

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held OCTOBER 16, 2018**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on October 16, 2018. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Commissioner Brian "Slim" Nash, and all present recited the Pledge of Allegiance. City Clerk Ashley Jackson called the roll, and the following members were present: Commissioner Joe W. Denning, Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin, Commissioner Rick Williams and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

**AWARDS & RECOGNITIONS**

Kentucky League of Cities Deputy Executive Director J.D. Chaney and Director of Governmental Affairs Bryanna L. Carroll presented Representative Jim DeCesare and Senator Mike Wilson with 2018 Friend of Kentucky Cities Awards.

Mayor Wilkerson proclaimed October 14-20, 2018 as *Retired Teachers' Appreciation Week* and encouraged all citizens to reach out to retired teachers and thank them for their hard work and dedication.

**CITY MANAGER**

City Manager Jeffery B. Meisel recognized Assistant City Manager/Chief Financial Officer Katie Schaller-Ward for receiving the Level III – Master of City Governance Award at the recent Kentucky League of Cities Conference.

Mr. Meisel also reported on the success of the Harvest Festival on October 12<sup>th</sup> and expressed appreciation to all the sponsors and City staff.

Western Kentucky University (WKU) Assistant Vice President for Business Services Brad Wheeler provided an overview of a new Bike Share Program. He explained 180 WKU branded bicycles are going to be made available throughout WKU campuses and for not only WKU students, but also citizens. In addition, Mr. Wheeler reported the bicycles may be rented through a mobile application and would only be allowed within the established geofenced area. Mr. Meisel affirmed City staff has been involved with determining some of the bicycle return locations in the downtown area.

Mayor Wilkerson announced Warren County-Bowling Green Household Hazardous Waste Day was scheduled on October 20<sup>th</sup> at Greenwood High School from 8:00 a.m. to 1:00 p.m.

**APPROVAL OF MINUTES**

Minutes of Special Work Session/Fall Retreat September 25, 2018 and Special Meeting September 26, 2018

Minutes of the above-referenced meetings were distributed to the Board of Commissioners with the Agenda for review. Motion was made by Nash and seconded by Williams to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

Motion to approve the minutes of the Special Work Session/Fall Retreat of September 25, 2018 and special meeting of September 26, 2018 was approved by unanimous vote.

REGULAR AGENDA

ORDINANCE NO. BG2018 - 41

(Second Reading)

ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A PORTION OF A TRACT OF LAND CONTAINING 0.8819 ACRE FROM LI (LIGHT INDUSTRIAL) TO HB (HIGHWAY BUSINESS) LOCATED AT 112 W. 10<sup>TH</sup> AVENUE, PRESENTLY OWNED BY HOPE HOUSE MINISTRIES, INC. C/O BRYAN LEWIS

Title and summary of Ordinance No. BG2018 - 41 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

Ordinance No. BG2018 - 41 was adopted by unanimous vote.

ORDINANCE NO. BG2018 - 42

(Second Reading)

ORDINANCE ANNEXING PROPERTY BY CONSENT

ORDINANCE ANNEXING 9.62 ACRES OF PROPERTY LOCATED AT 0 MORGANTOWN ROAD, WITH PROPERTY PRESENTLY OWNED BY SEVENPLUS, LLC AND 2.18 ACRES OF RIGHT-OF-WAY, FOR A TOTAL OF 11.80 ACRES WITH SAID TERRITORY BEING CONTIGUOUS TO EXISTING CITY LIMITS, APPROVING THE ADDITION OF THIS LOCATION TO THE TARGET ANNEXATION AREA MAP AND FURTHER APPROVING AN ASSOCIATED ECONOMIC DEVELOPMENT ANNEXATION INCENTIVE AGREEMENT

Title and summary of Ordinance No. BG2018 - 42 was read by the City Clerk. Motion was made by Nash and seconded by Denning for second reading of said Ordinance. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

Ordinance No. BG2018 - 42 was adopted by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 193

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF TYLER PHELPS TO THE POSITION OF PUBLIC WORKS TECHNICIAN IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2018 - 193 was read by the City Clerk. Motion was made by Parrigin and seconded by Denning for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment of Tyler Phelps. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 193 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 194

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF DAVID DELP TO THE POSITION OF LABORER II IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2018 - 194 was read by the City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment of David Delp. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 194 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 195

MUNICIPAL ORDER APPROVING THE CAREER PATH ADVANCEMENT OF JOSHUA JOHNSON TO THE POSITION OF EQUIPMENT TECHNICIAN - CERTIFIED IN THE PUBLIC WORKS DEPARTMENT

Summary of Municipal Order No. 2018 - 195 was read by the City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel reviewed and recommended the career path advancement. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 195 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 196

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF SHANE MONTGOMERY TO THE POSITION OF POLICE OFFICER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2018 - 196 was read by the City Clerk. Motion was made by Williams and seconded by Nash for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment of Shane Montgomery. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
Voting Nay: None

Municipal Order No. 2018 - 196 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 197

MUNICIPAL ORDER APPROVING THE PROBATIONARY APPOINTMENT OF LAUREN RUSSELL TO THE POSITION OF COMMUNICATIONS DISPATCHER IN THE POLICE DEPARTMENT

Summary of Municipal Order No. 2018 - 197 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Human Resources Director Erin Hulsey reviewed and recommended the appointment of Lauren Russell. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
Voting Nay: None

Municipal Order No. 2018 - 197 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 198

MUNICIPAL ORDER APPROVING THE REAPPOINTMENTS OF GARY COUNTS AND CHARLES MOSLEY TO THE CONTRACTORS LICENSING BOARD

Summary of Municipal Order No. 2018 - 198 was read by the City Clerk. Motion was made by Nash and seconded by Denning for consideration of said Municipal Order. Mayor Wilkerson reviewed and recommended the reappointments. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
Voting Nay: None

Municipal Order No. 2018 - 198 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 199

MUNICIPAL ORDER APPROVING THE APPOINTMENT OF MICHAEL RIGGS TO THE CITY OF BOWLING GREEN BOARD OF ETHICS

Summary of Municipal Order No. 2018 - 199 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Mayor Wilkerson recommended the appointment. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
Voting Nay: None  
Municipal Order No. 2018 - 199 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 200

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING ANNUAL SOFTWARE SUBSCRIPTION SERVICES FROM CARTEGRAPH SYSTEMS, INC. OF DUBUQUE, IOWA IN THE AMOUNT OF \$43,507.20

Summary of Municipal Order No. 2018 - 200 was read by the City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel recommended the annual subscription renewal. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
Voting Nay: None  
Municipal Order No. 2018 - 200 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 201

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-10 FOR FIRE STATION SECURITY UPGRADE FROM FOREFRONT SOLUTIONS, INC. OF HOPKINSVILLE, KENTUCKY IN AN AMOUNT NOT TO EXCEED \$75,000

Summary of Municipal Order No. 2018 - 201 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel reviewed and recommended the bid award for an upgraded security system for all fire station facilities. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
Voting Nay: None  
Municipal Order No. 2018 - 201 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 202

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-15 FOR TRAFFIC INTERSECTION CONNECTIVITY AND MONITORING UPGRADES FROM JBK NETWORK CONSULTING, LTD OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$58,736.10

Summary of Municipal Order No. 2018 - 202 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel recommended the bid award and explained the software provides the ability for staff to have off-site control of traffic lights, and includes ten (10) new cameras. In response to a question, Chief Information Officer Lynn Hartley confirmed the cameras would not be recording, as Public Works

plans to use them for monitoring purposes. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 202 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 203

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID #2019-27 FOR HEWLETT PACKARD SERVERS FROM OLD AMERICAN, INC. OF NEWPORT BEACH, CALIFORNIA IN THE AMOUNT OF \$39,045

Summary of Municipal Order No. 2018 - 203 was read by the City Clerk. Motion was made by Denning and seconded by Nash for consideration of said Municipal Order. Meisel recommended the bid award. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 203 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 204

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING NEGOTIATIONS AFTER SEALED BIDDING FOR BID #2019-20 FOR BOWLING GREEN DOWNTOWN SQUARE IMPROVEMENT PROJECT FROM SCOTT & MURPHY, INC. OF BOWLING GREEN, KENTUCKY IN THE AMOUNT OF \$3,917,146.64

Summary of Municipal Order No. 2018 - 204 was read by the City Clerk. Motion was made by Denning and seconded by Nash for consideration of said Municipal Order. Meisel remarked this is a major signature project for the City and acknowledged Assistant City Manager/Chief Financial Officer Katie Schaller-Ward, Neighborhood and Community Services Director Brent Childers, Parks and Recreation Director Brent Belcher, Public Works Director Greg Meredith, City Engineer Melissa Cansler and Assistant City Engineer Kyle Hunt for all the hard work on this project. Meisel recommended the bid award which included negotiations after sealed bidding as the original bid was over budget at \$4.2 million. Mike Murphy expressed enthusiasm in being selected for the job and assured that the downtown merchants, as well as the vehicular and pedestrian traffic, would be well maintained during the construction. Assistant City Manager/Chief Financial Officer Katie Schaller-Ward added the project scope for Phase I includes the intersections at 10<sup>th</sup> Avenue on College Street and State Street, to Spring Alley, Capital Alley, Heritage Trail, Fountain Square Park on Main Avenue and Park Row, and Morris Alley. Meisel reported the City planned and saved funds for this capital project. It was mentioned communication would be key with Scott & Murphy through the construction process, and the bgdowntownsquare.com website will provide updates. Commissioner Nash expressed how important he believed it is to preserve the history and future of the downtown. Commissioner Denning requested consideration of a time capsule. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
Voting Nay: None  
Municipal Order No. 2018 - 204 was approved by unanimous vote.

ORDINANCE NO. BG2018 - 43  
(First Reading)  
ORDINANCE REZONING REAL ESTATE

ORDINANCE REZONING A PORTION OF A TRACT OF LAND CONTAINING 2.551 ACRES FROM RM-4 (MULTI-FAMILY RESIDENTIAL) AND HB (HIGHWAY BUSINESS) TO HB (HIGHWAY BUSINESS) LOCATED AT 0 SCOTTSVILLE ROAD, PRESENTLY OWNED BY BOWLING GREEN PARTNERS, LLC

Title and summary of Ordinance No. BG2018 - 43 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for first reading of said Ordinance. Mayor Wilkerson stated this rezoning was unanimously recommended for approval by the City-County Planning Commission. City-County Planning Commission Executive Director Ben Peterson was asked to clarify the term generally consistent with the Future Land Use Map (FLUM) in Staff Reports. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
Voting Nay: None  
First reading of Ordinance No. BG2018 - 43 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 205

MUNICIPAL ORDER APPROVING AND AUTHORIZING OUT-OF-TOWN TRAVEL EXPENSES FOR CITY MANAGER JEFFERY MEISEL TO ATTEND THE KENTUCKY LEAGUE OF CITIES CONFERENCE IN LOUISVILLE, KENTUCKY

Summary of Municipal Order No. 2018 - 205 was read by the City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
Voting Nay: None  
Municipal Order No. 2018 - 205 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 206

MUNICIPAL ORDER APPROVING A JOB DEVELOPMENT INCENTIVE PROGRAM EMPLOYEE WITHHOLDINGS CREDIT AGREEMENT WITH CANNON AUTOMOTIVE SOLUTIONS - BOWLING GREEN, INC., A DIVISION OF THE ELECTROMAC GROUP

Summary of Municipal Order No. 2018 - 206 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Assistant City

Manager/Chief Financial Officer Katie Schaller-Ward reported Cannon Automotive Solutions, previously known as its Division of Electromac, applied for State incentives under the Kentucky Business Investment (KBI) program which required a 1% City withholding credit for an expansion. She reviewed the incentive agreement which is estimated to create 60 new jobs with a total capital investment estimated at \$23.5 million. Also, she outlined the incentive program which provides up to 1% return of the withholdings from the creation of new jobs to maximize the 3% credit from the State, making the job development incentive worth approximately \$327,410 over a ten (10) year period. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 206 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 207

**MUNICIPAL ORDER APPROVING AMENDMENTS TO THE CITY OF BOWLING GREEN PROCUREMENT CARD POLICY AND PROCEDURES, FINANCIAL POLICIES AND PROCEDURES, AND TRAVEL POLICIES AND PROCEDURES**

Summary of Municipal Order No. 2018 - 207 was read by the City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel recommended the amendments to the policies and procedures, as it includes administrative changes and clean-up. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 207 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 208

**MUNICIPAL ORDER APPROVING TAX INCREMENT FINANCING DISTRICT SUMMARY OF 2017 INCREMENTAL REVENUE AND AUTHORIZING DISTRIBUTIONS TO THE APPROPRIATE RECIPIENTS**

Summary of Municipal Order No. 2018 - 208 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel noted this is the tenth year of distributing Tax Increment Financing (TIF) money for a total of \$4,386,408 in distributions. Assistant Chief Financial Officer Sean Weeks reported the 2017 incremental revenue for the Original Area (Blocks 0-18) is \$483,546, with the Authority's 80% share of \$386,837 and the City's 20% share of \$96,709. As for the Expanded Area (Blocks 9, 16, 17, 201-231), Mr. Weeks reported a total of \$781,365 in 2017 incremental revenue, with the Authority's 80% share of \$625,092 and the City's 20% share of \$156,273, for a grand total of \$1,011,929 to be distributed to various organizations. Based on a question, Meisel confirmed in 2008 the total incremental revenue was \$43,580, and Commissioner Nash commended its success. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2018 - 208 was approved by unanimous vote.



ORDINANCE NO. BG2018 - 44  
(First Reading)  
ORDINANCE RELATING TO BUDGET AMENDMENT

ORDINANCE APPROVING AMENDMENT NUMBER ONE TO THE  
CITY OF BOWLING GREEN, KENTUCKY ANNUAL OPERATING  
BUDGET FOR FISCAL YEAR 2019

Title and summary of Ordinance No. BG2018 - 44 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for first reading of said Ordinance. Meisel recommended approval of the first budget amendment to the Fiscal Year 2019 budget. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

First reading of Ordinance No. BG2018 - 44 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 209

MUNICIPAL ORDER APPROVING FISCAL YEARS 2018/2019  
THROUGH 2021/2022 CAPITAL IMPROVEMENT PROGRAM (CIP)  
FOR THE CITY OF BOWLING GREEN, KENTUCKY

Summary of Municipal Order No. 2018 - 209 was read by the City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. Meisel recommended the approval of the Capital Improvement Program (CIP) and recognized Assistant City Manager/Chief Financial Officer Katie Schaller-Ward and Procurement Manager Marilyn Parrigin for the preparation of the CIP. Ms. Schaller-Ward reviewed some adjustments budgeted for Fiscal Year 2019 projects and explained the later years of the CIP are considered wish list items. Meisel further stated the CIP document is commonly used by other municipalities, sometimes requested by bonding agencies, and used as a forecast for future budgeting. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                  Voting Nay: None

Municipal Order No. 2018 - 209 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 210

MUNICIPAL ORDER AUTHORIZING THE ACCEPTANCE OF A  
GRANT FROM THE U.S. DEPARTMENT OF JUSTICE, BUREAU  
OF JUSTICE ASSISTANCE THROUGH THE BULLETPROOF VEST  
PARTNERSHIP PROGRAM IN THE AMOUNT OF \$18,450

Summary of Municipal Order No. 2018 - 210 was read by the City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. Meisel reviewed and recommended acceptance of the grant with a 50% match for the purchase of forty-one (41) vests. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                      Voting Nay: None  
Municipal Order No. 2018 - 210 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 211

MUNICIPAL ORDER AUTHORIZING AND APPROVING THE SUBMISSION OF AN APPLICATION FOR HOMELAND SECURITY GRANT FUNDS THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM IN THE AMOUNT OF \$114,300 FOR THE PURCHASE OF A MOBILE BREATHING AIR TRAILER SYSTEM FOR THE FIRE DEPARTMENT

Summary of Municipal Order No. 2018 - 211 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel reviewed and recommended the submission of a grant application for a mobile breathing air trailer system that will be available to all fire stations and includes a 10% match. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                      Voting Nay: None  
Municipal Order No. 2018 - 211 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 212

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE KENTUCKY DEPARTMENT FOR LIBRARIES AND ARCHIVES FOR THE KENTUCKY LOCAL RECORDS PROGRAM IN AN ESTIMATED AMOUNT UP TO \$80,000

Summary of Municipal Order No. 2018 - 212 was read by the City Clerk. Motion was made by Nash and seconded by Denning for consideration of said Municipal Order. Meisel reviewed and recommended the submission of the grant for microfilming through the Kentucky Department for Libraries and Archives. He explained the Office of City Clerk, Records Retention Division has approximately 200 boxes of documents that need to be microfilmed and funding assistance would be valuable. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                      Voting Nay: None  
Municipal Order No. 2018 - 212 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2018 - 213

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF AN APPLICATION TO NEW AMERICAN ECONOMY AND WELCOMING AMERICA FOR THE GATEWAYS FOR GROWTH CHALLENGE GRANT IN THE AMOUNT UP TO \$12,500

Summary of Municipal Order No. 2018 - 213 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel reviewed and recommended the submission of the grant which would include a partnership with the Bowling Green Area Chamber of Commerce and South Central Kentucky Workforce Development Board to establish a strategic plan for New Americans to locate job opportunities. He also mentioned this contains a 50% match. Commissioner Williams thanked Grants Coordinator Nick Cook for all his efforts. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Denning, Nash, Parrigin, Williams and Wilkerson  
                          Voting Nay:   None

Municipal Order No. 2018 - 213 was approved by unanimous vote.

**MUNICIPAL ORDER NO. 2018 - 214**

**MUNICIPAL ORDER APPROVING AN AGREEMENT BETWEEN THE COMMONWEALTH OF KENTUCKY TRANSPORTATION CABINET, DEPARTMENT OF HIGHWAYS, AND THE CITY OF BOWLING GREEN RELATED TO CONSTRUCTION OF A CONNECTOR ROAD BETWEEN RUSSELLVILLE ROAD AND KOBE WAY**

Summary of Municipal Order No. 2018 - 214 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. Meisel reviewed and recommended the construction of a two-lane connector road between Russellville Road and Kobe Way located in the South Central Kentucky Industrial Park, and remarked it will be funded by the State. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea:   Denning, Nash, Parrigin, Williams and Wilkerson  
                          Voting Nay:   None

Municipal Order No. 2018 - 214 was approved by unanimous vote.

**ORDINANCE NO. BG2018 - 45**

**(First Reading)**

**ORDINANCE AMENDING CODE OF ORDINANCES**

**ORDINANCE AMENDING CHAPTER 9 (GENERAL OFFENSES) OF THE CITY OF BOWLING GREEN CODE OF ORDINANCES TO REPEAL PERMIT REQUIREMENTS FOR PUBLIC PANHANDLING, BEGGING, CHARITABLE AND POLITICAL SOLICITATION**

Title and summary of Ordinance No. BG2018 - 45 was read by the City Clerk. Motion was made by Parrigin and seconded by Nash for first reading of said Ordinance. Following a recent request by the Board of Commissioners at the Special Work Session/Fall Retreat, Meisel and City Attorney Gene Harmon indicated this amendment is to repeal permit requirements for public panhandling, begging, charitable and political solicitation in Chapter 9 (General Offenses). Commissioner Nash clarified the City has limited ability to restrict panhandling due to Federal law, the permitting process is being eliminated, but the City is not eliminating a person's ability to panhandle. Mayor Wilkerson stated panhandling is illegal in the right-of-way, for both the panhandler and the giver, as it is a safety issue. If you are wanting to help in the area of homelessness, the

Mayor encourages contributing to a charitable organization such as Hotel, Inc., Hope House, Salvation Army and others. Commissioner Parrigin explained the City of Bowling Green is planning to provide more information in the future about how people can help the homeless, and Commissioner Williams also encouraged helping others through professional organizations. Following the discussion, a roll call vote was taken.

ROLL CALL:           Voting Yea: Denning, Nash, Parrigin, Williams and Wilkerson  
                          Voting Nay: None

First reading of Ordinance No. BG2018 - 45 was approved by unanimous vote.

**PUBLIC COMMENTS**

Following a brief recess at the conclusion of the regular agenda, Mayor Wilkerson opened the floor for any public comments about items not included on the agenda. Victoria Golden-Thompson requested consideration of more transparency and respect of individual property rights, as well as greater focus on the people.

**ADJOURNMENT**

Once all discussion concluded and there being no further business to come before the Board of Commissioners, at approximately 6:15 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: November 20, 2018

APPROVED: Bruce Wilkerson  
Mayor, Chairman of Board of Commissioners

ATTEST: Ashley Jackson  
City Clerk

*Minutes prepared by City Clerk Ashley Jackson*