nash asked if GO bg coordinated with the Chamber of Commerce to get the transportation system to where the jobs are. Mr. Cook said he would have to obtain that information and relay it back. With no additional discussion, a roll call vote was taken.

ROLL CALL:           Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 8 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 9

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FIVE STAR AND URBAN WATERS RESTORATION PROGRAM FUNDS TO THE NATIONAL FISH AND WILDLIFE FOUNDATION FOR THE PURCHASE OF WATER QUALITY MONITORING EQUIPMENT IN AN AMOUNT UP TO \$42,660

Summary of Municipal Order No. 2018 - 9 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Williams for consideration of said Municipal Order. DeFebbo thanked Grants Coordinator Nick Cook and Environmental Manager Matt Powell for finding this obscure source of funding. Mr. Powell explained the use of the funds if awarded would assist the City with implementing a water quality system. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 9 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 10

MUNICIPAL ORDER AUTHORIZING AND APPROVING THE SUBMISSION OF AN APPLICATION FOR HOMELAND SECURITY GRANT FUNDS THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM IN THE AMOUNT OF \$114,300 FOR THE PURCHASE OF A MOBILE BREATHING AIR TRAILER SYSTEM FOR THE FIRE DEPARTMENT

Summary of Municipal Order No. 2018 - 10 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. DeFebbo reviewed and recommended the grant application which has a 10% match requirement. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 10 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 11

MUNICIPAL ORDER APPROVING CONSTRUCTION AND ACCEPTING MAINTENANCE OF CHIPPEWA DRIVE IN THE INDIAN RIDGE SUBDIVISION

Summary of Municipal Order No. 2018 - 11 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. DeFebbo recommended acceptance of the street maintenance since it passed inspection and met all requirements. Public Works Director Greg Meredith confirmed Common Areas A and B were

not included as part of this acceptance. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 11 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 12

**MUNICIPAL ORDER APPROVING CONSTRUCTION AND  
ACCEPTING MAINTENANCE OF CAVE MILL STATION  
SUBDIVISION**

Summary of Municipal Order No. 2018 - 12 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. In conjunction with the previous item, DeFebbo recommended acceptance of the street maintenance since it passed inspection and met all requirements. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 12 was approved by unanimous vote.

ORDINANCE NO. BG2018 - 4

(First Reading)

**ORDINANCE CLOSING A PUBLIC RIGHT-OF-WAY**

**ORDINANCE APPROVING THE CLOSING OF A PORTION OF AN  
UNNAMED ALLEY LOCATED BETWEEN 1124 AND 1132  
KENTON STREET**

Title and summary of Ordinance No. BG2018 - 4 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for first reading of said Ordinance. DeFebbo indicated this closing was recommended for approval by the City-County Planning Commission. Planning Commission Director Ben Peterson confirmed only a portion of the alley was being closed. He also indicated any existing structures would be removed as new structures were proposed. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                  Voting Nay: None

First reading of Ordinance No. BG2018 - 4 was approved by unanimous vote.

ORDINANCE NO. BG2018 - 5

(First Reading)

**ORDINANCE REZONING REAL ESTATE**

**ORDINANCE REZONING A TRACT OF LAND CONTAINING 0.31  
ACRE FROM RM-3 (MULTI-FAMILY RESIDENTIAL) TO RM-4  
(MULTI-FAMILY RESIDENTIAL) LOCATED AT 1569 VIRGINIA  
DRIVE, PRESENTLY OWNED BY STEPHANIE ROBIN REISCH**

Title and summary of Ordinance No. BG2018 - 5 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for first reading of said Ordinance. Mayor Wilkerson stated this item was recommended for approval by the City-County Planning Commission. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
Voting Nay: None

First reading of Ordinance No. BG2018 - 5 was approved by unanimous vote.

ORDINANCE NO. BG2018 - 6  
(First Reading)  
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 0.81 ACRE FROM GB (GENERAL BUSINESS) TO CB (CENTRAL BUSINESS) LOCATED AT 719 AND 727 EAST 12<sup>TH</sup> AVENUE, PRESENTLY OWNED BY T.C. HOLMES ENTERPRISES, LLC

Title and summary of Ordinance No. BG2018 - 6 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for first reading of said Ordinance. Mayor Wilkerson stated this item was recommended for approval by the City-County Planning Commission. In response to a question from Commissioner Denning, Planning Commission Director Ben Peterson explained the proposed development plan. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
Voting Nay: None

First reading of Ordinance No. BG2018 - 6 was approved by unanimous vote.

ORDINANCE NO. BG2018 - 7  
(First Reading)  
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING TRACTS OF LAND CONTAINING 4.3658 ACRES FROM R-E (RESIDENTIAL ESTATE) AND F (FLOODPLAIN) TO RM-4 (MULTI-FAMILY RESIDENTIAL) AND F (FLOODPLAIN) LOCATED ON OLD SCOTTSVILLE ROAD, PRESENTLY OWNED BY MFG BOWLING GREEN LAND, LLC

Title and summary of Ordinance No. BG2018 - 7 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for first reading of said Ordinance. Mayor Wilkerson noted the Planning Commission voted 5 to 3 to recommend this rezoning. He explained the process by which the Board would proceed, which would be based on the record of the City-County Planning Commissions' public hearing. Mayor Wilkerson further explained that following a review of the public hearing by Planning Commission Director Ben Peterson each side would be given an opportunity to speak and anyone else who presented testimony at the public hearing would also have an opportunity to speak, but no new evidence may be presented.

Mr. Peterson provided a brief overview of the application to expand the existing multi-family residential development onto this proposed location on Old Scottsville Road which has access from

Cumberland Trace Road. He explained a request for a Future Land Use Map (FLUM) amendment was denied, but the rezoning was based on Section 3.10.6.B.2 of the Zoning Ordinance which provides, "there have been major changes of an economic, physical, or social nature within the area involved which were not anticipated in the adopted Comprehensive Plan and which have substantially altered the basic character of such area." Mr. Peterson confirmed the 4.3658 acres was not part of the original multi-family residential development plan, but was previously denied for rezoning. He also responded to questions about the number of units to be built in the existing development, the proposed setback for this additional property of 40 feet from Old Scottsville Road with a binding element to enhance landscape buffering and all access to come from Cumberland Trace Road.

Attorney Chris Davenport, representing the applicant, explained the existing development was approved for more units than it could physically build in the space. He noted the Detailed Development Plan (DDP) approved up to 144 units, but only 120 were built and they are not planning to build the other 24 on the existing property, but propose 36 units on the property recommended for rezoning. He further identified changes in the area since 2015, which he argued met the criteria in Section 3.10.6.B.2 of the Zoning Ordinance for the zoning map amendment. He also responded to questions about other zone changes in the surrounding area.

Attorney Buzz English, representing property owners on Old Scottsville Road who oppose the application, argued this rezoning was not in agreement with a previously approved zone change to single-family residential and associated binding elements. He also argued that according to Section 3.10.6.B.2 of the Zoning Ordinance, the applicant must show that the property was not considered when the Comprehensive Plan was developed. Mr. English points out that the surrounding properties which have been rezoned were anticipated with the Comprehensive Plan and the area on Old Scottsville Road was anticipated to be low density residential. He surmised the Planning Commission improperly applied the criteria when it made its decision to recommend the rezoning.

There was additional discussion and questions by the Board to seek clarification about the FLUM and Comprehensive Plan amendments and other zone changes in the area since 2014. Commissioner Nash said he could not see how a change in this location was not anticipated based on the other zone changes already addressed.

Following a brief five minute recess, the Mayor asked if anyone else would like to speak on the issue. He reiterated that only those who spoke at the public hearing would be allowed to speak at this time and they must stick to the record and not introduce any new testimony. Jeff Morgan, Oles Drobocky, Mike Murphy and Gretchen Collins, residents of the Old Scottsville Road area, each spoke in opposition to the rezoning application. Mr. Morgan stated he did not oppose anything that fronted Cumberland Trace Road, but did oppose changes to property on Old Scottsville Road. He asked the Board of Commissioners to do the right thing by denying the rezoning request as the Planning Commission had denied the FLUM amendment. Dr. Drobocky also said he was pro-growth and supported the commercial development on Cumberland Trace Road, however, he opposed such development being put up against Old Scottsville Road and wanted a balance to the development. Mr. Murphy mentioned there was an agreement previously made that the property would stay single-family. He also said he was not opposed to development, just not on Old Scottsville Road. Mr. Murphy also expressed concerns with the added distraction from the proposed parking lot being visible to drivers on Old Scottsville Road and the potential to make it more dangerous for drivers. Richard Collins came forward to speak on his wife's behalf, but was not permitted to speak since he



did not speak at the public hearing. Mrs. Collins then came forward to reemphasize the area in question and express concerns about the increased traffic already added by approved developments.

In conclusion, Mr. English maintained the facts for rezoning have not been established as required by the Zoning Ordinance language. Mr. Davenport disagreed and pointed out the application included all points for consideration. He believed Attorney Hamp Moore correctly advised the Planning Commission on the standards of the Zoning Ordinance requirements and does not believe the Planning Commission did not know what it was doing. He also reiterated the development would not have any access on Old Scottsville Road and the applicant was going above and beyond the requirements for a landscape buffer.

Commissioner Parrigin commented zoning amendments are one of the hardest things the Board has to hear as there are always two sides to everything.

Prior to asking for a vote, Mayor Wilkerson commented this rezoning was presented in a positive fashion, but if the outcome of the vote was to deny then there must be independent findings and conclusions on which to base that denial. Once the discussion ended, a roll call vote was taken.

ROLL CALL:           Voting Yea: Parrigin and Wilkerson  
                          Voting Nay: Williams, Denning and Nash

First reading of Ordinance No. BG2018 - 7 was accomplished with a majority vote not in favor. As part of the discussion regarding the next step to take, Mr. Harmon suggested a new ordinance to deny the rezoning could be drafted for first reading at the next meeting. He asked that the three Commissioners who voted against the rezoning provide him with their independent findings of fact and conclusions based on the record of the Planning Commission's public hearing in order to support the denial and to be included in the new ordinance.

**ORDINANCE NO. BG2018 - 8**  
**(First Reading)**  
**ORDINANCE REZONING REAL ESTATE**

**ORDINANCE REZONING TRACTS OF LAND CONTAINING 9.81 ACRES FROM HB (HIGHWAY BUSINESS) AND RM-3 (MULTI-FAMILY RESIDENTIAL) TO PUD (PLANNED UNIT DEVELOPMENT) LOCATED AT 302 MORGANTOWN ROAD AND 1748 HOLLY DRIVE, PRESENTLY OWNED BY TAIBOS LANDING, LLC, SHANNON BASHAM, RODOLFO VALDES & WILLIAM CUNNINGHAM WITH THE VECINO GROUP, LLC AS CONTRACT VENDEE**

Title and summary of Ordinance No. BG2018 - 8 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Denning for first reading of said Ordinance. Mayor Wilkerson stated this item was recommended for approval by the City-County Planning Commission. He asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                          Voting Nay: None

First reading of Ordinance No. BG2018 - 8 was approved by unanimous vote.

PUBLIC COMMENTS

Due to the late hour and with no objections, Mayor Wilkerson changed the order of the agenda and opened the floor for any public comments about items not included on the agenda to be heard at this time. Francis Wilson spoke about personal experiences and fears of losing his home or job because of being gay. He also said he chose to make Bowling Green his home and asked the Board of Commissioners to consider a fairness ordinance so that all people could be treated with dignity and respect. Jeremy McFarland and Leslie Garrett each spoke about the City of Paducah's recent passage of a fairness ordinance and the need for Bowling Green to do the same.

WORK SESSION

At approximately 7:00 p.m., Human Resources Director Michael Grubbs summarized the City Manager recruitment and selection process completed in 2005, which led to the hiring of Mr. DeFebbo. Mayor Wilkerson proposed working through some of the questions posed for the Board to consider. There was consensus on the following: 1) consider the job attributes and key tasks as defined from the 2005 process and any additions/changes; 2) appoint an internal Interim City Manager who would not be applying for the position; 3) open process to both internal and external candidates to apply; 4) utilize professional organizations, such as International City/County Management Association (ICMA), Kentucky City/County Management Association (KCCMA) and Kentucky League of Cities (KLC) as well as the City's website, to post the job opening and find other publications to reach out specifically to minorities and females to find the most qualified candidate; 5) prefer local government experience, but not required; 6) allow the salary to be fluid based on qualifications and experience; and 7) have Human Resources Director and two to three other staff members help to filter the applicant pool. The Board agreed to continue the discussion at the special Work Session/Strategic Goal Planning on January 23<sup>rd</sup>.

ADJOURNMENT

Once the work session discussion concluded and there being no further business to come before the Board of Commissioners, at approximately 7:30 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: February 6, 2018

APPROVED: Bruce Wilkerson  
Mayor, Chairman of Board of Commissioners

ATTEST: Katie Schaller-Ward  
City Clerk