

**MINUTES of REGULAR MEETING  
of the BOARD of COMMISSIONERS  
of the CITY of BOWLING GREEN, KENTUCKY  
held FEBRUARY 21, 2017**

The Board of Commissioners of the City of Bowling Green, Kentucky met in regular session in the Commission Chamber of City Hall, Bowling Green, Kentucky at 4:30 p.m. on February 21, 2017. Mayor Bruce Wilkerson called the meeting to order. An invocation was given by Fire Chaplain Kevin Lashley, and all present recited the Pledge of Allegiance. Assistant City Manager/City Clerk Katie Schaller-Ward called the roll, and the following members were present: Commissioner Rick Williams, Commissioner Joe W. Denning, Commissioner Brian "Slim" Nash, Commissioner Sue Parrigin and Mayor Bruce Wilkerson. Absent: none. There was a full quorum of the Board of Commissioners.

**CITY MANAGER**

City Manager Kevin D. DeFebbo had no comments at this time.

**APPROVAL OF MINUTES**

Minutes of Regular Meeting February 7, 2017

Minutes of the above-referenced meeting were distributed to the Board of Commissioners with the Agenda for their review. Motion was made by Parrigin and seconded by Williams to approve said minutes as written. Mayor Wilkerson asked for discussion, and with none, a roll call vote was taken.

ROLL CALL:       Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                  Voting Nay: None

Motion to approve the minutes of the regular meeting of February 7, 2017 was approved by unanimous vote.

**PUBLIC COMMENTS**

Mayor Wilkerson opened the floor for any public comments about items not included on the agenda, and there were none.

**REGULAR AGENDA**

**MUNICIPAL ORDER NO. 2017 - 25**

**MUNICIPAL ORDER APPROVING THE PROBATIONARY  
APPOINTMENTS OF RONNIE E. ATKINS, W. TYLER CANNON,  
DAVID T. CURRAN, KYLE T. HAMPTON, GREGORY J. HOLLIS,  
STEPHEN T. ROSEBROOK AND ADAM M. UPDEGRAFF, AND  
TRANSFER OF JORDAN G. WILSON TO THE POSITION OF  
FIREFIGHTER IN THE FIRE DEPARTMENT**

Summary of Municipal Order No. 2017 - 25 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Williams for consideration of said Municipal Order. DeFebbo reviewed and recommended the appointments. He also reported the Workforce

Recruitment and Outreach Committee (WROC) was involved in the hiring and interview processes. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                      Voting Nay: None

Municipal Order No. 2017 - 25 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 26

MUNICIPAL ORDER AUTHORIZING ADOPTION OF THE  
REVISED CITY OF BOWLING GREEN PUBLIC SAFETY  
PROMOTIONAL PROCEDURES

Summary of Municipal Order No. 2017 - 26 was read by the Assistant City Manager/City Clerk. Motion was made by Williams and seconded by Parrigin for consideration of said Municipal Order. DeFebbo indicated most of the revisions were administrative in nature and asked the Human Resources Director Michael Grubbs to review the more significant changes. Mr. Grubbs summarized each of the proposed changes which received support from both the Police and Fire Chiefs. In responding to a question, he stated the Workforce Recruitment and Outreach Committee (WROC) was not consulted about these revisions. When the discussion ended, a roll call vote was taken.

ROLL CALL:        Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                      Voting Nay: None

Municipal Order No. 2017 - 26 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 27

MUNICIPAL ORDER AUTHORIZING AND ACCEPTING BID  
#2017-37 FOR POLICE UNIFORMS FROM BLUEGRASS  
UNIFORMS & EQUIPMENT OF BOWLING GREEN, KENTUCKY,  
CMS UNIFORMS & EQUIPMENT, INC. OF NASHVILLE,  
TENNESSEE AND NAT'S OUTDOOR SPORTS OF BOWLING  
GREEN, KENTUCKY BASED ON UNIT PRICES

Summary of Municipal Order No. 2017 - 27 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Nash for consideration of said Municipal Order. DeFebbo reviewed and recommended the bid awards. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:        Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                      Voting Nay: None

Municipal Order No. 2017 - 27 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 28

MUNICIPAL ORDER APPROVING THE REAPPOINTMENT OF  
DR. JERRY COHRON TO THE BOWLING GREEN-WARREN  
COUNTY REGIONAL AIRPORT BOARD

Summary of Municipal Order No. 2017 - 28 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Denning for consideration of said Municipal

Order. Mayor Wilkerson recommended the reappointment. With no other discussion, a roll call vote was taken.

ROLL CALL:           Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2017 - 28 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 29

MUNICIPAL ORDER AUTHORIZING AND APPROVING AN AMENDMENT TO MUNICIPAL ORDER NO. 2017-12 FOR THE 2017 GRANT FUNDS FROM THE APPALACHIA HIGH INTENSITY DRUG TRAFFICKING AREA (HIDTA) THROUGH THE OFFICE OF NATIONAL DRUG CONTROL POLICY IN THE TOTAL AMOUNT OF \$36,000

Summary of Municipal Order No. 2017 - 29 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. DeFebbo reported an additional \$2,000 was made available for overtime expenses related to the two Bowling Green Police Officers assigned to the BG/WC Drug Task Force, taking the total amount from \$34,000 to \$36,000. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2017 - 29 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 30

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF A 2017 GRANT APPLICATION TO THE FIREHOUSE SUBS PUBLIC SAFETY FOUNDATION FOR AN UNMANNED AERIAL VEHICLE IN THE AMOUNT UP TO \$20,917

Summary of Municipal Order No. 2017 - 30 was read by the Assistant City Manager/City Clerk. Motion was made by Nash and seconded by Denning for consideration of said Municipal Order. DeFebbo reviewed and recommended the application submission to apply for funds for the purchase of a drone to be used by both Fire and Police Departments. He thanked Firehouse Subs for offering the grant opportunity for local governments. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL:           Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
                          Voting Nay: None

Municipal Order No. 2017 - 30 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 31

MUNICIPAL ORDER AUTHORIZING THE SUBMISSION OF THE PROPOSAL FOR FUNDING OF THE FAIRVIEW AVENUE SAFETY AND CAPACITY / LEVEL OF SERVICE STUDY BY THE BOWLING GREEN-WARREN COUNTY METROPOLITAN

PLANNING ORGANIZATION (MPO) IN THE AMOUNT OF \$80,000  
AND APPROVING A MATCH PAYMENT IN THE AMOUNT OF  
\$20,000 BY THE CITY OF BOWLING GREEN

Summary of Municipal Order No. 2017 - 31 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Williams for consideration of said Municipal Order. DeFebbo indicated the MPO would like to apply for funds for a traffic study for Fairview Avenue which requires participation by the City to provide the local match. Mayor Wilkerson asked for additional discussion, and with none, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
Voting Nay: None

Municipal Order No. 2017 - 31 was approved by unanimous vote.

MUNICIPAL ORDER NO. 2017 - 32

MUNICIPAL ORDER AUTHORIZING THE HOUSING AUTHORITY  
OF BOWLING GREEN TO RETAIN THE CITY'S PORTION OF THE  
PAYMENT IN LIEU OF TAXES (PILOT) FOR THE 2016 TAX  
YEAR IN THE TOTAL AMOUNT OF \$22,182.13

Summary of Municipal Order No. 2017 - 32 was read by the Assistant City Manager/City Clerk. Motion was made by Parrigin and seconded by Denning for consideration of said Municipal Order. Mayor Wilkerson stated this was an annual request by the Housing Authority to return the City's portion of its PILOT to support its Afterschool Program. He indicated over 200 children participate in the program annually, and he thanked Bowling Green Housing Authority Special Projects Director Katie Miller for providing the additional performance information requested this year. Commissioner Parrigin expressed her appreciation for all the Housing Authority does with offering such a great program.

Commissioner Nash inquired if Ms. Miller wanted to speak about the program. Ms. Miller introduced Nnamdi Igwe, a Warren Central High School senior and participant in the Housing Authority Learning Center/Afterschool Program. Mr. Igwe shared his experiences and achievements from participation in the Learning Center, and thanked the Housing Authority and City for providing the opportunity. Former Mayor Elaine Walker also commented about the success of the program and requested the City continue its support through the small but invaluable investment. Once the discussion ended, a roll call vote was taken.

ROLL CALL: Voting Yea: Williams, Denning, Nash, Parrigin and Wilkerson  
Voting Nay: None

Municipal Order No. 2017 - 32 was approved by unanimous vote.

ORDINANCE NO. BG2017 - 5

(First Reading)

ORDINANCE AMENDING CODE OF ORDINANCES

ORDINANCE AMENDING CHAPTERS 2 (ADMINISTRATION), 14  
(HOUSING) AND 17 (PERSONNEL POLICIES) OF THE CITY OF  
BOWLING GREEN CODE OF ORDINANCES TO ADD LANGUAGE  
PROHIBITING DISCRIMINATION IN HOUSING

ACCOMMODATIONS AND EMPLOYMENT ON THE BASES OF SEXUAL ORIENTATION OR GENDER IDENTIFY, PROHIBITING DISCRIMINATION IN PUBLIC ACCOMMODATIONS ON THE BASIS OF DISABILITY, RACE, RELIGION, NATIONAL ORIGIN, SEX, COLOR, SEXUAL ORIENTATION AND GENDER IDENTITY, AND PROVIDING FOR CERTAIN EXCEPTIONS AND EXCLUSIONS TO SUCH PROHIBITIONS, INCLUDING AN EXCEPTION FOR BURDENING FREEDOM OF RELIGION

Title and summary of Ordinance No. BG2017 - 5 was read by the Assistant City Manager/City Clerk. Motion was made by Nash for first reading of said Ordinance. With no second to the motion, Mayor Wilkerson stated the motion died for lack of a second. As a point of information and under Roberts Rules of Order, Commissioner Nash moved to have City staff place Ordinance BG2017 - 5 on the March 7, 2017 working meeting agenda for further discussion. There was no second to the motion.

*Note: Following the meeting it was clarified that a motion was not required in order for a Commissioner to add an item to any Board of Commissioners meeting agenda.*

ADJOURNMENT

There being no further business to come before the Board of Commissioners, at approximately 4:55 p.m., Mayor Wilkerson declared this meeting adjourned.

ADOPTED: March 7, 2017

APPROVED: Bruce Wilkerson  
Mayor, Chairman of Board of Commissioners

ATTEST: Katie Schaller-Ward  
City Clerk

*Minutes prepared by Assistant City Manager/City Clerk Katie Schaller-Ward*