

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held APRIL 1, 2014**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 7:00 p.m. on April 1, 2014. Mayor Bruce Wilkerson called the meeting to order and gave the invocation. Boy Scout Steve Geico led the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller called the roll, and the following members were present: Commissioner Melinda M. Hill, Commissioner Bill Waltrip, Commissioner Rick Williams and Mayor Bruce Wilkerson. Absent: Commissioner Joe W. Denning. There was a full quorum of the Board of Commissioners.

AWARDS & RECOGNITIONS

Mayor Wilkerson announced the retirement of Assistant Fire Chief – Training Norman Simpson with 17 years of service with the City. He also recognized Commonwealth Health Corporation for receiving the *2014 Gallup Great Workplace Award*, which was one of 36 organizations to receive the prestigious award this year. Mayor Wilkerson publicized that Hazardous Household Waste Day was scheduled for April 26th at Greenwood High School and the Kentucky Transportation Cabinet would be closing the intersection at Nashville Road and University Boulevard this Sunday, April 6th and next Sunday April 13th from 6:00 a.m. to 6:00 p.m. for work on the roundabout.

CITY MANAGER

City Manager Kevin D. DeFebbo requested a closed session for the purpose of discussion on the sale of real property by the City and for discussions concerning a specific proposal that if discussed openly would jeopardize the siting of the business. Motion was made by Hill and seconded by Williams to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (b) and (g). Mayor Wilkerson called for roll call vote.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (b) and (g) was approved by unanimous vote.

APPROVAL OF MINUTES

Minutes of Regular Meeting March 18, 2014

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Hill and seconded by Williams to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of March 18, 2014 was approved by unanimous vote.

PUBLIC COMMENTS

JC Ninios of 614 Benson Avenue indicated that Benson Avenue stopped at the back of his property. With several of his neighbors interested in having Benson Avenue connect to Professional Park Court, he requested the City look into opening it up to extend the right-of-way and create better access to Ashley Circle. Mayor Wilkerson said the City would take a look at it.

Steve Nelson of 220 Westen Avenue and owner of Mimosa Apartments expressed concerns about Commissioner Denning's comments made at the last meeting regarding a towing incident that occurred off Mimosa Alley. Mr. Nelson stated that he was frustrated to hear statements made which were not true and he wanted to speak on behalf of the other perspective of the incident. Mayor Wilkerson affirmed that the issue had been resolved and that the individual's car was in fact parked on private property and properly towed.

MUNICIPAL ORDER NO. 2014 - 54

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF
JOHNSTON S. BOYD TO THE BOWLING GREEN-WARREN
COUNTY HISTORIC PRESERVATION BOARD

Summary of Municipal Order No. 2014 - 54 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Waltrip for consideration of said Municipal Order. Mayor Wilkerson commented about the recommended appointment and asked for additional discussion. With none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2014 - 54 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2014 - 55

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING THE
PURCHASE OF PULSAR CHLORINE BRIQUETTES FROM SPEAR
CORPORATION OF ROACHDALE, INDIANA IN THE TOTAL
AMOUNT OF \$29,814 FOR THE PARKS AND RECREATION
DEPARTMENT

Summary of Municipal Order No. 2014 - 55 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Hill for consideration of said Municipal Order. DeFebbo recommended the single source purchase of Pulsar products to meet the needs of the Pulsar Chlorination Systems at the Russell Sims Aquatic Center and Circus Square Fountain. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2014 - 55 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2014 - 56

MUNICIPAL ORDER APPROVING THE RENEWAL OF BID #2013-24 FOR BANKING SERVICES FROM US BANK FOR A PERIOD OF FOUR (4) ADDITIONAL YEARS

Summary of Municipal Order No. 2014 - 56 was read by the Assistant City Manager/City Clerk. Motion was made by Waltrip and seconded by Hill for consideration of said Municipal Order. DeFebbo recounted that the banking services contract was initially awarded for one year, and if satisfied with the services, it could be extended for four additional years. He recommended approval of the extension. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2014 - 56 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2014 - 57

MUNICIPAL ORDER APPROVING AND AUTHORIZING THE MAYOR TO EXECUTE A MOTORCYCLE LEASE AGREEMENT WITH MOTOR SPORTS OF BOWLING GREEN, INC. FOR LEASE OF FOUR STANDARD POLICE PACKAGE HARLEY-DAVIDSON MOTORCYCLES FOR THE SUM OF ONE DOLLAR

Summary of Municipal Order No. 2014 - 57 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo indicated the City has participated for several years in this collaborative partnership to receive new motorcycles each year for the Police Department, and he recommended it continue. Mayor Wilkerson thanked the Cornelius Martin family for maintaining this relationship, which was of great benefit to the City. With no other discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2014 - 57 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2014 - 58

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A LETTER OF INTEREST TO PARTICIPATE IN THE SOUTHEAST RECYCLING DEVELOPMENT COUNCIL (SERDC) 120 PROGRAM

Summary of Municipal Order No. 2014 - 58 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo remarked that this item was discussed during the work session and provided an opportunity to reinvent the approach to recycling, which appeared to be a win-win for all parties. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2014 - 58 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2014 - 59

MUNICIPAL ORDER AUTHORIZING THE CITY OF BOWLING GREEN TO PURCHASE PROPERTY LOCATED AT 519 W. MAIN AVENUE FROM NEW BETHEL BAPTIST CHURCH FOR PARK PURPOSES

Summary of Municipal Order No. 2014 - 59 was read by the Assistant City Manager/City Clerk. Motion was made by Williams and seconded by Hill for consideration of said Municipal Order. As discussed at the earlier work session, DeFebbo reiterated that this property would be used to help relocate a neighborhood park to be known as West End Park. He also indicated that funds would be included in the Fiscal Year 2015 budget for development of the park. Commissioner Williams stated this would be great for the neighborhood. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2014 - 59 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2014 - 60

MUNICIPAL ORDER AUTHORIZING THE APPROVAL AND SUBMISSION OF FISCAL YEAR 2015 ANNUAL PLAN FOR THE HOUSING CHOICE VOUCHER PROGRAM

Summary of Municipal Order No. 2014 - 60 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed the Department of Housing and Urban Development (HUD) requirements to submit the Annual Plan for the Housing Choice Voucher Program. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None
Municipal Order No. 2014 - 60 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2014 - 61

MUNICIPAL ORDER APPROVING AGREEMENT AND ACCEPTING ROADWAY LIGHTING PROJECT MAINTENANCE AT THE INTERSECTION OF U.S. 31W (NASHVILLE ROAD) AND U.S. 231X (UNIVERSITY BOULEVARD) LOCATED IN THE CITY LIMITS TO BE DESIGNED AND CONSTRUCTED BY THE KENTUCKY TRANSPORTATION CABINET (KYTC)

Summary of Municipal Order No. 2014 - 61 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. As a standing protocol with KYTC, DeFebbo explained that the City would take over maintenance of the street lighting to be installed with the new roundabout construction. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip, Williams and Wilkerson
 Voting Nay: None

Municipal Order No. 2014 - 61 was approved by unanimous vote.

Having a conflict of interest with Ordinance No. BG2014 - 6, Mayor Wilkerson excused himself and left the Commission Chamber. Mayor Pro Tem Hill presided over this portion of the meeting.

ORDINANCE NO. BG2014 - 6

(First Reading)

ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING 2.11 ACRES OF PROPERTY LOCATED AT 5575 SCOTTSVILLE ROAD, WITH PROPERTY PRESENTLY OWNED BY THE SHELDON FAMILY, LLC., AND SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS AND FURTHER APPROVING AGREEMENT RELATED TO ANNEXATION INCENTIVES

Title and summary of Ordinance No. BG2014 - 6 was read by the Assistant City Manager/City Clerk. Motion was made by Williams and seconded by Waltrip for first reading of said Ordinance. City Attorney Gene Harmon reviewed the request for annexation and the request to receive the incentive (five years of property tax rebates) for economic development purposes which was discussed during the work session. Although this specific location was not identified as part of a target area to receive incentives, he explained that the Ordinance provided for that designation. He also explained that pursuant to the City of Bowling Green Economic Development Annexation Incentive Policy, the property owner would have up to five years to activate the incentive period.

In response to a question from Commissioner Waltrip, Mr. Harmon confirmed that other properties wanting to be annexed could also be added at the discretion of the Board to receive incentives. Mr. Harmon also described the specific location of the property to be annexed which was located at the corner of Plano Road and Scottsville Road across the street from IGA (formerly Deimer's Market). Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Hill, Waltrip and Williams
 Voting Nay: None

First reading of Ordinance No. BG2014 - 6 was approved by unanimous vote of those present.

CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 7:30 p.m. in closed session pursuant to KRS 61.810 (1) (b) and (g) as previously approved. Mr. DeFebbo confirmed that no action would follow the discussion.

ADJOURNMENT

Once all discussion concluded in closed session and there being no further business to come before the Board of Commissioners, at approximately 8:20 p.m., Mayor Wilkerson declared this meeting adjourned.

WORK SESSION

Prior to the regular meeting and with no action taken, the Board of Commissioners excluding Commissioner Denning convened at 4:00 p.m. in the Commission Chamber of City Hall for a regular work session to discuss the following subjects: 1) a proposal to participate in the Southeast Recycling Development Council (SERDC) 120 Program; 2) revisit the proposal to clean up the Covington Family Cemetery; and 3) a proposal to relocate the formerly named Higgins Westside Park, to be known as the West End Park. In addition, there was discussion about the City of Bowling Green Economic Development Annexation Incentive Policy, a clarification of the potential to add other target areas at the Board's discretion and the possibility of increasing the number of years before the incentive period would need to be activated.

ADOPTED: _____

APPROVED: _____
Mayor, Chairman of Board of Commissioners

ATTEST: _____
City Clerk

Minutes prepared by Assistant City Manager/City Clerk Katie Schaller