

**MINUTES of REGULAR MEETING
of the BOARD of COMMISSIONERS
of the CITY of BOWLING GREEN, KENTUCKY
held MARCH 1, 2016**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on March 1, 2016. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Assistant Police Chief Brian Harrell, and all present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Rick Williams, Commissioner Joe W. Denning, Commissioner Melinda M. Hill, Commissioner Sue Parrigin and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

AWARDS & RECOGNITIONS

Mayor Wilkerson announced the retirement of Master Police Officer/Detective Jamie Peerce with almost 15 years of service with the City, and wished him well in his new career. He also recognized and congratulated several 2015 Police Department award recipients as follows:

- Seatbelt/Child Restraint Award – Officer Michael Jonker
- DUI Award – Officer Ed Pulley
- Bill Key Award – Officer Michele Owen
- MVP Award – Officer Michele Owen
- Character Award – Officer Rick Bessette
- Civilian of the Year – Administrative Services Supervisor Jennifer Edwards
- Officer of the Year – Officer Ryan Dillon

CITY MANAGER

With no objections, City Manager Kevin D. DeFebbo withdrew item #4 (Municipal Order No. 2016 – 35) from the agenda. He also requested the addition of a late-filed item to the agenda. Motion was made by Hill and seconded by Parrigin to add Municipal Order No. 2016 – 39 to the end of the agenda. With no discussion, Mayor Wilkerson called for roll call vote.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Motion to add Municipal Order No. 2016 – 39 for consideration at the end of the regular agenda was approved by unanimous vote.

Finally, Mr. DeFebbo requested a closed session for the purpose of discussion about proposed litigation on behalf of the City and proposed litigation against the City. Motion was made by Hill and seconded by Williams to convene in closed session following the regular meeting pursuant to KRS 61.810 (1) (c). Mayor Wilkerson called for roll call vote.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Motion to convene in closed session pursuant to KRS 61.810 (1) (c) was approved by unanimous vote.

APPROVAL OF MINUTES

Minutes of Regular Meeting February 16, 2016 and Special Meeting February 19, 2016

Minutes of the above-referenced meetings were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Hill and seconded by Parrigin to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Motion to approve the minutes of the regular meeting of February 16, 2016 and special meeting of February 19, 2016 was approved by unanimous vote.

PUBLIC COMMENTS

Aeryn Darst, WKU student and resident of Bowling Green, spoke in favor of a fairness ordinance. She commented about her personal experiences and fears of being treated differently for being a lesbian. As part of an effort to retain bright young minds and to provide equal opportunities for all residents, Miss Darst encouraged the Board of Commissioners to take into consideration the 1,000 petitions previously presented and many others who have also spoke at these meetings in support of LGBT fairness in Bowling Green. She stated it was time to listen to their constituency and place a fairness ordinance on the agenda.

REGULAR AGENDA

MUNICIPAL ORDER NO. 2016 - 32

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF KETLER M. CALIXTE, R. AUNDRE' EVANS, MARIO M. IBARRA, BRIAN M. O'CALLAGHAN, JEFFREY O'BRIEN PEDIGO, CHARLES D. WAGNER AND DENNIS W. WOLF TO THE POSITION OF FIREFIGHTER IN THE FIRE DEPARTMENT

Summary of Municipal Order No. 2016 - 32 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for consideration of said Municipal Order. DeFebbo indicated the City was going through a demographic change in its workforce as evidenced by the number of retirements occurring in the Fire Department as well as in all other service areas. He pointed out that this demographic shift was being reflected in the largest number of recruits hired at a single time in both of the public safety departments.

At the request of the City Manager, Deputy Fire Chief Dustin Rockrohr provided an overview of the hiring and selection process undertaken by the Fire Department which began in August 2015 and ended with tonight's recommendations for appointment. Deputy Chief Rockrohr also introduced each of the candidates in attendance. Mayor Wilkerson offered his congratulations to the new Fire Recruit Class, and with no further discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 32 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 33

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF JOSE' A. ALICEA MARTINEZ, FREDERICK B. BYARS JR., BENJAMIN A. CRAIG, JOHN G. DEEB II, N. CLAY DEWEESE, STEPHEN B. IRVIN, NICHOLAS M. JEWELL, DEVIN L. MITCHELL, PATRICK V. SMITH AND JOSHUA A. STUART TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2016 - 33 was read by the Assistant City Manager/City Clerk. Motion was made by Denning and seconded by Hill for consideration of said Municipal Order. DeFebbo indicated the same demographic need and shift was also occurring in the Police Department as mentioned with the previous item on the agenda.

At the request of the City Manager, Deputy Police Chief Melanie Watts provided an overview of the hiring and selection process conducted by the Police Department, which also began in August 2015. Deputy Police Chief Watts also introduced each of the candidates in attendance. Commissioner Denning said this was an outstanding group of individuals. Commissioners Parrigin and Williams expressed their appreciation for the participation by the members of the Workforce Recruitment and Outreach Committee who observed the hiring process this year. Commissioner Hill remarked about the number of recruits who were also current and former BGPD Cadets. After Mayor Wilkerson congratulated the new Police Recruit Class, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 33 was approved by unanimous vote.

Due to the disruption of several people leaving the meeting room at the same time following the approval of the Police appointments, there was a brief delay in the proceedings. Once everyone who wanted to step out had left the room, the meeting continued.

MUNICIPAL ORDER NO. 2016 - 34

MUNICIPAL ORDER APPROVING THE PROMOTION OF T. LANDRY SPEARS TO THE POSITION OF SENIOR PARKS FACILITY MAINTAINER IN THE PARKS AND RECREATION DEPARTMENT

Summary of Municipal Order No. 2016 - 34 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Parks and Recreation Director Brent Belcher reviewed the qualifications and experience for the recommended promotion. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 34 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 35

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF ERIC B. SALMONS TO THE POSITION OF COMMUNITY CENTER COORDINATOR IN THE PARKS AND RECREATION DEPARTMENT

Municipal Order No. 2016 - 35 was previously withdrawn from the agenda.

MUNICIPAL ORDER NO. 2016 - 36

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENTS OF B. KAELIN BYRD TO THE POSITION OF OPERATIONS TECHNICIAN I AND LEWIS W. BOHR TO THE POSITION OF LABORER II IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2016 - 36 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Denning for consideration of said Municipal Order. DeFebbo reviewed and recommended the two appointments. He also welcomed Mr. Byrd back to City employment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 36 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 37

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF PATSY T. SLOAN TO THE BOWLING GREEN-WARREN COUNTY REGIONAL AIRPORT BOARD

Summary of Municipal Order No. 2016 - 37 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. Mayor Wilkerson recommended the reappointment. He asked for any discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 37 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 38

MUNICIPAL ORDER AUTHORIZING AND APPROVING REVISIONS TO THE HOUSING CHOICE VOUCHER (HCV)

ADMINISTRATIVE PLAN FOR THE CITY'S HOUSING CHOICE
VOUCHER PROGRAM

Summary of Municipal Order No. 2016 - 38 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo indicated an Administrative Plan was required by the U.S. Department of Housing and Urban Development (HUD). Neighborhood and Community Services Director Brent Childers outlined the proposed revisions to the Administrative Plan and responded to questions. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 38 was approved by unanimous vote.

ORDINANCE NO. BG2016 - 8

(First Reading)

ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING 80.37 ACRES OF PROPERTY LOCATED ON LOVERS LANE, WITH PROPERTY PRESENTLY OWNED BY LIVING HOPE BAPTIST CHURCH (MISSIONARY), INC., AND SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS, AND FURTHER APPROVING THE ECONOMIC DEVELOPMENT ANNEXATION INCENTIVE AGREEMENT

Title and summary of Ordinance No. BG2016 - 8 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Williams for first reading of said Ordinance. DeFebbo indicated it was a public priority to expand the city limits when asked, and he noted an incentive policy was also established to encourage annexation. City Attorney Gene Harmon confirmed this was a voluntary annexation. He clarified that although 80.37 acres was included in this ordinance for annexation, the incentive agreement also included an additional 0.32 acre which had already been annexed. With no additional discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

First reading of Ordinance No. BG2016 - 8 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2016 - 39

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2016-36 FOR CROSSWINDS INTAKE FLOATING TRANSFER PUMP FROM SCOTT & RITTER, INC. OF BOWLING GREEN, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$51,400

Summary of Municipal Order No. 2016 - 39 was read by the Assistant City Manager/City Clerk. Motion was made by Hill and seconded by Parrigin for consideration of said Municipal Order. DeFebbo thanked the Board for entertaining this late-filed item, which he explained needed to proceed in order to provide enough lead time to have the equipment in place prior to the dryer summer months. DeFebbo pointed out that the City used the Barren River to supply water to the golf course

for irrigation and this floating pump would allow continued access to the water source in times when the existing stationary intake pump located on the river bank could not. In addition, he explained that without this floating intake pump, the cost to irrigate the golf course through BGMU utility service could average about \$30,000 a month. With no further discussion, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Hill, Parrigin and Wilkerson
 Voting Nay: None

Municipal Order No. 2016 - 39 was approved by unanimous vote.

CLOSED SESSION

Following a brief recess to clear the Commission Chamber, the Board of Commissioners met at approximately 5:15 p.m. in closed session pursuant to KRS 61.810 (1) (c) as previously approved. Mr. DeFebbo confirmed no action was expected to follow the discussion.

ADJOURNMENT

Once all discussion concluded in closed session and there being no further business to come before the Board of Commissioners, at approximately 6:30 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: March 15, 2016

APPROVED: Bruce Wilkerson
Mayor, Chairman of Board of Commissioners

ATTEST: Katy Schaller-Ward
City Clerk

Minutes prepared by Assistant City Manager/City Clerk Katie Schaller-Ward