



**CITY OF BOWLING GREEN**  
F O U N D E D 1 7 9 8

**Minutes**  
**CODE ENFORCEMENT BOARD**  
**May 28, 2013 at 5:00 PM**  
**City Hall Commission Chambers**

- **CALL TO ORDER**
- **ROLL CALL**

**BOARD MEMBERS PRESENT:** Alice Rockhold, Randy Deere, Delane Simpson, and Jerry Wilder

**BOARD MEMBERS NOT PRESENT:** Jack Thomas

**STAFF PRESENT:** Code Enforcement Board Clerk Interim: Bobbi Jo Sexton; Code Enforcement Coordinator: Teddy Webb; and Code Officials: Tim Butts & Melissa Christerson.

**OTHER:** Code Enforcement Board Attorney: David Broderick

- **APPROVAL OF MINUTES**  
April 23, 2013 – Rockhold made a motion to uphold the minutes as written. Deere seconded motion which passed unanimously.
- **COMMENTS / ANNOUNCEMENTS**  
The presentation on Code Enforcement and Repeat Offenders that Brent Childers had prepared for the board has been postponed since there was not full board attendance at this meeting. The presentation has been rescheduled for the August 27<sup>th</sup> meeting.
- **HEARING AGENDA**

***CODE ENFORCEMENT***

N/A

***PARKING / ANIMAL CONTROL/SMOKING CITATIONS***

N/A

***ANIMAL CONTROL***

N/A

- **REPEAT OFFENDER**

N/A

- **SMOKING CITATION**

N/A

- **OLD BUSINESS**

**Case 2012-556 – 519 Main Ave W – Respondent: Earl Jackson – Code Enforcement Officer: Melissa Christerson**

***Citation amount: \$505.75 Citation and \$100 per day fine put on hold at the 4/23/13 CEB meeting, which totals \$2,700 from 2/27/2013 thru 3/26/2013.***

Christerson reported to the board that an inspection was made today and the work had not yet been completed. Photos were shown to board members. The gutters need fixing, trim needs repair, two windows & 1 door is still boarded up, and railing needs to be painted.

Rev. Jackson was present to represent the Church. Jackson stated that he has been working with volunteers, with full time jobs, that have been doing the work. He said that all of the paint and most of the materials needed to finish the job was obtained. Jackson said he was 98% completed with the project. Rockhold asked Webb if he felt like it was 98% complete. Webb stated that taking into consideration the amount of work that has been done compared to what still needs to be completed it is more like 75% completed. Jackson said he would need two more weeks in order to get the property into compliance.

Deere asked staff to update him on how much has been completed since the complaint was first originated 14 months ago. Staff informed him that the property had been cleaned up, the front wall had been repaired, and then what repairs had taken place recently.

There was discussion regarding the amount of citation fees and per day fines that have been placed on hold. Rockhold and Wilder collaborated on what action needed to be taken. After discussion, Wilder made the motion to grant Rev. Jackson 30 more days to complete the work needed and that all work should be finished by June 24<sup>th</sup>. Upon inspection, if property is in compliance, then the citation fine shall be upheld in the amount of \$505.75 and the \$100.00 per day fine shall be waived. However, if the property is still found to be in violation, then the citation of \$505.75 shall be upheld and the \$100 per day fine shall start retroactively from 2/27/2013 thru 6/24/2013, which will total \$8,700.00. Rockhold seconded motion which passed unanimously. Broderick informed the board that the citation fine of \$505.75 was upheld by the board at a previous meeting date. Jackson disputed the board requiring the church to pay the \$505.75 citation fine. He stated that this would present a hardship. Simpson said he understood, but that since this case has been open for 14 months and the property still isn't in compliance, the citation fine shall stand. Rev. Jackson asked where and when payment was due. Broderick explained that payment is due now and to pay his fine at the Treasury Department at City Hall Annex.

**Case 2012-553 – 846 10<sup>th</sup> Ave E – Respondent: Angelina Bunch – Code Enforcement Officer: Melissa Christerson**

**Citation totals: \$594.61** Board approved on 4/23/2013 and a \$300.00 per day fine from 4/24/2013 to 5/28/2013, which totals \$10,500.00.

Webb reported to the board that there was an inspection made today. Upon inspection, there were contractors working on replacing the siding of the house. Webb said that the project is almost complete. Staff showed photos to indicate work being done today. Webb also said that Mr. Miller is the contractor and if the weather is good, the work should be completed this week.

After further discussion, Deere made the motion to grant Ms. Bunch 30 more days to complete the work. If the property is found to be in compliance by June 24<sup>th</sup>, the citation fine of \$594.61 shall be upheld and the \$300.00 per day fine shall be waived. Wilder seconded the motion, which passed unanimously.

- **NEW BUSINESS**

Request the approval for Code Enforcement to provide seasonal mowing for the following properties:

639 8<sup>th</sup> Ave East  
639 Park Street  
311 Woodford St.  
633 Main Ave West  
4425 Maple Lane  
1239 Kentucky St.

1226 Sunrise Dr. North  
836 Yuma Circle  
718 Andrew Circle  
1307 Smallhouse Road  
594 Magnolia Street  
1749 Holly Drive

Rockhold made the motion to approve seasonal mowing of the above properties as requested. Deere seconded the motion, which passed unanimously.

- **CONSENT AGENDA**

*April/May 2013 Fees - \$3,608.86 - See exhibit A (Fee Report)*

Wilder made the motion to approve the Consent Agenda. Rockhold seconded motion which passed unanimously.

- **ADJOURNMENT**

After all business had been conducted, Simpon made the motion to adjourn at 5:45pm. Rockhold seconded the motion, which passed unanimously. The next scheduled meeting of the CEB will be on Tuesday, June 25, 2013 at 5:00 PM in the Commission Chambers at City Hall 1001 College Street.

**ADOPTED:** \_\_\_\_\_

**APPROVED:** \_\_\_\_\_

Code Enforcement Board Chairperson

**ATTEST:** \_\_\_\_\_

Code Enforcement Board Clerk

For more information a copy of the DVD can be reviewed upon request.